CITY OF OSKALOOSA, KS

REGULAR COUNCIL MEETING MINUTES

212 W WASHINGTON STREET

JANUARY 5, 2023 \* 7:00PM

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GOVERNING BODY MEMBERS PRESENT

John Norman, Mayor

Ken Newell, Council President

Mike Smith, Council

John Metzger, Council

Aron Boyce, Council

Chauncey Young, Council

OFFICIALS PRESENT

Lee Hendricks, City Attorney

Patty Hamm, City Clerk

Paul Bolinger, Chief of Police

Nathaniel Copp, City Superintendent

PUBLIC PRESENT

Patty Back & Kimberly Back, 412 Union Street

Mary Smith, Willow Domestic Violence Center

David Heit, Civium Architecture & Planning

Dan Elwell, Shirley Construction Inc.

HEARING

John Norman, Mayor, called the hearing of Resolution No. 22-12, 412 Union Street, Oskaloosa, KS, to order at 7:00pm. Patty Back advised that she is working on getting the funds to pay the utility bills for the City of Oskaloosa and Evergy. Council agreed to give Ms. Back thirty (30) days to bring the City utility bill current. Should she fail to do so the City will proceed with boarding the home up so that it cannot be occupied. Ms. Back agreed to the terms. John Norman closed the hearing at 7:05pm.

CALL TO ORDER

John Norman, Mayor, called the regular meeting of the Oskaloosa City Council to order at 7:05pm.

COUNCIL APPOINTMENT

John Norman appointed Chauncey Young to fill the Council seat vacated by John Norman for one year remaining on the term. Ken Newell made a motion to accept the appointment. Mike Smith seconded the motion. Vote: Yes=4, No=0; Motion Carried. Chauncey Young took the Oath of Office as City Council member.

MAYOR OATH

John Norman took the oath of office as Mayor.

COUNCIL PRESIDENT

John Metzger made a motion to nominate Ken Newell as Council President. Mike Smith seconded the motion. Vote: Yes=4, No=0, Abstain=1 (Ken Newell); Motion Carried.

COUNCIL MEETING MINUTES

PAGE 2 OF 4 01/05/23

PUBLIC

Human Trafficking Awareness Month

Mary Smith requested consideration by the Council declaring January 2023 as Human Trafficking Awareness Month. Ms. Smith read the proclamation to the Council. John Metzger made a motion to authorize the Mayor’s signature on the Proclamation as presented. Aron Boyce seconded the motion. Vote: Yes=5, No=0; Motion Carried.

EXECUTIVE SESSION

Ken Newell made a motion to adjourn to Executive Session at 7:11pm for 15 minutes for Attorney-Client Privilege Exception for contract negotiations. Aron Boyce seconded the motion. Vote: Yes=5, No=0; Motion Carried. Ken requested Nathaniel Copp remain for discussion. Public Session resumed at 7:26pm. John Norman announced no binding action taken.

Swimming Pool Project

Dan Elwell presented the Council with a timeline for completion of the swimming pool project. John Metzger questioned how long they anticipate before the electrical panel is installed. Mr. Elwell replied he’s hoping to have it complete by February 15th. Lee Hendricks advised that the City would like to make an amendment to the original contract providing for liquidated damages should the project continue to be incomplete past the most recent estimated timeline submitted by Shirley Construction. Mr. Elwell agreed to sign such an agreement. Lee will draft the amendment and send it to all parties for signature.

John Metzger stated it’s his opinion that the backorder of items is exceptional on this project. David Heit replied other projects are backordered 9-12 months average. Council discussed various delays throughout the project and John Norman noted that a walk-thru by Council with blueprints should have taken place prior to the start of the project. Mr. Elwell advised he will put together a list of the items that they currently do not have along with the expected ship dates. He also stated a walk-thru with punch list items will take place upon substantial completion. Mr. Elwell stated he will draft a change order for the lights inside the swimming pool itself. Mr. Elwell reported the concrete is scheduled to be poured on Tuesday and Mr. Heit stated the mix will be temperature treated. John Norman asked if the rebar could be placed at 2’ instead of 3’ and Mr. Elwell replied that it can be without any problem.

