



BENTON COUNTY FIRE PROTECTION DISTRICT NO. 4 REGULAR BOARD MEETING AGENDA

October 7, 2015
2604 Bombing Range Rd.
West Richland WA. 99353

CALL MEETING TO ORDER

ADDITION TO THE AGENDA

THOSE PRESENT:

FINANCIAL REVIEW

CONSENT AGENDA:

(All matters listed within the Consent Agenda have been distributed to each member of the Board of Commission for reading and study, are considered to be routine, and will be considered or enacted by one motion of the Commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.)

- Approval of the Agenda dated 10/07/2015
- Approval of Regular Meeting Minutes dated 09/16/2015
- Approval and pay:
- Expenditures

522 Fire Control	25,407.71
<u>001 General Fund</u>	<u>25,407.71</u>

522 Fire Control	2,466.71
<u>110 EMS Fund</u>	<u>2,466.71</u>

594 Capital Expenditures	28,487.52
<u>401 Construction Fund</u>	<u>28,487.52</u>

Total:	56,361.94
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RESOLUTIONS/MOTIONS

DISTRICT REPORTS

- Union Report
- Volunteer Report
- City Liaison Report
- Commissioner's Report
- Fire Chief's Report
- District Secretary's Report

OPEN FORUM DISCUSSION

IMPORTANT DATES

- October 24 - Howl-o-Ween 5K pet walk/run, Yokes in West Richland
- November 7 – Veteran’s Day Parade
- November 14 – Tri-County Commissioners Meeting, BCFD #2 Station 210
- August 2016 – Primary Election – EMS Levy

CORRESPONDENCE

AMBULANCE SERVICE PROGRAM UPDATES

UNFINISHED BUSINESS

- Shared Visions/Goals Presentation
- FDCARES
- Storage facility
- Community Presentation
- New Tender
- SOG for State Mobilization

NEW BUSINESS

- Wall Pack Fixture

AGENDA ITEMS FOR NEXT MEETING

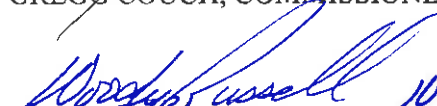
EXECUTIVE SESSION

ADJOURNMENT:

Attested:

 10/07/2015
 WILLIAM WHEALAN, DISTRICT SECRETARY

 10/07/15
 GREGG COUCH, COMMISSIONER

 10/07/2015
 WOODY RUSSELL, COMMISSIONER

 10/7/2015
 AJ HILL, COMMISSIONER



BENTON COUNTY FIRE PROTECTION DISTRICT NO. 4 REGULAR BOARD MEETING MINUTES

September 16, 2015
2604 Bombing Range Rd.
West Richland WA. 99353

CALL MEETING TO ORDER

Commissioner Hill called the meeting to order at 1700 hrs.

ADDITION TO THE AGENDA

- Motion to accept the Master Lease Agreement with PNC.
- Executive session per RCW 42.30.110(g)

THOSE PRESENT:

Commissioner AJ Hill
Commissioner Woody Russell
Fire Chief William Whealan
District Secretary Slita Bradley

Resident FF Josh Ammann
FF Monte Elmore
Bill Shane

FINANCIAL REVIEW

CONSENT AGENDA:

(All matters listed within the Consent Agenda have been distributed to each member of the Board of Commission for reading and study, are considered to be routine, and will be considered or enacted by one motion of the Commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.)

- Approval of the Agenda dated 09/16/2015
- Approval of Regular Meeting Minutes dated 09/02/2015
-

522 Fire Control	69,093.56
589 Payroll Clearing	19,571.43
<u>001 General Fund</u>	<u>88,664.99</u>

- EFT

522 Fire Control	148,865.11
589 Payroll Clearing	-44,019.62
<u>001 General Fund</u>	<u>104,845.49</u>

- Key bank Tax Deposit

522 Fire Control	4,553.31
589 Payroll Clearing	24,448.19
<u>001 General Fund</u>	<u>29,001.50</u>

Grand Total: \$222,511.98

Commissioner Russell made a motion to approve the consent agenda, seconded by Commissioner Hill and the motion carried.

RESOLUTIONS/MOTIONS

- Motion to accept the Master Lease Agreement with PNC

Commissioner Russell made a motion to accept the Master Lease Agreement with PNC and for the Chair to sign for the lease, seconded by Commissioner Hill and the motion carried.

