

# Mesa Cortina Water & Sanitation District

## Board of Directors Meeting Tuesday, March 5, 2019 Silverthorne Fire Station

### Attendance

**Board:** Stan Wagon, Jon Whinston, Randy Rehn, Greg O'Neill

**Others:** Jeff Leigh, District Manager; Michael Kurth, Summit Bookkeeping;  
Kelsey Anderson, Homeowner

### Meeting was called to order at 5:05 PM

**Minutes:** There were a few minor corrections to the minutes. *A motion was made by Stan Wagon and seconded by Randy Rehn to approve corrected minutes of the February 5th, 2019 meeting. Motion unanimously approved.*

**Financials:** Financial reports through the end of January 2019 were sent via e-mail to the Board members. After one month into the year, income is tracking to budget. Expenses are well below budget.

There are eleven homeowners' accounts that are more than two quarters behind on the payment of their invoices. Summit Bookkeeping will continue to pursue collection.

### New Business: Audit Exemption

The Board reviewed the Audit Exemption forms and is in agreement to sign forms and corresponding Resolution. The forms will be submitted via e-mail or online prior to the 3-31-19 deadline.

### Infiltration & Inflow (I&I)

Jeff informed the Board that he has lined up DRC to do sewer line video for I & I in early April, provided we have a good winter runoff. Areas of focus will include Spring Beauty and Royal Buffalo. Manhole covers will be removed to look for excess water entering the sewer system.

### New water line replacement plans.

McLaughlin Engineers are working on engineering plans for a section of water line replacement, on Royal Buffalo, 160 feet up from the Y to the PRV on Shooting Star. It was suggested that we get options to do in 2 or 3 sections or phases.

Jeff will start a conversation with Summit County with our intentions to replace the water lines and potential asphalt replacement. There may be some efficiency in scheduling the projects together with County Road & Bridge.

### Fire hydrants

Jeff informed the Board that he would be in Mesa Cortina with his backhoe in the next week. Board asked that he dig out the fire hydrants currently buried in snow.

**Succession plan**

The Board discussed potential candidates for succession of the Manager Position and Board Members. Jon has contacted Blue River Ranch Lake Estates which contracts with a company from Georgetown as a possible successor. Stan also has a contact of a potential successor. Jeff & Mike met with Scott Price of Snake River Water District to explore possibilities for backup coverage. At this point, this does not seem like a good fit for backup. Jeff will meet with Kelsey Anderson on the potential of being a backup Water Manager and duties involved.

**Old Business: Fire Hydrant – Court Judgement**

Mike informed the Board that we have been receiving payments from the Summit County Courts for the judgement in our favor for the hydrant repair from a vehicle accident last winter. It is expected to be collected in full over the next few months.

**EQR's**

There is no news to report at this time with the JSA and additional EQR allocation. Jeff is finalizing the EQR discrepancy list and will have it completed before the next billing date. Jeff also expressed some concerns and adding some language to our Rules & Regulations with regard to additional bedroom and baths. The District may want to consider developing procedures for notification of the District and possible fining for failure to comply. He will check to see what other Special Districts may have in place.

**Outstanding payable to RKR**

Randy expressed some concern with regard to the "let it ride" position that the Board agreed to take at the last meeting regarding the outstanding amount due to RKR. After some discussion it was agreed that Jeff put together a detailed accounting of the amounts in question. The Board will review again with this information and make a determination in the future.

**Meeting Location**

The current meeting location will be changed to the north Branch of the Silverthorne library beginning in May.

**Next Meeting:** The next Board meeting is scheduled for April 2nd, at the Silverthorne Fire Station.

**Meeting was adjourned at: 7:05 PM**