

**MINUTES OF MEETING
HERITAGE OAK PARK
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Heritage Oak Park Community Development District was held on Thursday, January 18, 2018 at 10:00 a.m. at the Heritage Oak Park Lodge, 19520 Heritage Oak Boulevard, Port Charlotte, Florida.

Present and constituting a quorum were:

Paul Falduto, Jr.	Vice Chairperson
Olin Earl Bell	Assistant Secretary
Donald Oppenheim	Assistant Secretary
Edward Carey	Assistant Secretary

Also present were:

Robert Koncar	District Manager
Michelle Egan	Project Manager
Brad McKnight	Inframark
Jeffrey Satfield	District Engineer
Dan Moyer	CPH Engineering
Residents	

The following is a summary of the minutes and actions taken at the January 18, 2018 meeting of the Heritage Oak Park CDD Board of Supervisors.

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

Mr. Falduto called the meeting to order and Mr. Koncar called the roll.

SECOND ORDER OF BUSINESS

Pledge of Allegiance

The Pledge of Allegiance was recited.

THIRD ORDER OF BUSINESS

Audience Comments on Agenda Items

There being no audience comments, the next item followed.

FOURTH ORDER OF BUSINESS

Approval of Consent Agenda

- A. **Approval of the Minutes of the December 14, 2017 Meeting**
- B. **Activities Director Report**
- C. **Financial Statements and Check Register**
- One minor correction was made to the December 14, 2017 minutes and will be incorporated.

On MOTION by Mr. Bell seconded by Mr. Carey with all in favor the Consent Agenda was approved as amended.

FIFTH ORDER OF BUSINESS

Field Management Report

- Mr. McKnight introduced himself. He reviewed the Field Management Report for January.
- Topics discussed were plants, the lakes and wetlands, littoral shelves, lake bank signage, roof runoffs, aluminum fencing around the Lodge, algae returning, electric conduit line needs repair, bathroom doors in the pool area need repainting or future replacement.

SIXTH ORDER OF BUSINESS

Old Business

There not being any, the next item followed.

SEVENTH ORDER OF BUSINESS

New Business

A. Bocce Court Improvements

- Mr. Bell distributed sketches of the Bocce Courts and requested the Board approve the proposed screening framework.
- Mr. Falduto noted the on-site manager can contact construction companies to look at the sketch, prepare a professional rendition of how this should look, give cost estimates and then put out to bid. We can have the bids available in March.

B. Discussion on Mainline Replacement Project

- Mr. Falduto evaluated what we have been spending on mainline replacement. We budgeted \$36,000 in 2017 and spent \$44,400. We budgeted \$36,000 for this year and already spent \$10,100 in three months. If you do the math that means it will cost us more than what we budgeted again in 2018.
- I do not believe that failures are going to slow down. They will increase as the Park gets older. Our irrigation system is 20 years old.
- Later in this meeting, you will be introduced to our new engineering firm.
- He will ask the new engineering firm to review the current system and confirm it needs to be upgraded. If verified, he wanted the engineers to come up with a design to replace the current system. He will task them with this so the Board can vote on it and send out a bid.
- He asked Mr. Carey to assist in this.

EIGHTH ORDER OF BUSINESS

Staff Reports

A. Attorney

There being no report, the next item followed.

B. Engineer

There being no report the next item followed.

C. Manager

- Mr. Koncar introduced Mr. Jeff Satfield of CHP Engineering.
- Mr. Satfield noted he is the Senior Vice President of the company. He spoke about services of his firm, in house services, architecture, electrical, roadway, transportation services.
- He introduced Dan Moyer, Vice President of the CPH, who runs the Sarasota Office.
- Local offices are in Sarasota and Ft. Myers.
- The Supervisors had questions for Mr. Satfield.

NINTH ORDER OF BUSINESS**On-Site Administration Report – Project Updates**

- Ms. Egan updated the Board on various projects.
- Pool pavers were discussed.
- The bathroom doors have been custom ordered.
- The concrete company will be here next week.
- Once we move out of the office, the floors in the sports bar will be rebuffed.
- The library is open again.
- The pool room should be open by Monday.

TENTH ORDER OF BUSINESS**Supervisor Requests**

- Mr. Carey asked when we will be securing the benches in the roadway?
- Ms. Egan responded when the concrete company comes in next week.
- Mr. Oppenheim noted we are all out of patience in getting stuff done and the time it takes. It is almost impossible to find contractors to do things now.
- Mr. Falduto believes the DRC is more of a joint HOPCA-CDD venture rather than just HOPCA even though it is under the HOPCA Board. March 7, 2018 is DRC Day from 9:30 a.m. to 12:00 p.m. Free lunch will be served, door prizes and much more.
- He thanked Ms. Egan, HOPCA and CDD staff for all their hard work.

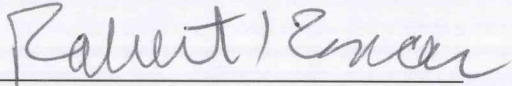
ELEVENTH ORDER OF BUSINESS**Audience Comments**

- A resident commented on budget money for improvements to the Clubhouse.
- A resident commented on gym work orders.

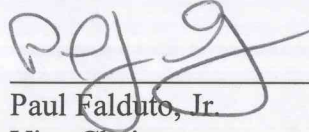
TWELFTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Bell seconded by Mr. Carey with all in favor the meeting was adjourned.



Robert Koncar
Secretary



Paul Falduto, Jr.
Vice Chairman