

UNION VALE TOWN BOARD MEETING DECEMBER 16, 2021

UNION VALE TOWN HALL 7:30 PM

PRESENT: Supervisor Betsy Maas

Town Council: Kevin Durland, Steven Frazier, Kevin McGivney, John Welsh

Town Clerk: Andrea Casey

Highway Superintendent: Ed Kading

Town Attorney: Jeff Battistoni -Absent

Call to Order and Salute to the Flag at 7:30 PM

Motion Approve Minutes: Supervisor Maas added a missing sentence on page 3 “Resolution #36-2021 To Adopt the 2022 Budget”. Councilman Welsh made a motion to approve the November 18, 2021 meeting minutes with the change applied seconded by Councilman Durland and all were unanimously in favor.

Supervisor Report

Cash Flow:

- In the 11th month of the year, we are 107% of budget meaning we are 7% over revenue projections
- 91% of expense projections, or under budget
- Cash balances between, checking, savings, investment accounts and American Rescue Plan money which are \$235,268 currently and get the next sum in June or July
- General Fund: \$3,625,255.00 Highway Fund: \$362,946.00 Total Cash Balance: \$3.9 million. Cash balance is being confused with Fund Balance by some residents but is it not the same.
- Year-end clean up at the recycling center. All tires were taken by the Highway Dept. to a vendor to save money totaling 234 car tires, 6 truck tires, 22 with rims. All fluorescent bulbs and batteries have also been removed
- AIM payment, state funding \$10,543.00
- Retirement bill was received and paid for NYS Retirement local \$107,731.00
- Town Board members have received the list of warrants/abstracts; cash receipts, escrow reports, Building Dept. report, performance vs budget report and lists of all deposits made in both the General Fund and Highway Fund.

Later in the meeting we will have a presentation by an Eagle Scout, Departmental Reports and cover the remainder of the financials later in the meeting.

Board Member Reports

Councilman Welsh worked further with the Town Supervisor on the annexation process for the Tymor parcels in Beekman, he will elaborate more later but noted it is going well.

Councilman McGivney- nothing to report

Councilman Frazier- nothing to report

Councilman Durland- nothing to report

Highway Report

Superintendent Kading reported on the update on the Highway Garage barn repair. The delivery date for materials is December 28th and construction on January 3rd. Completion on the roof and all structural elements should be the following week, weather permitting. He is hopeful by end of January the building should be completed. The Highway crew has been out prepping for winter and Spring by cleaning ditches and culverts. They are ready for winter, salt shed is full, Saturday potential storm, salt has been ordered. Supervisor Maas added that the County qualified for FEMA aid as there was over 1.5 million dollars’ worth of damage. She and Superintendent Kading have been sitting in these FEMA calls. The Town has spent between \$30,000 and \$40,000 repairing damages from Hurricane Ida. She also further noted all Board members have a list of submitted bids on spreadsheet.

Superintendent Kading explained this is the annual list of highway materials, aggregate, tree work, etc. in lieu of what is going on in supply chains, all bids are accepted as all were relatively close. This way if the low bidder does not have the material, options are open for other vendors.

Motion to Accept Highway Material Bids for 2022

Councilman Welsh made a motion to accept the Highway Materials Bid Comparison for 2022 Welsh which was seconded by Councilman McGivney and all were unanimously in favor.

Supervisor Maas mentioned the event TreeCycle Event, please visit the website for the flyer. The event runs 12-4:00 PM at Highway Garage, Saturday January 8th recycle your Christmas Tree and hot chocolate will also be available.

Town Clerk Report

Town Clerk Casey reported that the 2022 recycling permits are now available for sale. No major pricing changes and please purchase it by January 16, 2022.

Public Comment Agenda Item: None

Parks –Presentation: Eagle Scout, Shawn Colagiovanni will show his “Tymor Free Library”

Eagle Scout Shawn Colagiovanni spoke about his Eagle Scout project that will be donated to Tymor Park. He has been working on this for over 4 months and has created a ‘free and public library box’. The goal is to provide people that visit the park annually with access to free books they can read while they enjoy their time at the park. He hopes people will recycle their books when finished for others to enjoy. He hopes other boy scouts will continue to the trend and donate library boxes of their own in Tymor and the area surrounding it. This box will be installed in the next 2 months and located in the front of the recreation building. Shawn then showcased his hard work.

Park Report

Park Manager Jake Gosnell reported that the Grand Illumination was well received and well attended. He also spoke about the ‘Full Moon Guided Hike’ on Saturday, December 18th, please bring flashlights. These are quarterly events and the next will be in February.

