



L.B.J. & C. Head Start Annual Report 2015-2016



Information in this report is designed to fulfill requirements of Head Start federal law related to reports to the general public.

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Executive Summary

This report provides an analysis and evaluation of the 2015-2016 programmatic and fiscal information from the most recently concluded fiscal year. The Annual Report is a compilation of: (1) the total amount of public and private funds received and the amount of each source; (2) an explanation of budgetary expenditures and proposed budget for the fiscal year; (3) the total number of children and families served, the average monthly enrollment (as a percentage of funded enrollment), and the percentage of eligible children served; (4) the results of the most recent review by the Secretary and the financial audit; (5) the percentage of enrolled children that received medical and dental exams; (6) information about parent involvement activities; (7) the agency's efforts to prepare children for kindergarten; and (8) any other information required by the Secretary.



On behalf of the Head Start staff, we hope you will take this information as a beginning to get familiar with our program.

School Readiness is a strong focus of the Head Start Program. We partner with the family and community to help children and families to achieve this goal. We believe you will find it to be exciting when you realize you are a part of the highest quality childcare program in the Upper Cumberland. As our motto states, "...it takes a village to raise a child..."

Please get to know us and join the team of giving children and their families many opportunities to improve their lifestyle.

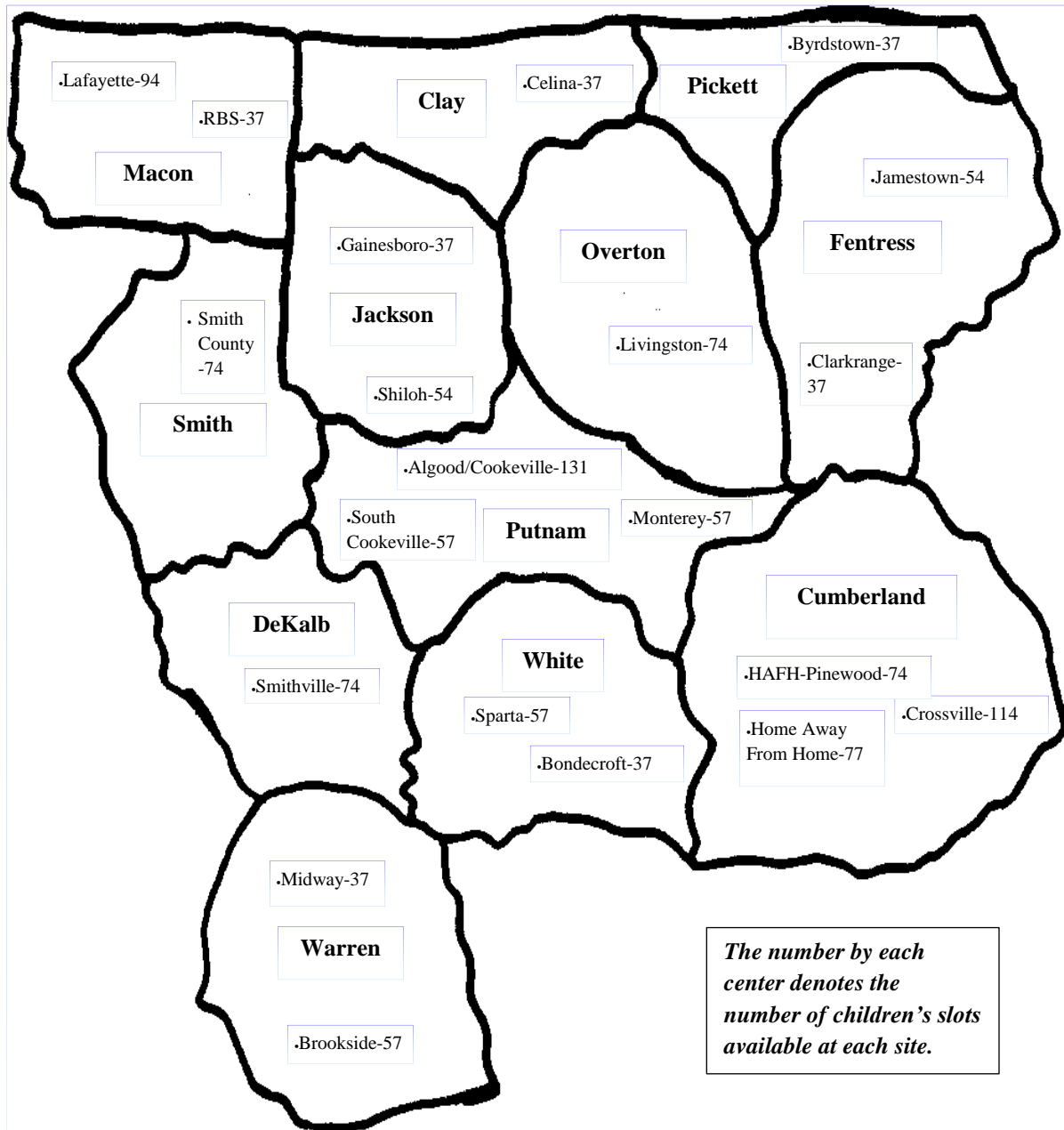
Have a great year,



Dorothy Pippin
Head Start Director



L.B.J. & C. Head Start serves the following twelve counties in Middle Tennessee:



