

# WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995

198 Lafayette Road, West Brandywine, PA 19320-1230

William S. Clark, *Chairman*  
Kent D. Nation, *Secretary*  
Joseph S Sawicki, *Treasurer*

Francesca J. Crane, *Vice-Chairman*  
Joseph S. Boldaz, *Asst. Secretary/Treasurer*  
Anita M. Ferenz, *Administrator*

## Meeting Agenda – September 22, 2022

**Call to Order** (time: \_\_\_\_\_)

### Pledge of Allegiance

### Roll Call of Board Members

Joe Boldaz (JSB) \_\_\_\_\_, Will Clark (WSC) \_\_\_\_\_, Francesca Crane (FJC) \_\_\_\_\_, Kent Nation (KDN) \_\_\_\_\_ and Joe Sawicki (JSS) \_\_\_\_\_.

### Others Present

Solicitor \_\_\_\_\_, Engineer \_\_\_\_\_, Operator \_\_\_\_\_ and Administrator \_\_\_\_\_

### Public Notification:

### Action on Minutes of Previous Meeting(s)

- August 25, 2022 regular meeting

### Public Comment / Presentation

1. Dr. Gordon Eck – to discuss the commercial parcel held by Bentley within the Culbertson Realty development/now Judd Builders and the Authority's proposed plan for connection to the sewer.

### Reports:

1. Operator
  - a. Monthly Report.
2. Engineer
  - a. Monthly Report – general operations.
    - i. Consider PSI Change Order Request #1.2 for Culbertson Run motor and valve replacement.
3. Solicitor
4. Committees
  - a. **Finance – March / June / September / December**
  - b. Operations – April / July / October / January
  - c. Planning – May / August / November / February
5. Administrator

- a. Monthly Report.
  - i. Manhole Protection Rings – consider purchase.

**New Business:**

- 1.

**Finances:**

As of August 31, 2022:

1. Mid Penn Operating - \$110,070.03
2. Mid Penn Debt Service - \$106,950.58
3. Mid Penn Capital Reserve - \$1,089,130.75
4. Mid Penn DSRF - \$571,690.98
5. Mid Penn Grant Funding - \$44,891.42
  
6. Bills paid and to be ratified - \$\_\_\_\_\_
7. Payroll for regular meeting for August 2022- \$4957.45

**Dates of Upcoming Meetings**

1. Board of Supervisors on October 6, 2022 and **October 20, 2022** at 7:30 p.m.
2. Municipal Authority, on Thursday, October 27, 2022 at 7:00 p.m.

**Adjournment** (time: \_\_\_\_\_)