

**The Rye Fire Protection District**

**MINUTES OF THE RYE FIRE PROTECTION DISTRICT BOARD  
OF DIRECTORS MEETING**

Regular Meeting October 17, 2012

Present: Directors – Mr. John Schaiberger, Mr. Wade Wills (joined meeting at 7:04 p.m.), Mr. Mike Davis, Mr. Steve McDowell

Absent Directors – Mr. Mark Reeves

Others - Chief Steve Bennett, Captain Jim Beach, Fire Fighter Jack Hobby

**Call to Order**

The meeting was called to order at 7:00 p.m. by Mr. John Schaiberger.

Mr. John Schaiberger took roll call and introduced the Board Members that were present and noted that Mr. Reeves was working and not sure the status of Mr. Wills.

Mr. Schaiberger asked for approval of agenda.

Approval of the agenda for the Regular Meeting for October 17, 2012.

Motion:	Mr. Davis
Second:	Mr. McDowell
Aye:	Mr. Schaiberger, Mr. Davis, Mr. McDowell
Nay:	None

**Public Comments on Non-Agenda Items**

None.

**Announcements**

None.

**Minutes of September 19, 2012 Regular Meeting**

Two corrections noted.

1. Public Comments. Fourth sentence. Change “moral” to “morale.”
2. Adjourn. Delete reference to Mr. McDowell, who was not present.

## The Rye Fire Protection District

Motion to approve meeting minutes of the September 19, 2012 Regular Meeting with noted corrections.

Motion: Mr. Davis  
Second: Mr. McDowell  
Aye: Mr. Schaiberger, Mr. Davis, Mr. McDowell  
Nay: None

### Treasurer's Report

Accounts Receivable Discussion. Received payment from three (3) fires and putting into the Interagency Checking Account.

At 7:04 p.m., Mr. Wills joined the meeting.

Accounts Payable Discussion. Chief Bennett noted that BKP failed to send a payroll breakdown for the meeting. An inquiry was made as to the status of the 2011 Interagency payouts. Chief Bennett noted that he is awaiting documentation from a couple members noting their travel reimbursement is off. He noted that these amount to around \$100 at this time. All 2012 Interagency payouts have been made where the State of Colorado has paid Rye Fire. John asked that a copy of the bank statement for the Interagency Account be provided at future meetings. There was a question regarding a couple line items on the Balance Sheet and was noted that these will be best answered at the education session.

2011 Audit Status. Mr. Schaiberger noted that this will be moved to Executive Session because of personnel issues involved.

Motion to approve Accounts Payable and Accounts Receivable for September 2012.

Motion: Mr. Wills  
Second: Mr. Davis  
Aye: Mr. Schaiberger, Mr. Wills, Mr. Davis, Mr. McDowell  
Nay: None

### Fire Chief's Report

Statistics. In the Month of September 2012, Rye Fire responded to 76 calls for service of which 52 were EMS related and 24 were fire related. In comparison with previous year this is an increase of 52% from 2011 and an increase of 30% from the 5 year average of 53.

Administration/Operations. Hose testing is complete for the District and we are in the process of completing pump testing. Some hose was taken out of service as it did not adequately pass the test. We still have adequate amounts in service.

Continue to receive phone calls from various community members we have been compiling information on the resources they have available. This ranges from vacant land and acreages for evacuated animals to heavy equipment operators to food and shelters.

## **The Rye Fire Protection District**

Prevention. Rye Fire assisted the schools with surprise fire drills and has scheduled various presentations with the schools. Presentations at Craver have been geared towards wilderness survival. We are scheduling and performing property assessments throughout the District for residents that have requested the service. This is just an assessment stating low, medium or high risk and where to obtain information for mitigation. This will help them with planning for their mitigation efforts around their individual properties.

Provided a prescription drug drop off point in Colorado City for the national turn in your prescription drug day.

Provided fire apparatus for the RHS home coming parade.

Training. Extensive training has been ongoing throughout the month. Fire training includes extrication, ladders and equipment operations. An in service training was conducted by our physician adviser, this included CPR updates and protocol changes.

Question was asked why three (3) vehicles are responding on calls. It was noted that generally an ambulance and rescue vehicle responds and when necessary, the Command Truck. It was noted by the Board that the rescue truck should be used instead of the fire truck. Chief Bennett and Captain Beach noted that currently rescue is a back-up unit because of possible transmission issues and concerns over reliability.

## **Old Business**

### **Equipment Disposition**

Chief Bennett passed out color copies of the equipment that he is requesting to be sold. A total of three (3) trucks and three (3) trailers are included. One recommendation by Chief Bennett is to use Shower Trailer No. 2 as a training rig for firefighters. Mr. Schaiberger asked that the Board review the handout and if they have any questions, contact either Chief Bennett or Captain Beach. Mr. Schaiberger asked that the Board come to next meeting prepared to take action on this subject.

