

**TRINITY COUNTY FAIR ASSOCIATION
BOARD OF DIRECTORS' MEETING**

Trinity County Fair
Fair Boardroom – 6000 Hwy 3
Hayfork, CA 96041
Thursday, October 17, 2019
6:30pm – Open Session

Board of Directors

Dennis Rourke, President	Sharon Eggleston, Vice President
Wallace Brinkley, Director	Chuck Sauer, Director
Billie Miller, Director	Carol Hickman, Director
Adam Dummer, Director	Adrien Keys, Director
Dana Hauser Scott, Director	

Mission Statement

To provide for the management of the Trinity County Fair and year-round use of the fairgrounds in the best interest of the people of Trinity County and its rural county values by partnering with county agencies and businesses, promoting agriculture and education, and maximizing available resources.

Note

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board either during the "Public Comment" portion and/or prior to the discussion by the Fair Board of any item listed on the agenda.

AGENDA

The Board of Directors retains the discretion to adjourn to Closed Session at any time during this meeting to confer with and give direction to its negotiator(s).

1. CALL TO ORDER

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

Called to order by Dennis Rourke at 6:36pm

2. ROLL CALL – DETERMINATION OF A QUORUM

a. APPROVE DIRECTOR ABSENCES AS EXCUSED/UNEXCUSED

Directors Rourke, Eggleston, Sauer, Keys, Hickman and Brinkley were all present. Directors Miller, Dummer and Hauser Scott were absent. Director Brinkley moved to excuse Directors Dummer, Miller and Hauser Scott's absence, seconded by Director Keys and motion passed unanimously.

3. INTRODUCTION OF GUESTS / STAFF

Sue Erenberger (TCFA Bookkeeper), Angenett Taft, Julie Velazquez, Justin Molner, Laura Taylor, Krista Hymas, Donna Grisham and Christina Merritt were all present.

4. COMMENTS FROM ASSOCIATION MEMBERS AND/OR PUBLIC

Laura Taylor thanked Dennis Rourke for keeping things going at the fair while no CEO. Director Rourke thanked Laura.

5. CONSENT AGENDA & MINUTES

- a. APPROVE October 17, 2019 AGENDA and September 19, 2019 MEETING MINUTES
Director Eggleston moved to approve the October 17, 2019 agenda as well the September 19, 2019 meeting minutes, seconded by Director Sauer and motion passed unanimously.

6. ADJOURNED FOR CLOSED SESSION – PURSUANT TO GOVT. CODE 54957 PERSONNEL OR 54956.9 LITIGATION
Not necessary.

7. RECONVENE TO REGULAR MEETING SESSION/REPORT OUT

Not necessary.

8. APPROVE SEPTEMBER 2019 FINANCIAL REPORTS

Sue Erenberger said there are few things that she needs the board to review and approve. The Accountant created a list of journal entries to clean up the 2018 financials and Sue would like the board to approve them since they had already approved the 2018 financials before.
Sue said the \$3,000 is for depreciation for lease holder improvements to the house and they needed to be corrected as well. Discussion ensued.
Also, in the review, our wages were higher than our W3 reported. We need to move payroll taxes from wages accounts to payroll taxes account. Discussion ensued.
Sue explained that the reason why we are reviewing and approving these changes is they directly alter financials that the board had previously approved. Discussion ensued.
Director Hickman moved to approve the changes, seconded by Director Eggleston and motion passed unanimously.
Director Rourke said he would like to see all board members receive the full financial report each month, so all directors are aware of what is going on with the fair financially. Discussion ensued.
Director Sauer moved to approve the September 2019 financials, seconded by Director Hickman and motion passed unanimously.

9. INFORMATIONAL – VACATION/SICK LEAVE BALANCES REPORT FOR SEPTEMBER 2019

10. CEO'S REPORT

Director Rourke explained that one of the major sources of income for the fair this year has been the RV park. Up until recently, the RV park has been full. Discussion ensued.
Director Rourke updated the board and said Ed Delisle has been served with a 60-day notice to vacate the fair house for use by the next CEO. Dennis went on to say that he and Ed had a chat about everything, and Ed understands it was a technicality, but it had to be done. Discussion ensued.
Director Rourke said he would like to see the Revenue Generation Committee look at the camping prices as we are the cheapest in the county. Discussion ensued.

