

**Minutes of the Meeting of
Heywood Parish Council
at 7:00 pm, 12 March 2018
at Heywood and Hawkeridge Village Hall**

Members present: Cllr K Youngs
Cllr E Lock
Wiltshire Unitary Cllr D Jenkins

Cllr T Griffin
Cllr F Morland

Public forum:

Mr A Watts requested an invitation to meetings of the Neighbourhood Plan Steering Group, but as a non-resident of the Parish, is only entitled to attend public consultations.

Cllr Jenkins reminded the Council that a decision on Planning Application 17/12342/OUT, development of land at Storridge Road in Westbury, was imminent.

PCSO Caroline Wright reported that the overall crime rate in the Westbury area is quite low. The most common crime at the moment is theft of power tools from gardens and vehicles. The police recommend that items be clearly marked with name and postcode to reduce possible resale value.

145. Apologies for absence: Cllr J Masson, Cllr P Thompson, Wiltshire Unitary Cllr J Wickham.
Cllr K Youngs to chair the meeting in the absence of Cllr Masson.

146. Declarations of interest: none.

147. Minutes of Parish Council meeting held on 12 February 2018: these were agreed and duly signed by the Chairman.
Re minute #142.3: Cllr Youngs reported that he would not now be able to attend the CATG meeting on 23 March; Cllr Morland is to attend.

148. Update on items outstanding from last meeting:

148.1 The Clerk presented a comparison of 3 quotations for replacement of the noticeboard in Heywood Village. The Council resolved to purchase one from Earth-Anchors at £684.00 + delivery (exc VAT), and to apply for a grant from Westbury Area Board for 50% of the cost.

148.2 Government Consultation on Major Road Network: the Clerk confirmed the responses to be made on behalf of the Council [submitted 13 Mar 18].

148.3 Glebe Land: no update available. Cllr T Griffin agreed to contact Ms Sharon Holyoake on behalf of the Council. The Clerk will send the notes on fund-raising for play areas to Cllr Griffin.

149. Co-option of Councillor: there were no applicants for consideration.

150. Planning Applications:

150.1 18/00939/FUL 174-176 Chemical Road, WWTE: resolved no objection.

150.2 18/01158/FUL 37 Hawkeridge Park, Westbury: resolved no objection.

150.3 18/01372/FUL Brook Hall Farm, N Bradley: resolved no objection.

150.4 18/02017/CLE Fullingbridge Farm, Heywood: the Clerk to request an extended deadline for response; to be discussed at next meeting.

150.5 14/12003/WCM Advanced thermal treatment facility, Northacre Trading Estate: the Council noted that Heywood was not a consultee for the original planning application. Westbury Town Council will hold an extraordinary meeting at 6:00 pm on 27 March at the Laverton, to consider the continuing campaign against the planning permission by Wiltshire Friends of the Earth and other members of the public.

151. Clerk and RFO's report:

151.1 The current year's financial statement to date was noted; the projected excess of expenditure over income to year end is £314. Part of this will be reclaimed from HM Revenue & Customs as VAT; other unbudgeted expenditure relates to Neighbourhood Plan costs.

151.2 The following payments were approved and signed:

151.2.1	Chq no 821	Administration to the Parish Council	£ 241.72
151.2.2	Chq no 822	Gooding Accounts	£
151.2.3	Chq no 823	Heywood & Hawkeridge Village Hall	£

151.3 The Council noted that the internal audit of accounts by Gooding Accounts Ltd had been carried out, and had resulted in a satisfactory report.

151.4 The Clerk informed the Council that the Norton antivirus protection on the Council laptop had expired and not renewed, as it seriously slows down its function. AVG has been installed instead, and is free to use.

Also, the system used through GoDaddy to maintain the website has been replaced by a new product, and while the web-builder will remain operational for now, it will no longer be updated. At some point, the new product (GoCentral) will have to be purchased, or an alternative found. The Clerk will investigate options.

151.4 There were 143 visitors to the HPC website in March to date, and 405 in February.

152. Revision and amendment of Heywood Parish Council documentation and policies: after some discussion, it was decided to defer this matter to the next meeting for final resolution.

153. Neighbourhood Plan Steering Group (NPSG):

153.1 As Cllr Masson is unwell, the next meeting of NPSG will have to be postponed; new date to be circulated when known.

153.2 Cllr F Morland will attend a Neighbourhood Planning Workshop at County Hall, Trowbridge, on 29 March, on behalf of the Council. The Clerk will reserve both allocated places for the workshop.

154. Hawkeridge Park Play Area: the keyholders for the Play Area will be asked to reopen the Play Area with effect from Sunday 25 March (BST begins), providing Wiltshire Council have started their grass-cutting and inspection visits. The Clerk was asked to write to the keyholders.

155. Correspondence and publications:

155.1 Carer Support Wiltshire: budget for charity donations already committed, so the Council resolved not to contribute. The Clerk was asked to inform the charity.

155.2 Request from student for assistance on planning enforcement: refused as the Council has insufficient experience.

155.3 Millbrook Lifeline: this company has asked that information about their services be promoted to likely users; the Council resolved to refuse as it may be seen as advertising.

156. Date of next meeting: it was confirmed that the next meeting of the Parish Council will be held at Heywood & Hawkeridge Village Hall at 7:00 pm on Monday 9 April 2018.

157. Matters for future consideration:

157.1 To consider a response to the consultation on Local Government Ethical Standards;

157.2 To consider the consultation on National Planning Policy Framework;

157.3 To draft Heywood Parish Council policies on data protection and privacy;

157.4 Planning application 18/02017/CLE Fullingbridge Farm, Heywood.

There being no further business, the meeting was closed at 8:35 pm.