

## **BOARD OF TRUSTEES**

**June 4, 2020**

**Members Virtually Present: Terry Brungardt, Lacey Rowell, Bruce Wallace, Steve Snow and Mark Stanke.**

**Members Absent: None.**

**Joe Weaver, Attorney entered meeting @6:36**

**Staff Present: Jill Ray – Town Clerk; Stephen Havener - CPWA supervisor; Drayton Morgan - Police officer, Margaret Stratton - Treasurer.**

**Others Present: Joe Weaver; Town Attorney; Kaci Snow; Travis Ewton, Avery Jones.**

- 1. Meeting called to order and roll call. Mayor Wallace called the Regular Meeting of the Board of Trustees to order. Clerk Ray called roll and declared a quorum. Agenda was posted at the Calumet Town Hall on Wednesday June 3, 2020 @ 12:00 p.m.**
- 2. Consider approval or amendment of minutes of the Regular Meeting held May 5, 2020 with action as necessary. Trustee Snow made a motion to approve the minutes for the Regular meeting held May 5, 2020. Seconded by Trustee Brungardt. Roll Call vote: Trustee Snow, aye; Trustee Brungardt, aye; Trustee Rowell, aye; Trustee Stanke, aye; Trustee Wallace, aye. Mayor Wallace declared the motion carried.**
- 3. Consider approval of claims, checks, and warrants for the month of May 2020, with action as necessary. Trustee Rowell made a motion to approve the claims, checks, and warrants for the month of May 2020. Seconded by Trustee Stanke. Roll Call vote: Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Snow, aye; Trustee Stanke, aye; Trustee Wallace, aye. Mayor Wallace declared the motion carried.**
- 4. Consider and discuss report submitted by the Fire Department secretary, with action as necessary. No Report. No Action.**
- 5. Consider and discuss report submitted by the Police Chief, with action as necessary. Officer Morgan gave a report stating that there was some vandalizing at the baseball fields and the co-op, with no leads. Graduation parade was a success with no issues. No Action.**
- 6. Consider and discuss report submitted by the Public Works Superintendent, with action as necessary. Stephen Havener gave a report that they have started the mowing, and everything was going well, also talked about trading out one of the mowers after this mowing season was complete. No Action.**
- 7. Consider and discuss the service estimate given by Rick Jones for the repairs needed on PW#3, with action as necessary. Stephen Havener was advised to get estimates from drive train specialist and Blumenthal's and ask about the warranty on work from everyone giving an estimate. No Action**

8. Consider and discuss report submitted by the Planning Commission Administrator, with action as necessary. Kaci Snow asked about the John Morris property, Mayor Wallace advised that the Planning commission did not have enough members to meet or make decisions. Arran Muskett's term had expired and Kaci Snow's position was not properly awarded, she was not given a term for her seat on the board. Therefore, candidates will need to attend a future Board of Trustees meeting to be voted in as members of the Planning commission with terms assigned. No Action.
9. Consider and discuss report submitted by the parks committee, with action as necessary. Travis Ewton asked the board what the next step will be to have the plans that have already been presented approved. It was explained that this will be discussed further in item # 12.
10. Consider and discuss awarding the bid for Solid Waste and Recycling Services for the Town of Calumet, with action as necessary, including but not limited to approval and execution of contract. Joe Weaver, Attorney had left the meeting on a phone call and this item will be discussed in the CPWA meeting. No Action.
11. Consider and discuss accepting Resolution 2020-06 to authorize OMAG to distribute escrow account funds, with action as necessary. Trustee Snow made a motion to accept Resolution 2020-06 to authorize OMAG to distribute escrow account funds. Seconded by Trustee Stanke. Roll call vote: Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Snow, aye; Trustee Stanke, aye; Trustee Wallace, aye. Mayor Wallace declared the motion carried.
12. Consider and discuss approval of new park equipment, with action as necessary. Travis Ewton explained that they have all the information from one company that would do everything, and it would be a turnkey operation. But, needed to know what the Board wanted to be done as far as the funding. After further discussion the board advised that this will have to go to a bidding process, the specs of the park will have to be looked at and a bid packet will have to be drawn up and approved by the board. No Action. Trustee Stanke made a motion to have the Town employees work with the parks department to bring information to the July Meeting. Seconded by Trustee Brungardt. Roll call vote: Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Snow, aye; Trustee Stanke, aye; Trustee Wallace, aye. Mayor Wallace declared the motion carried.
13. Consider and discuss the approval of Resolution 2020-05 establishing the nine-one-one emergency telephone fee rate for fiscal year 2021, with action as necessary. Trustee Snow made a motion to approve resolution 2020-05 establishing the nine-one-one emergency telephone fee rate for fiscal year 2021. Seconded by Trustee Stanke. Roll call vote: Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Snow, aye; Trustee Stanke, aye; Trustee Wallace, aye. Mayor Wallace declared the motion carried.
14. Appointment of primary and alternate delegate(s) to ACOG Board of Directors and Garber-Wellington Association Policy Committee, with action as necessary. Trustee Snow made a motion to appoint Bruce Wallace as the primary delegate to ACOG Board of Directors and Garber-Wellington Association Policy Committee. Seconded by Trustee Rowell. Roll call vote: Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Snow, aye; Trustee Stanke, aye; Trustee Wallace, aye. Mayor Wallace declared the motion carried.

Trustee Rowell made a motion to appoint Steve Snow as the alternate delegate to ACOG Board of Directors and Garber-Wellington Association Policy Committee. Seconded by Trustee Brungardt. Roll call vote: Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Snow, aye; Trustee Stanke, aye; Trustee Wallace, aye. Mayor Wallace declared the motion carried.

15. Consider and discuss code enforcement officer's involvement/duties regarding zoning and building permits, with action as necessary. No Action.
16. Consider entering into executive session for the purpose of the following:
  - a. Conduct individual interviews with applicants for the position of Chief of Police, and for the Town of Calumet and discuss the employment and hiring of a Chief of Police for the Town of Calumet, all pursuant to Title 25 O.S. section 307 B (1)

Trustee Rowell made a motion to enter into executive session. Seconded by Trustee Brungardt. Roll call vote: Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Snow, aye; Trustee Stanke, aye; Trustee Wallace, aye. Mayor Wallace declared the motion carried.

17. Consider reconvening into open session. Trustee Brungardt made a motion to reconvene into open session. Seconded by Trustee Stanke. Roll call vote: Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Snow, aye; Trustee Stanke, aye; Trustee Wallace, aye. Mayor Wallace declared the motion carried.

18. Consider taking action on the following:
  - a. Discuss and consider the employment and hiring of a Chief of Police and for the Town of Calumet, including making an offer of employment and hiring an individual for the position of Chief of Police for the Town of Calumet, and taking action as necessary for that purpose.

No Action.

19. Remarks and inquiries of the governing body members. Trustee Snow stated that he had spoke to Jack Stewart on the work being done on 5<sup>th</sup> street, the culvert will not work. The elevations are off, and the tinhorn will have to be pulled. Trustee Stanke asked when the temporary oil derricks were going to be moved out of the city limits. No Action.
20. Consider new business of an emergency nature that had not been contemplated at the time of the agenda preparation, with action as necessary. None. No action.

**21. Adjournment. Trustee Rowell made a motion to adjourn. Seconded by Trustee Stanke. Roll Call vote: Trustee Rowell, aye; Trustee Snow, aye; Trustee Brungardt, aye, Trustee Stanke, aye; Trustee Wallace, aye. Mayor Wallace declared the motion carried.**

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**Bruce Wallace, Mayor**

**ATTEST:**

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**Jill Ray, Clerk**