

TOWN HOUSE ESTATES OF NORTON

Board of Trustees Meeting Minutes January 10, 2019

Present: Gary Bushey, Amber Hall, Marion Mattola-Brierly, Javier Trevino.

The meeting was called to order at 6:50pm. Meeting was held at Marion's unit.

1. *Delinquencies and Budget*

- (a) The two owners who are over 2 months in arrears on their condo fees will receive collection letters in the mail from FC.
- (b) First Choice will give absentee owner 24-hour notice informing them that FC will enter their vacant unit 145-5 to inspect maintenance of unit.

2. *Loan.*

It is expected that Rockland Trust will approve possession of the loan, which will be used to pave the three parking lots. The two trustees who are absent for this meeting will be queried at next month's meeting about when to take out the loan.

4. *Officers elected and acceptance document.*

Amber brought acceptance documents that were signed by officers elected to Board of Trustees who were in attendance at tonight's meeting.

5. *Open Forum.*

- (a) Amber will inform owners at 143-5 that they must pick up after their dog's defecations on THEN common property. Amber will have THEN lawyer, Kathy Elia alert owner's about being contacted by FC about this issue.
- (b) Amber will obtain estimates from landscape company on the removal of 3 trees that were damaged during the last storm. Gary stated that ProScape should not have charged THEN separately for the previous grinding of tree stumps. Amber will contact ProScape about this.

Date for next board meeting will be determined later.

The meeting was adjourned at 8:00 pm.

Respectfully submitted,
Javier Trevino