Recreation Department – Grand Illumination & TGTT (all day program for kids out of school) Councilman McGivney read the report submitted by Alison Croke, Recreation Director. The Grand Illimitation had almost 300 people registered and was overall very successful event. The TGTT program took advantage of Arlington Schools half day’s and they will be open for full days during the elementary school during winter break. The After School program will continue on a daily basis. Supervisor Maas also thanked Mike & Jane McPartland for their contributions to the event.

Animal Control

Councilman Frazier read the report submitted by ACO, Mary Jean Calvi. During the month of November, there was 1 lost dog and 2 dog complaints.

Constables – Training & Holiday Lights

Councilman Welsh read the report submitted by Head Constable, George Treadwell: November 2021 Patrolled approximately 670 miles of town road including all town properties, 49.7 gallons of gas 55 case 35 actual appearances no incidents to report. 11/16 vehicle parked, deputy was called. 11/17 vehicle parked on clove road/ Bruzugul Road tow truck was called. They are also working nightly at the Bloomer Road light display. They completed the annual NYS division of criminal justice training for peace officers on December 4th and 5th.

Annexation of Tymor Park Parcels

Supervisor Maas reported, they are still not sure of the outcome although they have worked diligently collecting information. As of this past week the Town Attorney has been in oral arguments with the judges and Town of Beekman attorney. In 6-8 weeks, they might get a report back with the answers to the questions that were posed. They will keep moving this process along and have updates along the way.

Dutchess County Workers Compensation Plan

Supervisor Maas summarized the issues and starting on Monday, mediation begins, she will keep residents informed of the outcome.

Resolutions & Motions:

Motion to declare surplus: 2004 Dodge 2500 Park Truck – Declare as Salvage & Sell

Councilman Welsh made a motion to declare the 2004 Dodge park truck as surplus equipment to be sold at auction. This was seconded by Councilman Frazier and all were unanimously in favor.

Resolution 37-21: Resolution Approving One-Time Discretionary COVID-19 Related Distribution

Motion Shared Use of 2019 Dodge Ram Truck Parks & Highway Dept.

Supervisor Maas explained that based on the purchase price of the truck and using a straight-line depreciation method the monthly depreciation expense is \$573.15, this amount would be paid monthly in rent from December to March from the Parks department to the Highway department as rental income. Supervisor Maas made a motion to approve the calculation and the loan of the truck to the parks department for plowing during the winter months potentially from December to March which was seconded by Councilman Welsh and all were unanimously in favor.

Motion: Budget Adjustments

(See Attached)

Councilman Welsh made a motion to approve bank transfers for escrow to the general fund, budget transfers and budget adjustments as recorded and read by Supervisor Maas which was seconded by Councilman Durland and all were unanimously in favor.

Motion to Approve Allocation of Capital Projects Funds from Fund Balance

Supervisor Maas explained the bottom portion of the budget attachment. (See Attached) Supervisor Maas made a motion to move the aforementioned projects to be approved in the future from our fund balance into our capital projects fund and be identified in an itemized fashion. This was seconded by Councilman Welsh and all were unanimously in favor.

Supervisor Maas noted we had a very successful year there will be a luncheon to thank everyone for their hard work next Tuesday. Lastly, this is Councilman Frazier's final meeting, he has been on the Board for the last 9 years, we will admire and appreciate all the hard work he has given. She asked everyone to stand up and honor Councilman Frazier for his service.

Public Comments on Town Issues

Jean Moore, Darren Road, thanked Steve Frazier & Kevin McGivney for their efforts in making a motion to pay the amount in the library referendum. She also spoke about the group known as Ls4UV and their hard work and future endeavors in again, working towards putting the proposition on the ballot in 2022.

Charles Nivens Bloomer Road, wanted to follow up on his earlier complaint and what can happen going forward.

Motion to Pay Bills Councilman Welsh made a motion to approve budget adjustments, warrants, & pay bills which was seconded by Supervisor Maas and all were unanimously in favor.

Motion to Adjourn

At 8:52PM Supervisor Maas made a motion to adjourn the meeting which was seconded by Councilman Welsh and all were unanimously in favor.

Respectfully Submitted,

Andrea Casey, Town Clerk

TRANSFERS FOR BOARD APPROVAL**SUMMARY OF BANK TRANSFERS:****BANK TRANSFER FROM ESCROW CHECKING TO GENERAL CHECKING (ONGOING)**

To cover escrow bills paid by the general fund \$ 14,626.18

SUMMARY OF BUDGET TRANSFERS:

<u>From Account</u>		<u>To Account</u>		
<u>Number</u>	<u>Name</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
A1620.4	Town Buildings CE	A1620.2	Town Buildings EQ	\$ 8,162
A1680.4	Central Data Proc CE	A1670.4	Central Printing and Mail	\$ 1,945
A1680.4	Central Data Proc CE	A1675.4	DC Rpt Chargebacks	\$ 226
A7410.4	Library CE	A7410.1	Library PS	\$ 232
A7989.4	Special Events CE	A7989.1	Special Events PS	\$ 784
D5142.1	Snow Removal PS	D5130.4	Machinery CE	\$ 11,647

