



Meeting Minutes
May 7, 2018
7:00 P.M.

The Bexar County Emergency Services District No. 4 (ESD 4) conducted a meeting at 28036 Old Boerne Stage Road, Boerne, Texas, 78006 on Monday, May 7, 2018 at 7:00 P.M. The following was discussed;

1. Commissioner Huber called the Bexar County ESD 4 Meeting to Order at 7:00 and establish a quorum. The Pledge of Allegiance was recited.
2. Ms. Robin Roberts was sworn in as an ESD 4 Commissioner replacing Ms. Dolly Taylor.
3. Dr. Craig Manifold, Bexar Count Medical Director, and Leon Springs Volunteer Fire Department (LSVFD) Assistant Chief Mike Rice presented information to the Board on the addition of a Paramedic as a Community Medical Liaison. The Paramedic Liaison would educate people in the District on medical incident prevention and first aid to assist prior to the arrival of first responders.
4. Approval of the minutes from the April 2, 2018 Board Meeting. Commissioner Roberts made a motion to approve the April 2, 2018 minutes. Commissioner Mohn seconded the motion. Motion carried by a 5/0 vote in favor of.
5. Citizen Public Forum. (3-minute time limit per individual). Four citizens chose to speak.
 - a. Mr. Benno Kaufman wishes to extend an olive branch to the ESD 4 Board. He believed that the Leon Springs Villas Board (LSVB) was acting secretively and not all membership was being represented.
 - b. Ms. Tedra has lived in the area since 2003. She would like to save the trees on the Club House property.
 - c. Mr. Ron Leonard is on the LSVB interim board. He would like an election of a new board of Leon Springs Villa Association in 60 days for a voice of all the people.
 - d. Ms. Josie Kaufman stated the history of the LSVFD. She read the minutes of the ESD4 Board from February 5, 2018 where the LSVB was considering donating or sale of the Club House property at a minimal cost. The LSVB forefathers wanted that property to stay a community property.
6. Discussion and appropriate action on the following:
 - a. Mr. Gabe Perez, Perez Project Consulting, reported that the property at the Leon Springs Villas Mobile Home Community Club House and Pool is viable for the construction of a Fire Station to replace the current LSVFD Station 132. Commissioner Surratt made a motion to table further discussion and investigation on the subject property until the LSVB membership is established and they decide to sell the property. Commissioner

Mohn seconded the motion. Motion carried by a 5/0 vote in favor of.

- b. Mr. Joe Costantino, LSVFD, reported on the hydrant installation at Station 134. He stated that A-1 Hydrants didn't know they needed a Bexar County permit. They have the San Antonio Water System (SAWS) permit and are now working on getting a Bexar County Permit. Expect to have the permit in a week.
 - c. The Board discussed extending Mr. Perez's contract for locating property for Station 132. Commissioner Surratt made a motion to remove the monthly retainer for Mr. Perez and instead pay an hourly rate for his consulting fees. Commissioner Roberts seconded the motion. Motion carried by a 5/0 vote in favor of.
7. Leon Springs Volunteer Fire Department (LSVFD) Reports due to ESD 4. Mr. Costantino summarized and reviewed the following with the Board.
- a. Presentation of the Run Report by the Service Provider.
 - b. Presentation of the Financial Reports by the Service Provider. Mr. Costantino reviewed the LSVFD expenditures for April 2018.
 - c. Action by the ESD 4 Board on approving the reimbursement request and monthly payment to the LSVFD. Commissioner Surratt motioned to approve the reimbursement request and the monthly payment to the Service Provider. Commissioner Mohn seconded the motion. Motion carried by a 5/0 vote in favor of.
8. Financial discussions and appropriate action;
- a. The Board reviewed the ESD 4 Quarterly Investment Report for the period ending March 31, 2018.
 - b. Commissioner Surratt presented the financial reports of the District.
 - c. The outstanding bills owed by ESD 4 were reviewed.
 - d. Action by the Board on approving payments by ESD 4. Commissioner Mohn made a motion to approve payments for the District. Commissioner Rasmussen seconded the motion. Motion carried by a 5/0 vote in favor of.
9. Determine date, time and possible agenda items for the next meeting. The next scheduled Board meeting is June 4, 2018.
10. Adjourn. With no further business before the Board, Commissioner Mohn made a motion to adjourn. Commissioner Surratt seconded the motion. Motion carried by a 5/0 vote in favor of. Meeting was adjourned at 7:48 P.M.