



Timeline and Instructions for Elections

2018-2019 AVUTA General Election

Any election information or paperwork can be found on the AVUTA website,

www.avuta.us

Call or email Elections Chair Jessica Cooley if you have any questions

avuta.elections@gmail.com, or (760) 963-1338

Tuesday January 15, 2019	Announcement of vacancies and timelines to members via AVUTA email, website, and site postings
Friday February 1, 2019	Declarations of candidacy must be received by the election committee chair by filling out online at https://goo.gl/forms/Md5dvO7swadkCueQ2 , via email at avuta.elections@gmail.com , or by dropping it off at Apple Valley High School to the mailbox of Jessica Cooley no later than 4:00 pm on February 1, 2019.
Monday February 4, 2019	Acknowledgement of declarations of candidacy.
Friday February 22, 2019	Candidate statements must be received by the election committee chair via email, avuta.elections@gmail.com by 4:00 pm (Candidate statements must not exceed 250 words, all candidates will be treated identically)
March 4-8, 2019	Preparation of campaign statements, ballots and voter registration roster/sign-in sheets.
March 15 and 18-21, 2019	Voting at AVUTA offices, Room P-68, 12555 Navajo Rd., Apple Valley, CA. 92308 (All ballots must be cast at this site) Office is located 200 ft North of conference room A, adjacent to front parking lot, signs will be posted. Voting takes place from 2:30-5:00 pm March 15 and 18-20 and from 4:00-6:30pm on the 21st of March.
Thursday March 21, 2019	All ballots must be cast by March 21, by 6:30 pm.
Thursday March 21, 2019	Ballots will be counted at AVUTA offices, Room P-68, Starting at 6:45 pm. Announcement of results to leadership and candidates after ballots are counted and verified.
Friday	Announcement of results to AVUTA members on the AVUTA website, www.avuta.us and via site representatives. Results shall be posted at each school site no later than

Apple Valley Unified
AVUTA
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March 22, 2019	five (5) calendar days following the counting of the ballots. If a runoff election is necessary, this will be included in the announcement.
April 3-5, 2019	Preparation of run-off ballots, if necessary .
April 5, 2019	A challenge to the election must be received by the Election Committee Chair via email, avuta.elections@gmail.com , or by dropping it off at Apple Valley High School in the mailbox of Jessica Cooley no later than 4:00 pm on April 12th, 2019. Challenges must be submitted in writing using official Original Election Challenge Form, which can be obtained by requesting a copy from election chairperson, Jessica Cooley or downloading a copy from www.avuta.us
Monday April 8-12, 2019	Run-off voting at AVUTA offices, Room P-68, 12555 Navajo Rd., Apple Valley, Ca. 92308 (All ballots must be cast at the site) Office is located 200 ft North of conference room A, adjacent to front parking lot, signs will be posted. Voting takes place from 2:30-5:00 pm. If necessary
Friday April 12, 2019	All ballots must be cast by April 12, by 5:30 pm.
Friday April 12, 2019	Ballots will be counted at AVUTA offices, Room P-68, Starting at 5:45 pm. Announcement of results to leadership and candidates after ballots are counted and verified.
Tuesday April 16, 2019	Announcement of results to AVUTA members on the AVUTA website, www.avuta.us and via site representatives. Results shall be posted no later than five (5) calendar days following the counting of the ballots. If a runoff election is necessary, this will be included in the announcement.
May 3, 2019	<u>(Due date for challenge of election if there was a run-off election)</u> A challenge to the election must be received by the Election Committee Chair via email, avuta.elections@gmail.com , or by dropping it off at Apple Valley High School in the mailbox of Jessica Cooley no later than 4:00 pm on May 4th, 2019. Challenges must be submitted in writing using official Original Election Challenge Form, which can be obtained by requesting a copy from election chairperson or downloading a copy from www.avuta.us