SUMMARY OF BUDGET AMENDMENTS:

<u>Fund Bal / Revenue Increase</u>		<u>Expenditure Increase</u>		
<u>Number</u>	<u>Name</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
A917	Unassigned Fund Balance	A1620.2	Town Buildings EQ	\$ 13,600
A917	Unassigned Fund Balance	A1620.4	Town Buildings CE	\$ 15,000
D3501	St Aid - CHIPS	D5112.4	Permanent Improvements	\$ 79,197
A2025	Pool Fees	A7180.4	Pool CE	\$ 8,129
A2001.6	Equestrian Fees	A7182.4	Equestrian CE	\$ 7,037
A2189	Other Home & Comm Svcs	A8710.4	Conservation CAC CE	\$ 8,600
A2410	Rental of Real Property	A9010.8	State Retirement	\$ 10,381

TRANSFERS TO CAPITAL PROJECTS FUND:

<u>Description</u>	<u>Amount</u>
<u>Projects To Be Approved:</u>	
Furnace Pond Dam Repairs	\$ 850,000
Roof for Senior Center & Park Office	\$ 350,000
Truck for Highway	\$ 70,000
Highway Garage Windows (Historical)	\$ 30,000
Digitizing Building Department Files	\$ 100,000
Air Conditioning - Town Hall	\$ 35,000
Booth for Recycling Center	\$ 30,000
Cement Bridge - Tymor Park	\$ 125,000
<u>Project Previously Approved:</u>	
Repair Highway Equipment Garage (Broken Trusses)	\$ 148,424
Total Transfers to Capital Projects Fund	<u>\$ 1,738,424</u>

**TOWN OF UNION VALE
12/16/2021 BOARD MEETING
CALCULATION TO LOAN HIGHWAY TRUCK TO PARKS DEPARTMENT FOR PLOWING**

Truck Info:	2019 RAM 5500
Vendor:	Robert Green
Purchase Date:	12/18/2019
Truck Cost:	\$ 68,778.12

Depreciation Method:	Straight Line
Useful Life Per Auditor (yrs):	10

Monthly Depreciation Expense	\$ 573.15
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Rent from December-March (4 mo)	<u>\$ 2,292.60</u> *
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***General Fund parks department will pay \$2,292.60 to the Highway Fund to "rent" the highway truck from the highway department for winter plowing.**

draft

TOWN OF UNION VALE

TOWN BOARD RESOLUTION # 37 of 2021

The foregoing Resolution is duly offered by Councilman Welsh, and seconded by Councilman Durland who moved its adoption:

RESOLUTION APPROVING ONE-TIME DISCRETIONARY COVID-19 RELATED DISTRIBUTIONS

WHEREAS, the Town of Union Vale has received Federal funds under the American Rescue Plan Act (“ARPA”) which may be used for a discretionary one-time COVID-19 related distribution to three essential workers who worked during the COVID-19 pandemic during specific dates; and

WHEREAS, the Town wishes to use the aforementioned ARPA funds to provide a discretionary one-time COVID-19 related distribution to Town employees subject to certain qualifications which are set forth below, and

WHEREAS, specific Town employees may receive a two-thousand (\$2,000) dollar distribution in the month of December 2021 for meeting the following parameters:

- (a) Actually, worked their normal schedule from March 27, 2020 though December 15, 2021; and
- (b) Maintained the continuity of operations without separation, performed essential work involving in-person interactions and the physical handling of items handled by others, unflinching dedication to serving as the frontline for our Court System bearing the sacrifices that accompanied erratic policies, erratic hours, stagnant wages and reduced staffing; and

WHEREAS, this discretionary one-time covid-19 related distribution to three Town Employees which is \$6,000 in total, is made in the sole discretion of the Town and not provided pursuant to any agreement or prior contract or negotiation or promise which would cause employees to expect such distribution again in the future; and

WHEREAS, it is necessary to amend the 2021 Adopted Town budget to provide funds to fulfill the Town's intent,

NOW THEREFORE BE IT RESOLVED, that the Supervisor is authorized and directed to increase the appropriations to A. 1110.1 in the amount of \$6000.00 by making an interfund transfer from NY Class ARPA Account in the amount of \$6000.00.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

Councilman Durland	Aye
Councilman Frazier	Aye
Councilman McGivney	Aye
Councilman Welsh	Aye
Supervisor Maas	Aye

DATED: Union Vale, New York
December 16th, 2021



Andrea Casey, TOWN CLERK