Head Start by the Numbers

A complete copy of the 2015-2016 Program Information Report is available upon request.

1,307	Number of children funded
1,307	Average monthly enrollment
1,467	Number of children served during year
96%	Percentage of eligible children served
140	Number of teaching staff
70	Number of classrooms
98%	Percentage of children who received medical or dental exams
14%	Percentage of children served who had a disability
100%	Percentage of children with disability who received special services
4,741	Number of volunteers
1,393	Number of families served
57%	Percentage of single-parent families
50%	Percentage of single-parent families in which the parent is not working
19%	Percentage of two-parent families in which neither parent is working
18%	Percentage of families without a high school education
100%	Percentage of families participating in family goal planning
123	Number of homeless children served

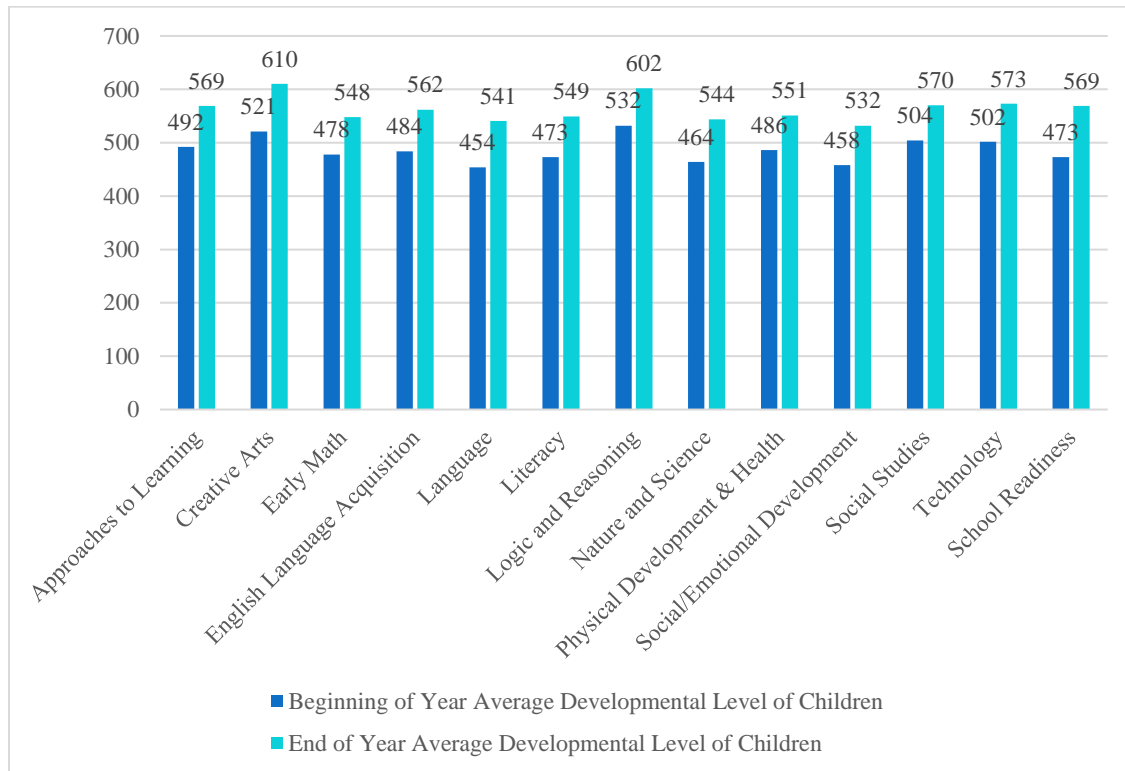


Typical Parent Involvement Activities

- Parent meetings - topics include health, nutrition, parenting, money management, etc.
- Traveling Book Bag
- Father/Male Role Read
- Father/Male Role Meals
- Family Meals
- Volunteer in Center or Classroom
- Family Fun Day
- Open House
- Parent and Child Time (PACT)
- Healthy Marriage Events

School Readiness

A Year of Progress-Child Outcomes/School Readiness



Only children with observations in all periods are included.

