

**MINUTES St. Croix Bike & Ped Trails Coalition Board of Directors
Town of Somerset Town Hall, May 9, 2018, 6:30 p.m.**

CALL TO ORDER – André Johnson, Chairperson, called the meeting to order at ~ 6:30 p.m.

STATEMENT OF PUBLIC NOTICE – The agenda was posted at the Town of Somerset Town Hall and on the Trails Coalition web site.

ROLL CALL – Board members present were Mark Gherty, Susan Heuser, André Johnson, Mark Vanasse, and Tim Witzmann. Board members Pam Kaiser, Andrew Lamers, Dave Mandel, and Marian Webber were absent as were alternate board members Ruth Steiner and Susan Stepka. Ben Heuser, Jessica Neumann from *giveBIG SCV* (until ~7:15 p.m.), and Noah Wiedenfeld (until ~ 7:00 p.m.) were also present.

ADOPTION OF AGENDA – Following discussion about moving *ITEM # 2* to before *REPORTS*, a **motion** (Gherty, Witzmann) to adopt the agenda as amended. **Carried** with no opposition.

PUBLIC COMMENT – Opportunity for comments on subjects not on the agenda when recognized by the presiding officer. Wiedenfeld, a City of New Richmond Management Analyst, indicated he attends New Richmond Pathways meetings, works with City trail issues and stopped in for a visit to the Coalition.

APPROVAL OF PRIOR MEETING MINUTES – April 11, 2018 – A **motion** (Witzmann, Vanasse) to approve the April 11, 2018, minutes as presented. **Carried** with no opposition.

ITEMS for discussion and/or action

2. giveBIG SCV details for 2019 – Jessica Neumann - Neumann used the *giveBIG SCV* web site to explain details of the once yearly fund raising campaign for nonprofit organizations administered by the United Way. Items discussed were new outreach into St. Croix county communities, statistics comparing giving amount increases over the 6 year existence of the program, services available to nonprofits that sign up, costs to participants, etc. She continued by answering specific questions from Board members. Consensus among Board members was that information provided would be helpful as the Coalition works toward deciding whether to pursue this opportunity in 2019. The matter was referred to the Communications Committee for recommendations.

REPORTS - from subcommittees and/or individuals about information gathered for the Board of Directors Communications Committee – Witzmann indicated that the Committee hadn't met recently and, in the interest of time, he would forego a Committee report since all Board members present were at the annual meeting where he gave an in depth report.

Financial Report – Vanasse discussed the April financial report showing no receipts and one expenditure. There were no questions.

Healthier Together – Bike to School Day was May 9th with some schools postponing the event because of inclement weather forecasts. More information to follow.

Hwy 64 Trail Corridor Committee – Susan Heuser discussed the April 16, 2018, Committee meeting indicating communities updated their trail information and a made a recommendation for the Landing Hill Study. See discussion under *ITEM #3*.

Bench Project – Susan Heuser and Vanasse reported on the status of several grant application awards, some received and some not – indicating there would be more award information for grant applications filed in the very near future.

Others that may be available – Two further topics were discussed.

Bike Ambassador Training – Johnson and Susan Heuser discussed a training program that would bring a fleet of bicycles into the Somerset Middle School Phy Ed classes for a bicycle unit. In addition, those attending the

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training would be certified in various training issues. Several Board members may attend the training besides Johnson.

WisDNR Recreational Opportunities Analysis (ROA)– Susan Heuser reported some details about the ROA in which area residents participated. Some of the points noted were that St. Croix County was well represented in citizen responses, that trails were high on the list of desirable facilities for the Mississippi River Corridor portion of the state, and some details about how WisDNR is being structured as it nears the end of its statewide reorganization.

ITEMS for discussion and/or action (continued)

1. Organization of Board of Directors – A **motion** (Witzmann, Vanasse) to nominate all current officers to continue in their positions. **Carried** with no opposition. The officers are as follows: Johnson, Chairperson; Lamers, Vice-Chairperson; Vanasse, Treasurer; and Susan Heuser, Secretary/Information Director and Grants Coordinator.
2. giveBIG SCV details for 2019 – Jessica Neumann – SEE ABOVE REPORTS
3. Recommendation from Hwy 64 Trails Corridor Committee regarding Stage 1 of the Landing Hill study
 - a. Finalize Stage 1 of Landing Hill Study and Discussion of Details Regarding Stage 2 Implementation
A **motion** (Vanasse, Gherty) to approve the recommendation from the Hwy 64 Trails Corridor Committee on recommendation of the golf course side [of the Landing Hill Trail Study]

*A **motion**(Witzmann, Remington) to recommend to SCBPTC the Golf Course Side of Hwy 64 and that deliverables be the Power Point Presentation with comments from Warren White along with documentation from meeting with WISDOT and other issues discovered during the study. **Carried** with no opposition.*

and to proceed with dealing with the Town of Somerset Town Board and the County for Stage 2 [of the Landing Hill Trail Study]. Discussion followed regarding details of the deliverables from Warren White for Stage 1 of the Landing Hill Trail study as well as how best to move forward with Stage 2 of the study. Ultimately, the motion **carried** with no opposition.

4. Authorization for Ongoing Tasks during the Summer – Several ad hoc committees to continue Coalition routine business over the summer months without the necessity of a Board meeting were made as follows. Any matter occurring during the break in official meetings that would require a vote would be dealt with individually using either a meeting or an email vote to decide the issue. Committees and its members follow.
 - a. Fund Raising – Susan Heuser, Kaiser and Vanasse
 - b. Hwy 64 Landing Hill Project - - Susan Heuser, Johnson and Vanasse
 - c. Houlton Community Art Bench – Susan Heuser and Vanasse
 - d. St. Croix County Bicycle Summit – Mark Gherty, Susan Heuser and possibly Tim Witzmann
 - e. Others as may be available – No other issues were identified.
5. General Policy Regarding Helmet Distribution, i.e. Fund Raisers, Special Events – General consensus was that, as a part of the discussion with fund raising./ special event sites, the venue would be offered the purchase of helmets to raffle / give as prizes / whatever action they chose - taking the Coalition out of the helmet distribution process.
6. Other issues that may occur – No other issues were identified.
7. Set next meeting date – September 12, 2018 or Other – The next meeting date was set for September 12, 2018, unless circumstances arise requiring a meeting before then.

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ITEMS FOR NEXT BOARD of DIRECTORS AGENDA – Appointment of Alternate 2, Landing Hill Trail Study Stage 2, Fund Raising, Bicycle Summit, Houlton Community Art Bench Project

ITEMS FOR NEXT COMMUNICATIONS COMMITTEE AGENDA – giveBIG SCV,

ITEMS FOR NEXT COALITION AGENDA – No items were identified at this time.

ADJOURNMENT – A **motion**. (Gherty, Vanasse) to adjourn. **Carried** with no opposition at ~ 8:15 p.m.

Respectfully Submitted,
Susan Heuser, Secretary