

Commission on Homelessness for Volusia & Flagler Counties
Application Committee Meeting Minutes

February 14, 2017

3:00-4:00 p.m.

United Way, 3747 W. International Speedway Blvd., Daytona Beach

Attendees: *Jeff White, Diana Phillips, DJ Lebo, Carl Falconer, Jay Bond, Jim Cameron*

I. Welcome and Introductions

The meeting was called to order at 3:12 p.m. and introductions were made.

II. Committee Chair

The Committee will determine a chair at the next meeting.

III. Conflict of Interest Form

The Committee reviewed the Conflict of Interest form and revisions were made.

IV. Application Template

The Committee reviewed the current application template and revisions were made.

V. Policies and Procedures

Revisions will be made to reflect the current CoH.

VI. 2017 Grant Cycle Timeline

The Committee discussed the Timeline and the dates the grants were release. It was determined that there has not been enough time for the agencies to input enough data to review. The Committee agreed the ESG should be extended to the recipients and open the application in 2018. An amendment will need to be made to extend for one year and include a termination clause.

VII. Provider's Meeting/ Reallocation

The Committee discussed reallocation of poor performing grants.

VIII. Next Meeting

Victoria Brown-Searle will send out dates for the next meeting.

IX. Adjourn

The meeting was adjourned at 4:05 p.m.

Minutes prepared by: Victoria Brown-Searle, Staff

Chair: _____

Next Meeting: TBD