

NCRTAC Executive Council Meeting
September 1, 2024
Teleconference

Members present: Sara Steen, Dr. Michael Clark, Ken Marg, Cathy Connor, Dr. Jennifer Roberts-Hagen, Mark Schroeder, Jason Keffeler, David Rae, Chris Keller, Del Horn

Chair: Rachel Symons

Recorder: Michael Fraley

Call to order	Meeting was called to order by Fraley. A quorum is present (11/17)
Election of Officers	<p><u>Chair</u> Rachel Symons was nominated by Horn and seconded by Dr. Roberts. Symons accepted the nomination. No other nominations received. Motion by Horn to close nominations and unanimously elect Symons as Chair. Second by Dr. Clark. Unanimously approved.</p> <p>Symons took over as Chair of the meeting.</p> <p><u>Vice-Chair</u> Jenny Blenker was nominated by Rae and seconded by Horn. Blenker indicated to Fraley prior to the meeting that she would accept the nomination. No other nominations received. Motion by Dr. Roberts to close nominations and unanimously elect Symons as Chair. Second by Horn. Unanimously approved.</p>
Correspondence	None
Apr 17, 2024 Minutes	Motion by Steen to approve the April 17, 2024 minutes as posted. Second by Marg. Unanimously approved.
2024-2025 Budget	<p>Group reviewed the draft budget that had been provided prior to the meeting. Group discussed the importance of getting regional projects started early to limit the need to offer local member project grants. Possible projects included filling gaps identified in pediatric readiness through the surveys and regional disaster planning.</p> <p>Motion by Keffeler to approve the budget as supplied by Fraley. Second by Dr. Roberts. Unanimously approved.</p>
Member project funding approval process	<p>Tabin asked that the Executive Council consider developing a process to accept and approve requests from member organizations to fund local service/hospital projects. Group discussed the importance of supporting these projects but want to be sure the funding is awarded in a fair and equitable manner.</p> <p>Will place on the agenda for the general membership in September.</p>

Regional collaboration	Discussed work done by PI committee to plan meetings for trauma program managers. Have had low participation so far. Will promote more for future meetings.
Other Business	None
Future agenda items	None
Adjourn	Motion to adjourn by Horn. Second by Rae. Unanimously approved.