

WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995

199 Lafayette Road, West Brandywine, PA 19320-1230

Sandra G. Martin, *Chairman*
Joseph Sawicki, *Secretary*
Secretary/Treasurer
Kent D. Nation, *Treasurer*

Rick Tisa, *Vice-Chairman*
Joseph S. Boldaz, *Asst.*

Anita M. Ferenz, *Administrator*

Reorganizational Meeting Agenda for January 10, 2019

Call to Order (time: _____) *Secretary

Pledge of Allegiance *Secretary

Roll Call of Board Members

Joseph S. Boldaz (JSB) _____, Sandra G. Martin (SGM) _____, Kent D. Nation (KDN) _____,
Joseph Sawicki (JS) _____ and Rick Tisa (RT) _____.

Others Present

Engineer _____, Operator _____, Solicitor _____, Administrator _____

Appointment of Chairman for 2019 *Secretary

Nomination: _____

Motion _____ Second _____ Vote(y) _____ & (n) _____

Meeting Turned Over to Chairman

Appointment of Vice Chairman

Nomination: _____

Motion _____ Second _____ Vote(y) _____ & (n) _____

Appointment of Secretary

Nomination: _____

Motion _____ Second _____ Vote(y) _____ & (n) _____

Appointment of Treasurer

Nomination: _____

Motion _____ Second _____ Vote(y) _____ & (n) _____

Appointment of Assistant Secretary/Treasurer

Nomination: _____

Motion _____ Second _____ Vote(y) _____ & (n) _____

Appointment of Administrative Personnel for 2019

- 1. Administrator and Right-To-Know Officer – Anita M. Ferenz
- 2. Bookkeeper – Bonnie T. Lucy

Appointment of Professional Consultants for 2019

- 1. Carroll Engineering Corporation – Engineer
- 2. Gawthrop Greenwood – Solicitor
- 3. Concord Public Financial Advisors – Financial Advisor
- 4. H.A. Thomson Agency - General and Special Insurances
- 5. DNB First, TD Bank and Fulton Bank - Depositories
- 6. TD Wealth Management, Stephen R. Schaaf, Vice-President, Bond Management - Trustee
- 7. Evolution Payroll Services - Payroll Service Provider
- 8. Auditor – BBD, LLP

Motion to approve appointment of Administrative Personnel and Professional Consultants for 2019 as noted. Motion _____ Second _____ Vote (y) _____ (n) _____

Miscellaneous Information for 2019

- 1. Authority meetings are the second Thursday of each month at 7:00PM except for November which will be Wednesday, November 13, 2019, held at the Township Building located at 198 Lafayette Road, West Brandywine, PA 19320
- 2. Special Meetings to be advertised as required by law

Adjournment (time: _____)