

Class Proposal 2019

Website: kinzuaknitaway.com

Email: kinzuaknitaway@gmail.com



PLEASE TAKE THE TIME TO READ AND FILL IN ALL THE INFORMATION.

April 5 & 6, 2019

You can submit more than one class proposal, however, please use a separate form for each proposal.

PLEASE EMAIL THIS FORM WITH DIGITAL PHOTO ATTACHMENTS OF YOUR FINISHED PROJECT AND A PHOTO OF YOURSELF TO KINZUAKNITAWAY@GMAIL.COM NO LATER THAN NOVEMBER 10, 2018.

Teacher's name: _____

Mailing Address: _____

E-mail address: _____

LAN Phone number: _____ Cell: _____

Title of class: _____

Length of class – 2 or 3 or 5 hours: _____

(*Morning class 9:00-12:00 -- 3 hours *Afternoon classes 2:30-4:30 – 2 hours *All day class – 5 hours)

If teaching the same class for both sessions you will need to adjust for time allotted.

MAXIMUM number of students you are comfortable with in the class: _____

(For the most part, a minimum of 3 is required to make the class financially reasonable to offer. Classes can be cancelled at the discretion of the Planning Committee. Two weeks' notice will be given to the instructor.)

Student skill level needed for this workshop: (Please check one)

___ *Beginner*: Can knit, purl, cast on and cast off

___ *Intermediate*: Beginner level skills plus increase, decrease, and follow simple patterns

___ *Advanced*: Intermediate level skills plus yarn over patterns, cables, ribbing, comfortable with pattern interpretation

___ *All levels*: This class is of interest regardless of knitting skill level

What specific skills are needed to participate in your class? (e.g. be able to read charts, do cables, etc.)

Short description of your class for registration listing: Please indicate in the title and description what "technique" will be taught.

This will be placed on the website to help participants decide if they want to take the class. If you need more room, please use the back of this form or a separate page if you are typing or emailing.

List of items students should bring to class: (i.e. needle size and type, weight and type of yarn, etc.).

Will there be a materials fee payable to you? If so, what will it be for and how much?

Please detail any homework required: Use separate page is needed.

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INSTRUCTIONS FOR SUBMITTING CLASS PROPOSAL

Please e-mail completed form to kinzuaknitaway@gmail.com or mail to Kinzua Knit-Away, C/O Priscilla A. Breese, 23 Pinegrove Blvd., Russell, PA. by **November 10, 2017** Please call 814-688-0293 if you have any questions about the process or conditions for teaching.

If your class proposal is accepted, we will contact you no later than December 1, 2018 and send out a contract to you at that time. All class choices will be posted on our website by January 2, 2019.

We require a biography of your knitting background, a photo of yourself and a photo of the project be emailed once the Kinzua Knit-Away Committee has accepted your proposal.

Suggestions of information to included in biography:

- Educational or personal background as it relates to your fiber arts background
- A list of any books or magazines and the issue in which you have been published,
- A list of teaching events you have participated in the past,
- Fiber arts instructors under which you have studied or taken classes.

Payment:

Teaching Payment: \$35.00 per hour, per class

Copy reimbursement: 10 cents per copy per class, 1 set of copies per student.

Other:

- Any kits or accessories, such as buttons, fibers, patterns, may be made available to the student at an additional fee, but must be listed in the class description. Students will pay the teacher directly for these items.
- You may show any handmade items in your class, **but you may not sell them from your classroom.**
- You may advertise any of your upcoming classes. You may want to send us a coupon or bag advertisement which we can put into the gift bag given out to each participant.
- You may advise your students of any yarns, patterns, books or other items that you have for sale at any of the participating exhibitor's booths, **but may not sell yarns or unrelated patterns for the project being taught in the classroom. Our club has a booth in the Vendor Marketplace. If you would like our club to sell your items, that can be arranged.**

Any other requirements that you may arrange with the Kinzua Knit-Away Committee will be included in the contract that is sent to you once the class proposal has been accepted.