L.B.J. & C. Head Start School Readiness Goals

Physical Development and Health Goals:

Children will:

1. participate in early intervention and prevention screenings and activities for maintaining healthy and age appropriate physical well-being.
2. demonstrate healthy and safe habits independently.
3. control small muscles for self-care, using writing tools, manipulatives, and exploring their environment.
4. control large muscles for self-movement, navigation, and balance.

Social and Emotional Development Goals:

Children will:

1. demonstrate positive social-emotional skills including the formation of positive peer-adult relationships and ability to follow daily classroom rules and procedures.
2. develop growing capacity for independence in a range of activities, routines and tasks.
3. develop regulatory skills to control their emotions and behaviors.
4. initiate positive alternatives to aggressive or isolating behaviors.

L.B.J.& C. Head Start School Readiness Goals (continued...)

Approaches to Learning Goals:

Children will:

1. demonstrate interest in classroom topics and activities through discussions, questioning and problem solving.
2. complete task and activities resisting distractions and maintaining attention.
3. engage in group experiences cooperatively.
4. demonstrate creativity and imagination in a variety of activities such as music, art, creative movement and dramatic play.
5. create drawings, pictures and other objects using a variety of media and materials.
6. use dramatic play, language and props to express creative and imaginative thoughts and feelings.

Language and Literacy Goals:

Children will:

1. demonstrate their receptive language skills by listening to and responding to stories, fingerplays, songs, and other learning experiences.
2. demonstrate increased competency in their home language while developing proficiency in English when they are dual language learners (DLLs).
3. use language with others to express ideas and needs and engage in communication and conversation with peers and adults.
4. use complex and varied vocabulary and use different grammatical structures appropriately in conversation.
5. demonstrate their interest in books by exploring a variety of books, participating in shared reading, demonstrating how to handle and care for books, asking questions, making comments and retelling stories through conversations.
6. engage in literacy activities that promote knowledge and understanding of the alphabet and letter sound relationships.
7. demonstrate an increasing awareness of print and a growing understanding of the different functions of print, print conveys meaning, letters are grouped to form words, words moves from left to right and top to bottom.
8. experiment with a variety of writing tools and materials such as pencils, crayons, markers, and computers to communicate ideas and thoughts with others using scribbles, shapes, pictures, and letters to represent objects, stories, experience and ideas.

Cognition and General Knowledge Goals:

Children will:

1. use multiple skills, classifying, and analyzing, comparing, contrasting, questioning, and past knowledge to seek solutions to a problem.
2. engage in math activities that promote numbers and operations, geometry and spatial sense, patterns, and measurement.
3. engage in a variety of learning experiences that promote their understanding of self, family and community, people and the environment, history and events.
4. demonstrate increased competency in Technology.

