

Plateau Valley Fire Protection District

MINUTES

MAY 14, 2020

6:30 PM

COLLBRAN ST 91

MEETING CALLED BY	Rod Cadman
TYPE OF MEETING	Regular
TIME	7:00 pm
DIRECTORS PRESENT	Ken Anderson, Rod Cadman, Kathy Harris, Lee Burg, Burt Dole
DIRECTORS ABSENT	N/A
PERSONNEL	Camile Hisel, Shannon L. Currier CPA, Chief Mike Lockwood
GUESTS	

PLEDGE OF ALLEGIANCE:

EXCUSE BOARD DIRECTOR:

MOTION	N/A
--------	-----

APPROVAL OF AGENDA:

MOTION	Rod Cadman made a motion to approve the agenda as presented. Lee Burg seconded the motion. Further discussion; none. All in favor: Ken Anderson yes, Rod Cadman yes, Kathy Harris yes, Burt Dole yes, Lee Burg yes; none opposed, motion passed.
--------	--

APPROVAL OF MINUTES:

MARCH 2020

MOTION	Ken Anderson made a motion to approve the March 2020 minutes. Lee Burg seconded the motion. Further discussion; none. All in favor: Ken Anderson yes, Rod Cadman yes, Kathy Harris yes, Burt Dole yes, Lee Burg yes; none opposed, motion passed.
--------	---

APPROVAL OF APPROPRIATIONS:

FEBURARY AND MARCH 2020

MOTION	Lee Burg made a motion to approve the Appropriations as presented. Burt Dole seconded the motion. All in favor: Ken Anderson yes, Rod Cadman yes, Kathy Harris yes, Burt Dole yes, Lee Burg yes; none opposed, motion passed.
--------	---

FINANCIAL REPORT:

MOTION	Shannon L. Currier CPA reviewed with the board the March 2020 Monthly Financials. Ken Anderson made a motion to accept the March Monthly Financial Report as presented. Lee Burg made discussion about the CDs the department has and if any were coming due soon. Chief Mike Lockwood didn't think there were any coming due soon. Kathy Harris seconded the motion. Further discussion; none. All in favor: Ken Anderson yes, Rod Cadman yes, Kathy Harris yes, Burt Dole yes, Lee Burg yes; none opposed, motion passed.
--------	---

ACCOUNTS RECEIVABLE WRITE OFF'S AND ADJUSTMENTS:

MOTION	Ken Anderson made a motion to accept the February 2020 Monthly Write-Offs and Insurance Adjustment's. There were insurance adjustments of \$10,940.66 and Write-offs of \$1,680.08 for a total of \$12,620.74. Kathy Harris seconded the motion. Further discussion; none. All in favor: Ken Anderson yes, Rod Cadman yes, Kathy Harris yes, Burt Dole yes, Lee Burg yes; none opposed, motion passed.
--------	--

Ken Anderson made a motion to accept the March 2020 Monthly Write-Offs and Insurance Adjustment's. There were insurance adjustments of \$7,416.08 and Write-offs of \$2,409.50 for a total of \$9,825.58. Burt Dole seconded the motion. Further discussion; none. All in favor: Ken Anderson yes, Rod Cadman yes, Kathy Harris yes, Burt Dole yes, Lee Burg yes; none opposed, motion passed.

CHIEF'S REPORT:

MOTION

- *Core save press release is being put on hold due to COVID-19 Pandemic.
 - *Waiting for the Ultra sound probes price. Will hold off on ordering until we see where the department stands closer to the end of the year.
 - *Eng. 93 is in service housed at the station 93. Still waiting for Radios for it.
 - *All School and Classes are canceled until further notice. Looking in to Internet training program. Karl Belden JR has been sending out trainings through email for the members on the department.
 - *Chief Mike Lockwood is going to contact an attorney to see if there is a case for the UPS case. Discussion on cost and further action for this.
 - *Next week will work on switching the tank from Brush 94 to the new brush truck.
 - *UV lights in ambulance are a huge hit. Other ambulance services are looking into getting them installed in their ambulances. Ken Anderson asked if there was a service that needed to be done on them yearly to make sure they are performing correctly. Chief Mike Lockwood will look into that.
 - *The department has not transported any COVID-19 patients at this time.
 - *SCBA's are listed for sale on a fire fighting website. Ken Anderson asked if there was a liability form for buyers to sign for the SCBA's. Chief Mike Lockwood will look into this.
 - *Old Eng. 93 is listed for sale on a fire fighting website.
 - *Chief Mike Lockwood's old truck was sold for \$19,000.00, got the windshield fixed, and manifold bolt fixed before sold.
 - *Kevin Henderson was accepted in to paramedic school. His start date July 13, 2020. The department will pay for his meals and possibly an apartment if he can't stay with a family member.
 - *There will not be a Pancake Breakfast at this time.
 - *The PV Fire and Ambulance Association gave out 2 scholarships this year to Macy Holmes, and Josh Meyers. There were 5 applicants total this year.
-

Board Member Reports:

	<p>Discussion on the 2018-2019 Volunteer Calls. Discussion on Volunteers Calls, Training Hours and any hardships within the department in the last year. Lee Burg would like to see that Adam Applehantz get the Volunteer Calls he is missing for 2018-2019 to meet the requirements for retirement. Chief Mike Lockwood and Camile Hisel will get with Adam Appelhantz before the next pension and will have information for the board. The Pension Board will revisit this situation to discuss it at the next board meeting. Chief Mike Lockwood would like either all or some of the Plateau Valley Fire Protection District board members to attend a Collbran Town Meeting in regards to our Volunteer.</p>
Motion	<p>Rod Cadman made a motion to approve the 2018-2019 Volunteer Calls and the 2019 Volunteer Training Hours for the Plateau Valley Fire Protection District proved by Chief Mike Lockwood. All in favor; Ken Anderson yes, Kathy Harris yes, Lee Burg yes, Burt Dole yes, Rod Cadman yes, Eric Bruton yes. None opposed, motion passed.</p>
Motion	<p>Chief Mike Lockwood asked if Eric Burton would stay on the Pension Board for one more meeting. Brandon Bruton will fill Bob Lessard's position. Ken Anderson made a motion to accept Brandon Burton as the Volunteer on the Pension Board. Kathy Harris seconded the motion. All in favor; Ken Anderson yes, Kathy Harris yes, Lee Burg yes, Burt Dole yes, Rod Cadman yes, Eric Bruton yes. None opposed, motion passed.</p>
CHIEF REPORT:	
	N/A
BOARD MEMBER REPORT:	
	N/A
ADJOURNMENT:	
ADJOURNMENT	<p>Rod Cadman made a motion to adjourn the Pension meeting at 7:11 pm. Ken Anderson seconded the motion. All in favor; Ken Anderson yes, Kathy Harris yes, Burt Dole yes, Eric Bruton yes, Rod Cadman yes, Lee Burg yes. None opposed, motion passed.</p>

These minutes were approved by the Board of Directors.

Kathy Harris
Kathy Harris, Secretary