

Bakers Branch ACC Home Improvement Application

In an effort to provide and protect each homeowner's rights and property value, BBHOA requires any homeowner or group of owners considering improvements to their property to submit a Request for Home Improvement Application to the Architectural Control Committee a minimum of 30 days prior to initiating work on the planned improvements. (This requirement is governed by the Declaration of Community Covenants and Restrictions, Article 10, Section 10.5). We appreciate your cooperation. Also, we encourage you to be a good neighbor & inform your surrounding neighbors of any construction scheduled, access needed by workers, and other such information in a neighborly fashion. **Please also check with the Town (www.flower-mound.com) to make sure any required permits are procured before beginning your project.**

Please provide the following information and submit this application as instructed below.

Owner's Name _____ Home or Cell # _____
Address _____ Email Address _____

Nature of proposed improvement: (Ex: patio cover, basketball goal, addition to house, antenna, play structure, etc.). Please be specific. _____

Location of improvement (check applicable area): _____ Driveway _____ Garage _____ Patio
_____ Back of House _____ Front of House _____ Side of House _____ Other: _____

Materials to be used for the proposed improvement: Check the blank on the left & specify paint color, lumber type, screen type, etc. on the blank to the right.

_____ Paint color(s) _____ Cement _____ Pipe _____
_____ Stain color(s) _____ Electrical _____ Fence type _____
_____ Lumber type(s) _____ Lumber Grade _____ Brick type _____
_____ Screen type(s) _____ Height _____ Is it visible from the street _____

***Note:** Please enclose pictures or samples of colors or materials to be used

Please submit a **property plat** with a sketch of the proposed project in the location you plan. Be sure the plat shows the street, house, and lot lines. Proposed additions, patio covers, play sets, etc. will need to address heights in relationship to the home and to fences. **Additionally – any major renovation or construction needs to have the Town's approval** and must be submitted to the Town separately (for detailed information see Town's website: http://www.flower-mound.com/bldginsp/bldg_info.php.)

I, the undersigned, understand that the Architectural Control Committee will review this request and will contact me within 30 days. I also understand that if further information is needed in order for the ACC to make a valid judgment, I may be asked to resubmit an application with the needed information. **I agree that I will not begin the proposed improvement(s) until I have been notified in writing of the Architectural Control Committee's decision.**

Homeowner's signature _____ Date of Request _____
Proposed project start date _____ Approximate completion date _____
Approval signature (ACC) _____ Approval date _____
Approval signature (ACC) _____ Approval date _____

Email request to acc@bakersbranchhoa.com or mail to:

Bakers Branch Estates HOA
2450 Lakeside Pkwy, Ste 150-128
Flower Mound, TX 75022