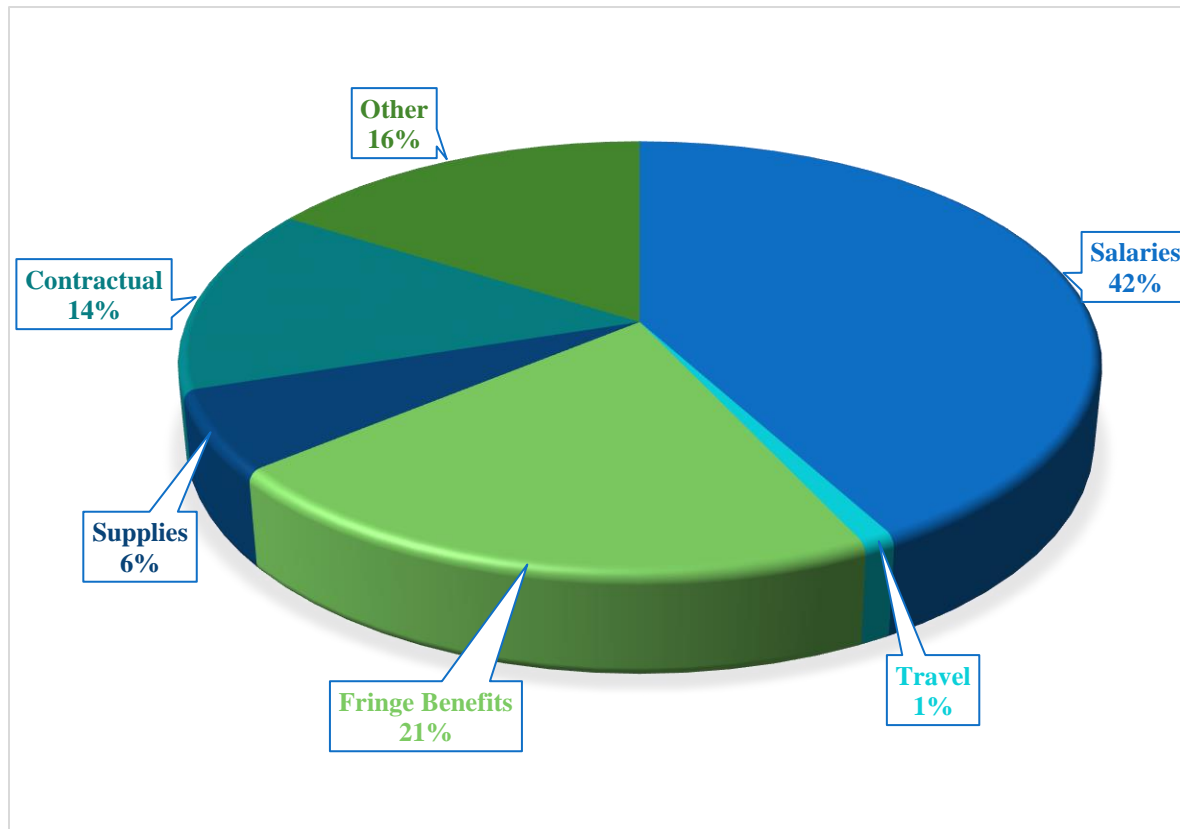


Audit Report

Our annual fiscal audit resulted in no findings. There were no findings related to the financial statements which are required to be reported in accordance with Government Auditing Standards. There were no findings related to Federal Awards.

All of our documents are available for public inspection.

Where the Money Comes From – And Where It Goes



Fiscal Year-May 1, 2015 – April 30, 2016

Head Start is operated by L.B.J.& C. Development Corporation. In addition to the regular federal grant of \$9,068,836 for Head Start, L.B.J.& C also received:

- \$873,056 from Child and Adult Care Food Program (CACFP) as reimbursement for the cost of food used in Head Start;
- \$2,292,157 in local matching funds from people who donate time, materials, and services (sometimes leases on the building space we use), which funds are required in order to receive the main Head Start grant;
- \$8,377 from United Way donations, United Fund donations, Kohl's, Wal-Mart, and other donations made in support of the Head Start Program.

This totals to \$12,242,426 from Head Start grant and additional funds.

The proposed budget for fiscal year 2016-2017 is \$9,230,151 in federal funds.

Federal Review

In December 2015, the Administration for Children and Families (ACF) conducted a Fiscal Integrity/ERSEA Review event. In March 2016, the Administration for Children and Families (ACF) also conducted a Comprehensive Services/School Readiness Review event. The federal team issued a final report determining the program to have no area of noncompliance during the course of either of the reviews.

L.B.J.& C. Head Start

...provides, quite simply, the very best preschool experience children in our area can have.

L.B.J.& C. Head Start is named for the original four county seats – Livingston, Byrdstown, Jamestown, and Cookeville. It has been in existence since 1965. The United States Department of Health and Human Services Administration for Children and Families, Office of Head Start is our source of funding with 20% matching share coming from the local community through volunteer hours of service, materials used in the program, and/or monetary donations made to the program. Our mission is to partner with the family and community to help children and families prepare for school.

L.B.J.& C. Head Start serves 1,307 low-income 3- & 4-year old children in the middle Tennessee counties (12) of Clay, Cumberland, Dekalb, Fentress, Jackson, Macon, Overton, Pickett, Putnam, Smith, Warren, and White. We serve at least 10% disability children. Head Start is open 5 days a week. The Community Assessment identifies our low-income children and families to have special needs requiring our planned hours of operation per day to be 7:00 a.m. until 3:00 p.m. Head Start will provide reasonable assistance by extending hours to children and families with special needs or to those parents that are employed or in job training with no caregiver present in the home. The children receiving these services will have records that show how each child meets the criteria stated above.

Head Start is raising the expectations for the children we serve by increasing the quality and quantity of school readiness skills. Although many factors influence children's ability to succeed in school and later in life, among the most important are learning to read and write.

Beyond the traditional and fundamental value of reading and writing, rapid advances in communications and computer technology have created profound changes in the ways we use reading and writing to share information, communicate events and ideas, and conduct business - changes that have also affected the way children learn and how we teach. We, in Head Start, have an obligation to enhance the school readiness skills of all children to help prepare them to succeed in school and later in life.

Parent's participation is not required as a condition of their child's enrollment. Participation is voluntary. However, Head Start needs Parental Input into all aspects of the Head Start Program. L.B.J.& C. Head Start plays a key role in all communities that we are located in. Head Start depends on the community for support, guidance, resources, and advocacy. The community depends on Head Start for improving the quality of our society by giving children a foundation to succeed in life and providing needed services to families.