### **Education Workshop**

Chief Bennett recommended that the workshop be a monthly meeting on the second to last or last Monday of each month. Depending on the agenda, the workshops maybe held every other month. After a discussion, Chief Bennett will find out which Monday day works for the Attorney and Auditor for the first workshop session. Chief Bennett will set this up for a Monday daytime, as soon as possible. EMA will be invited as well.

### **Emergency Evacuation Routes**

Mr. Davis noted that most information has been completed except for the maps. Captain Beach noted that he has three (3) signs on order from Pueblo County. As soon as the maps are prepared, they will be presented to the board and the public.

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## Hatchet Ranch

It was noted that no tanks have been found. It was noted that Pinon Truck Stop may have some available. Mr. McDowell will contact Kendal Curtis for Pinon Truck Stop. Mr. Wills will contact gas companies in Trinidad for tanks. Captain Beach will contact Cliff Brice. Scott Brescheisen and Captain Beach will look for some on Lime Road near Pueblo.

Scott Brescheisen noted that he has been asked to split the Cistern Budget between the East and West Side.

Scott Brescheisen noted that members of the East Hatchet Ranch have been in communication with the County Accessors Office and they are unsure if the taxes will be collected next year. Mr. Schaiberger will discuss this with the County Assessor and asked that Chief Bennett provide him a copy of the court order.

Mr. Schaiberger noted that he met with Mr. Wrona with CDOT regarding the frontage road. Mr. Wrona would like to know who owns property on the West Side including easements in the proposed area. Scott Brescheisen will pass this along to Cathy Riddell. Mr. Schaiberger noted that he was informed by Mr. Wrona that if this reopens, it will probably be for emergency use only.

## New Business

### 2012 Proposed Budget

A copy of the proposed budget was included in the Board's packette. Chief Bennett noted that the budget needs to be presented as a Proposed Budge at this meeting to meet the guidelines of the Department of Local Affairs. The budget will be available for public review and must be approved at the November meeting. Chief Bennett will draft proposed resolutions for approval at next month's meeting and will provide them to the board in advance for review. Mr. Schaiberger asked the Board Members in attendance to review the budget for approval at next month's meeting.

### Change Meeting Schedule

A discussion occurred regarding which day is best for all members so all members can attend on a regular basis. It was decided that the 3<sup>rd</sup> Monday night of each month is a good day.

Motion to move the regularly scheduled meeting from the 3<sup>rd</sup> Wednesday of the month to the 3<sup>rd</sup> Monday of the month.

Motion: Mr. Wills  
Second: Mr. Schaiberger

Discussion. Chief Bennett will research the necessary actions for this to be the regular meeting time. Next month's meeting will be on the 3<sup>rd</sup> Monday of November and will be a Special

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Meeting until all formal legalities are finalized. Chief Bennett to work on finalizing legalities by the 3<sup>rd</sup> Monday of November meeting.

Aye: Mr. Schaiberger, Mr. Wills, Mr. Davis, Mr. McDowell  
Nay: None

### Executive Session

Mr. Schaiberger noted as authorized by C.R.S. Section 24-6-402, Subsection 4, Paragraphs A-H, this board will now convene in Executive Session. The topic of the Executive Session will be for the 2011 Audit Status, Unemployment Hearing Status and Personnel Structure. The Executive Session will not be open to the public. No adoption of any proposed policy, position, resolution, rule, regulation, or formal action shall occur at this Executive Session.

Motion to adjourn regular meeting of October 17, 2012 to executive session was made at 7:53 P.M.

Aye: Mr. Schaiberger, Mr. Wills, Mr. Davis, Mr. McDowell  
Nay: None

Discussions were:

- 2011 Audit Status
- Unemployment Hearing Status
- Personnel Structure

Following Executive Session, the Board returned to regular session at 8:57 p.m. The room was opened back up to the public.

### Receive or Act on Board Correspondence

Chief Bennett noted that he received an invitation by the RCC Saddle Club to their annual dinner, which he will pass along.

### Adjourn

Motion to adjourn was made at 9:02 p.m.

Motion: Mr. Wills  
Second: Mr. McDowell  
Aye: Mr. Schaiberger, Mr. Wills, Mr. Davis, Mr. McDowell  
Nay: None

**The Rye Fire Protection District**

Dated this 17<sup>th</sup> day of October 2012.

A handwritten signature in cursive script, appearing to read "Beach".

Submitted by Jim Beach, Captain