

# **Hotel Restaurant Breakfast Buffet Attendant / Server**

## **Main Duties**

- Setting up and breaking down each morning's breakfast buffet, ensuring buffet items such as hot foods, fruits, breads, cereals and bakery items remain well-stocked
- Maintaining cleanliness, safety, and appearance of the buffet area
- Replenishing silverware, sugar caddies and condiments
- Light to moderate food preparation, refilling beverage containers, mopping, wiping and sweeping
- Attending to special food orders or needs of the guests
- Clearing dirty plates from tables
- Relaying customer needs to the kitchen and providing or refilling drinks

## **Additional Duties**

Attendants are also tasked with acting as representatives of the hotel, therefore required to provide a welcoming and hospitable atmosphere to guests. Paperwork, record-keeping, kitchen or other custodial tasks may also be delegated to the breakfast attendant. Other duties may be assigned by management or detailed in the advertisement for the position.