

NCRTAC Executive Council Meeting
 July 27, 2017
 Marshfield Medical Center

Chair: Terry Nichols

Members present: Ken Marg, Sara Steen, Mark Schroeder, Delmond Horn, Ted Ryan, Jason Keffeler, Corey Smith, Brenda Kachelhoffer, Krista Henderson, and Christine Masterson

Recorder: Michael Fraley

Call to order	Meeting was called to order by Nichols. A quorum is present (11/16)
Election of Officers	Nominations for Chair were opened. Terry Nichols declined nomination. Corey Smith was nominated and accepted. Motion by Horn to close nominations and cast a unanimous ballot for Smith. Second by Schroeder. Unanimously APPROVED. Nominations for Vice-Chair were opened. Sara Steen was nominated and accepted. Motion by Schroeder to close nominations and cast a unanimous ballot for Smith. Second by Horn. Unanimously APPROVED.
Correspondence	Michael notified the group that he is now employed by Ascension as a PRN paramedic for Oneida County EMS.
Minutes	Noted that administrative rule was written as HFS 118 instead of DHS 118. Motion by Kachelhoffer to accept the June 8, 2017 minutes as corrected. Second by Keffeler. Unanimously APPROVED.
2016-2017 Budget	Group was provided with financial reports from fiscal agent prior to the meeting. Noted that all funds allotted by the State were used and that the NCRTAC will have approximately \$5,331.61 carried over in the conference account. This number may change slightly as some credit card expenses are still being processed.
CALS Course Funding Request	Group received a request from Nicole Dekan from Our Lady of Victory Hospital for funding for CALS classes. Group discussed the request and how funding might be dispersed. Motion by Schroeder to use \$3,000 to support the CALS courses be organized by OLOV. Details of how the money will be dispersed to be determined by Fraley, Smith and Steen once more information is gathered about how the course is run. Second by Horn. Unanimously APPROVED.
Other business	Steen noted that planning for the 2018 conference should get started. Michael will begin to recruit volunteers for the planning committee. Ryan suggested looking into Gordon Giesbrecht as a keynote speaker.
Next Agenda	None.
Adjourn	Motion by Kachelhoffer to adjourn. Second by Kirkley. Unanimous approval.