DISTRICT REPORTS

- Union Report
 - No report
- Volunteer Report
 - FF Elmore reported that several activities are coming up, which are listed below under important dates.
- City Liaison Report
 - He emailed Chief Whealan and reported that he appreciated the help of firefighters fighting fires around the state.
- Commissioner's Report
 - Commissioner Hill reported that the news release came out quickly. The levy publication group is working around the clock on the newsletter and it should come out shortly. The Slip, Trip, and Fall program by Lieutenant Gaidos is in place. Chief Whealan extended the offer to the Senior Center and will schedule a session in November.
- Fire Chief's Report
 - He attended the area chief's meeting and discussed auto/mutual aid agreements and the need to review and update them. He stated that the chiefs intended to have one document County wide. Several agencies are not participating but the chiefs group will have discussions with them.
 - He was visited by a patient at the station related to a life-save by BCFD4 Team members. The person came in and thanked the crew.
 - He attended the Captain's meeting and the minutes have been sent out and posted on the public server.
 - He had a phone interview related to a story that will be in the Benton County Ruralite Magazine related to BCFD4's involvement in Veteran's activities in our area, such as the Time of Remembrance, the Veteran's Day Parade, the Wounded Warrior Project, and the BCFD4 preference point's policy regarding active military veterans and their surviving spouses. The story writer wanted to know what BCFD4 does to help support the veteran community.
 - He attend the Washington One Net update meeting and discussed the needs for this area and the possibility of how to implement the program. The governor has to adopt the plan before any work can begin. Mississippi opted out of the plan and so far is the only state to do so.
 - He attended the Patriot's Day event at Tapteal Elementary School, which was a commemoration for 9-11. The event turned out to be bigger than he expected.
 - He assisted Hughes Fire with a video shoot for a new line of Brush Trucks called Skeeter that Hughes Fire will be offering. He should be able to use the footage for the BCFD4 video presentation for the upcoming EMS Levy.
- District Secretary's Report
 - She reported that her attendance in the National Fire Academy was worthwhile. She learned a lot. She also brought back several FEMA publications that could be utilized by the District.

- She attended a State Mobilization in Goldendale, WA.

OPEN FORUM DISCUSSION

- New Career Firefighter, James Longie, started his employment on 09/14/2015.

IMPORTANT DATES

- September 18-20 – Junior Rodeo, Benton Franklin Fairgrounds
- September 19 – Harvest Festival 1000-1400 hrs. Flat Top Park
- September 26 – March of Dimes Fundraising dinner 1800, Southridge Sporting Complex
- September 27 – Time of Remembrance, Flat Top Park
- November 7 – Veteran’s Day Parade
- November 14 – Tri-County Commissioner’s Meeting, BCFD #2 Station 210
- August 2016 – Primary Election – EMS Levy

CORRESPONDENCE

- Thank you letter from the Arc of Tricities
- Thank you letter from City of West Richland, National Night Out

AMBULANCE SERVICE PROGRAM UPDATES

- No report

UNFINISHED BUSINESS

- Shared Visions/Goals Presentation
 - No report
- FDCARES
 - No report
- Storage facility
 - The contractor is finishing up the HVAC system.
- Community Presentation
 - No report
- New Tender
 - Captains Carlyle and Cherwien will pick the unit up on 10/06/2015 in Florida.

NEW BUSINESS

- SOG for State Mobilization
 - Chief Whealan reported that the staff is working on the policy.

AGENDA ITEMS FOR NEXT MEETING

- Shared Visions/Goals Presentation
- FDCARES
- Storage facility
- Community Presentation
- New Tender
- SOG for State Mobilization

EXECUTIVE SESSION

- At 1730 hrs, an executive session was called for 10 minutes, per RCW 42.30.110 (g) to discuss the performance of public employees. At 1740 hrs, the meeting resumed to regular session with no actions to follow.

ADJOURNMENT:

The meeting was adjourned at 1741 hrs.

Attested:


10/07/2015
SLITA BRADLEY, DISTRICT SECRETARY


10/07/15
GREGG COUCH, COMMISSIONER


10/07/2015
WOODY RUSSELL, COMMISSIONER


10/7/2015
AJ HILL, COMMISSIONER