PARK & POOL

John Metzger made a motion to hire Erin Subelka as Pool Manager for the 2023 Summer Season at a rate of $18 per hour. Ken Newell seconded the motion.

Ken Newell made a motion to authorize the additional pool staff salaries as follows: Assistant Manager $13 per hour; Lifeguards $10 per hour; Concession Workers $7.25 per hour; and Swim Aides $6.00 per hour. Mike Smith seconded the motion. Vote: Yes=5, No=0; Motion Carried.

POLICE / CODE ENFORCEMENT / ANIMAL CONTROL

Paul Bolinger thanked the Mayor and Council for the gift cards on behalf of himself and his staff.

Paul Bolinger reported on the December activity which includes several theft cases of gasoline around the City.

Paul Bolinger reported that the Police Department has received a grant in the amount of $3000 for the purchase of two vests for the two new officers. Paul requested the Council consider the purchase of an additional vest plate to be placed inside the vest. Mike Smith made a motion to purchase two vest plates and equipment attachments for a total of $1460 plus shipping. John Metzger seconded the motion. Vote: Yes=5, No=0; Motion Carried.

COUNCIL MEETING MINUTES

PAGE 3 OF 4 01/05/23

John Norman announced the Pawsitively group will be in town on January 6th to trap, spay, and release stray cats in the downtown square.

UTILITIES

Nathaniel Copp advised he is gathering cost estimates on the pool filter plus the concession countertops and equipment. Aron Boyce recommended contacting Custom Sheetmetal for the countertops. Nathaniel noted that he is going to have to get a new tank for the chemicals in order to make them fit into the smaller space.

Nathaniel Copp reported that the computer at the shop has quit working. He will obtains cost estimates on a laptop for the shop.

LEGAL COUNSEL

Lee Hendricks reported that the enforcement of the drones falls under the FAA’s jurisdiction and the local police do not have any authority. The Council agreed they will not proceed with any type of enforcement at this time.

Ken Newell made a motion to approve Resolution 23-01; 412 Union Street, as amended to reflect the homeowner’s appearance at today’s hearing. Aron Boyce seconded the motion. Vote: Yes=5, No=0; Motion Carried.

John Metzger made a motion to approve the Mayor’s signature on the Pool Contract Amendment as discussed and as prepared by legal counsel. Mike Smith seconded the motion. Vote: Yes=5, No=0; Motion Carried. Council agreed to meet at the swimming pool on February 2nd at 6:30pm to do a walk-thru prior to the Council meeting.

MEETING MINUTES

Mike Smith made a motion to approve the minutes of the regular Council meeting on December 1, 2022 as written. John Metzger seconded the motion. Vote: Yes=4, No=0, Abstain=1 (Chauncey Young); Motion Carried.

John Metzger made a motion to approve the minutes of the special Council meeting on December 7, 2022 as written. Aron Boyce seconded the motion. Vote: Yes=4, No=0, Abstain=1 (Chauncey Young); Motion Carried.

FINANCE

Ken Newell made a motion to approve the December financial statement and vouchers as presented with the exception of check #22012 to Shirley Construction in the amount of $13,185. Mike Smith seconded the motion. Vote: Yes=5, No=0; Motion Carried.

NEW BUSINESS

Patty Hamm reported she will be obtaining price quotes for scanning software.

John Metzger made a motion to approve a 5% COLA increase for the six permanent employees. Ken Newell seconded the motion. Vote: Yes=5, No=0; Motion Carried.

COUNCIL MEETING MINUTES

PAGE 4 OF 4 01/05/23

ADJOURNMENT

There being no further business to discuss, Ken Newell made a motion to adjourn the meeting at 8:51pm. Mike Smith seconded the motion. Vote: Yes=5, No=0 Motion Carried.

John Norman, Mayor

ATTEST:

Patty A. Hamm, City Clerk

Minutes Approved: FEBRUARY 2, 2023