



Approval Process:

- Complete/Signed rental agreement
- Copy of driver license for each driver
- Copy of insurance
- Copy of credit card
- Collect rental payment (plus tax)
 - o Amount: _____
- Collect hold deposit/amount: _____
- Provided pick up instructions/code: _____

Lambo Pick-up/Drop-off:

- Complete kiosk
 - Complete and sign walk around form
 - Miles out: _____
 - Miles returned: _____
 - o Total traveled miles: _____
 - Gas out: Full ¾ ½ ¼ Empty
 - Gas return: Full ¾ ½ ¼ Empty

 - File Closed
 - o Final invoice bill: _____
-
-