11. STANDING COMMITTEES

- a. **EXECUTIVE COMMITTEE:** Dennis Rourke (Chairman), Sharon Eggleston, and Finance Committee Chair
Nothing to report.
- b. **FINANCE COMMITTEE:** Carol Hickman (Chairman), Dana Hauser Scott
Nothing to report.
- c. **NOMINATING COMMITTEE:** Billie Miller (Chairman), Chuck Sauer
Nothing to report.
- d. **JR. LIVESTOCK COMMITTEE:** Laura Taylor (Chairman), Wallace Brinkley
Laura Taylor said JLC has a recommendation they would like to make. The recommendation is to charge \$10 per small animal exhibit slaughter charge to cover packing materials, waste fee and wear and tear to the slaughter trailer. The JLC recommends the fee to discourage abuse. In addition, JLC is also recommending a \$15 slaughter fee to the small animals that were not auctioned. Discussion ensued.

Director Rourke asked Laura Taylor if the kids will be involved in the processing of their animals. Laura replied “yes absolutely. We will not process animals without the exhibitors help”. Discussion ensued. Director Brinkley moved to accept the JLC recommendations, seconded by Director Hickman and motion passed unanimously.

Laura said Jennilea Brookins will help with this year’s premium book. Discussion ensued.

12. AD HOC COMMITTEES

- a. **RENTAL FEE COMMITTEE:** Dana Hauser Scott (Chair), Sue Erenberger, Adrien Keys and Justin Molner
 Director Keys said they have come up with a plan to figure out all the power meters on the fairgrounds. This will help the fair understand where and how much power is used.
 The noise policy will be in next month’s report. So far, we have found that from 7am to 11pm, the noise level should be at 60 decibels and from 11pm to 7am, it should be 45 decibels.
- b. **POLICY COMMITTEE:** Sharon Eggleston (Chairman), Adrien Keys
 Nothing to report.

13. CORRESPONDENCE:

- a. Thank you card from the Redding family

14. NEW BUSINESS

- a. **UP & COMING EVENTS**
 - i. Halloween Carnival (Oct 31st - Maze Volunteers)
 Jack Heard mentioned volunteers were needed to man the fair booth in the carnival. Discussion ensued. Carnival hours are from 5-9pm.
 - ii. Cake Bakeoff (Nov 9th - Volunteers)
 Jack Heard asked for volunteers for the Cake Bakeoff. Jack also mentioned we needed to find someone that would be willing to make chili. Director Eggleston mentioned asking Arnie Bridges. Discussion ensued.
- b. **INFORMATIONAL ONLY - CONTRACTS AND AGREEMENTS**

EVENT RENTAL AGREEMENTS	STORAGE AGREEMENTS
RA19-44e WINTU ED (MULE CAMP – HARVEST FEST) RA19-45e DOG SCOUTS OF AMERICA (LS AREA) RA19-46e TCRCD (DH RENTAL) RA19-47e THE WATERSHED CENTER (CB) RA19-48e HAYFORK CHAMBER (CB – Halloween)	RA19-01s Don Wardrip (Boat) RA19-02s Jeremy Wardrip (Boat) RA19-03s Steve Bayley (Furniture) RA19-04s Melissa Wight (Boat) RA19-05s Robin Greig (Boat) RA19-06s Jeff Bayley (Boat) RA19-07s Jim Bayley (Boat) RA19-08s Kathleen Brown (RV) RA19-09s TCRCD (2 travel trailers) RA19-11s Doug Evans (Boat) RA19-12s Ricky Berry (Truck & Boat)

DIRECTORS' REPORTS

Billie – Not present.

Adam – Not present.

Chuck – I'd like to get a copy of the Brown Act and have it available for board use. Discussion ensued. My grandson filled both of his deer tags this season.

Carol – I want to invite everyone to the Mountain Valley Raceway's thank you night and dinner on November 2nd at 2PM in the dining hall.

Sharon – My son in Japan was in the typhoon. He said it was exciting. Discussion ensued.

Dennis R – Nothing to report.

Wallace – Ben is still in the Army and is currently in Kansas. Brad moved to Chicago.

Adrien – Myself and a few other cannabis farmers are creating a grower's association. Discussion ensued. We are forming a 501 C (6).

Dana – Not present.

15. ADJOURNED

Adjourned by Director Rourke at 7:50pm

Submitted By:

Dennis Rourke, TCFA PRESIDENT

Sharon Eggleston, TCFA Vice President