

APPROVED MINUTES

EVERETT TOWNSHIP
BOARD MEETING
April 18, 2017

1. **Call to Order:** Supervisor Judy Maike called the meeting to order at 1:05 p.m.
2. **Roll call:** Present: Judy Maike, Supervisor; Brandy Fleming, Treasurer; Curt Chaffee, Trustee. Richard Long, Trustee; Pamela Chaffee, Clerk. Also Attending: Jeffrey Craigmyle, Transfer Station Officer; Bryan Mauro from Landlord Lease Advisors, LLC.
3. **Pledge of Allegiance.**
4. **Agenda Approval:** Trustee Richard Long made the motion to approve the agenda with the following addition: County Hazardous Waste Collection to New Business. Support by Trustee Curt Chaffee. Ayes all. Passed.
5. **Approval of Board Minutes of March 28, 2017:** Supervisor Judy Maike made the motion to approve the presented minutes for approval. Supported by Trustee Richard Long. Ayes all. Motion Passed.
6. **Public Comment:** Bryan Mauro spoke to the Board about renegotiating the contract for the wireless tower. He said that we have 16 years left on a 30 year lease. He left a contract with Supervisor Maike for the Board to review at a later meeting if we are interested in his services
7. **Bills & Financials:**
 - A. **Treasurer's Financial Report** – Treasurer Brandy Fleming passed out the current report of funds available as is balanced to the Bank Statement. General Funds including Road Funds is \$293,963.80. The total in the Tax Account is \$102.30.
 - B. **Clerk presents Township Bills** – Clerk Pamela Chaffee presented check registers supporting the payments for approval of \$8,646.19. Clerk Pamela Chaffee made a motion to approve the bills as presented, supported by Richard Long. Ayes all. Motion carried.
 - C. **Budget Review:** Clerk Pamela Chaffee asked the Board to approve Resolution 2017-14 pertaining to the prior year budget to bring the 249 account into balance. Motion by Clerk Pamela Chaffee to approve the resolution, supported by Trustee Richard Long. Roll Call vote: ayes all. Motion passed. Trustee Curt Chaffee asked that the Board be supplied with monthly budget reports for regular meetings.
8. **Unfinished Business:**
 - A. **Road Commission Bids:** The Road Commission has submitted a bid in the amount of \$62,200 to Grade, Gravel and Pave Spruce Ave starting at 40th Street and going north for approximately 2,000 feet. After some discussion, it was decided that Supervisor Maike will ask the Road Commission for bids for paving lesser amounts - both 500 feet and 1,000 feet as the Board does not want to approve the extended amount of 2,000 feet. Tabled for further information.
 - B. **8th Street Project:** The Road Commission has given Supervisor Maike the information that the 8th Street project between Larch and Catalpa can wait.
9. **New Business**
 - A. **Auditor Bids:** Clerk Pamela Chaffee presented the Board with two bids for a one year audit. \$10,200 from the State auditor and \$5,500 from Gabridge that they will reduce to \$5,200 if we can wait until July. Trustee Curt Chaffee made the motion to contract with Gabridge for the reduced price. Support by Clerk Pamela Chaffee. Ayes all. Motion passed.

B. Attorney Proposal: The Board has received some information from Attorney Cliff Bloom. Our present Attorney will also be submitting a bid. Tabled until the next meeting..

C. Newaygo County Clean-up Day: The County will have their Hazardous Waste Clean-Up Day on June 3rd.

10. **Officer's Reports**

- a. **Zoning Official/Planning Co/ZBA:** tabled
- b. **County Commissioner:** no report
- c. **Transfer Station:** Jeffrey Craigmyle reported that the transfer station is getting about 50-60 customers on Saturdays but Wednesdays are still slow. He expects more people to use the Transfer Station as the weather improves. He will get some tickets to the Clerk for the Deputy Zoning Officer to give to residents that may need help with clean-up. Motion by Supervisor Judy Maike to schedule our Clean-up Day for May 20th and to include four workers plus Jeffrey. Motion supported by Trustee Richard Long. Ayes All. Motion Passed.
- d. **Supervisor:** Supervisor Judy Maike said that we may send a representative to sit on the PAR Plan Board and she would like to be that representative. Clerk Pamela Chaffee made a motion to nominate Supervisor Judy Maike to serve on the Par Plan Board. Supported. Ayes all. Motion Passed. Next Supervisor Maike passed out drafts of a Township Newsletter. Supervisor Maike made a motion to hire the Hi-Lites to print and distribute the newsletter (with the Clerk's portion edited). Support by Trustee Long. Ayes all. Passed. The Supervisor said that the Fire Board operating agreement has not been approved yet. She made the motion to appoint Trustee Richard Long to serve as our representative to the Fire Board for the remainder of this term with Supervisor Maike as the alternative. Support by Trustee Richard Long. Ayes all. Passed.
- e. **Clerk:** none.
- f. **Treasurer:** none.
- g. **Trustees:** none.

11. **Public Comment:** none present

12. Adjournment at 2:30 p.m.

Respectfully submitted by Clerk Pamela Chaffee on 5/16/2017