

To Whom It May Concern:

WE ARE BACK!!!! We missed you all in 2020. Plans are in the making for our 2021 Killen Founder's Day Parade. Our previous parades have always been a great success. We hope this year's parade will be spectacular. We all know that you are ready for 2021!! Please help us to encourage those in our community to participate. With your help, we can make this year's parade even better! **Let's show up and show out for our front line workers!!!**

This year's theme is "Honoring our Front Line Workers". This theme was chosen to honor our front line workers that worked tirelessly during the Covid-19 pandemic. Our Grand Marshals this year will be former Fire Chief Trent Putman and his wife, nurse practitioner, Deb Putman. There will be first, second and third place trophy given for the best float at the opening ceremonies in Killen Park. Get ready to decorate your entry to win! Let's show our first responders how thankful our community is for them.

The parade will be on Friday, August 6, 2021 at 6:00 pm. As usual, the parade will start at Brooks Elementary School and continue west down J.C. Mauldin to the Foodland Marketplace.

In the town of Killen, we have a parade ordinance. You will find a copy of the ordinance included with this letter, along with the Founder's Day Parade rules and a registration form. The ordinance has rules that must be followed to be in the parade along with the Founder's Day Parade rules. **We ask that you read and follow all these rules and make sure that those riding in your entry are familiar with the rules.** This helps us make sure we have an orderly and safe parade. Those not complying with these rules will not be allowed in the parade.

The deadline to register is July 16, 2021. Once your parade registration is turned in and approved, you will receive your parade pass; these will be mailed out **July 30, 2021.** The parade pass should accompany you and be displayed for easy identification of your entry. The parade ordinance states that we are only allowed to have 150 entries in the parade. The earlier you turn in your registration form, the better your chances of securing your position in the parade.

Thank you in advance for all your interest, support, and care for the town of Killen. It is important for us to continue to show our pride in our town. We intend for this year's parade and Founder's Day weekend to be a great success again and with your help, it will be. We have a lot to make up for since we missed 2020. If you have any questions, please contact Lori Wade at 256-810-2543, loriswade@hotmail.com. Thank you once again.

For the Founder's Day Parade Coordinator,

Lori Wade, Chairperson

Killen Founder's Day

2021 Parade Rules

1. All entries must complete and turn in official entry forms to the parade coordinator or the Killen Town Hall. These entry forms are due by **July 16, 2021**.
2. All entries must be decorated in accordance with this year's Founder's Day Parade theme: **"Honoring our Front Line Workers"**. An exception is made for antique cars and trucks that do not wish to decorate due to preservation of the vehicle, official cars, fire trucks, and rescue vehicles. Let's show how thankful we are for our first responders.
3. Entries will be judged on overall appearance, use of the theme, construction, special effects, and costumes/uniforms. Awards will be given at the Founder's Day opening ceremony in Killen Park.
4. No use of air horns will be allowed in the parade.
5. All entries must be in position thirty minutes prior to start of parade.
6. Entry numbers supplied must appear on the front of the lead vehicle, person, banner, etc., so that parade coordinators can easily identify each entry.
7. Everyone participating in your unit must be at the start. People will not board or alight the parade unit once the unit is in motion.
8. All units are asked to keep the parade line of march tight. Please avoid all gaps if possible.
9. All entries must complete the entire parade route.

Parade Registration Form
Killen Founder's Day Parade 2021

Participant Name: _____

Parade Entry Name: _____

Contact Person: _____

Address: _____ Zip: _____

Phone: _____ Email: _____

Number of vehicles in your unit: _____

Size of entry in feet and inches: _____

If a walking unit, how many people? _____

Will you have music? _____

If yes, what type? _____

Will your unit have animals? _____

If yes, what kind and how many? _____

Did you participate in last year's event? _____

I have read, understand, and agree our unit will comply with the parade rules.

_____ (signature required)

If you have any questions, please contact Lori Wade (256-810-2543).

Registration form can be emailed to Lori Wade at loriswade@hotmail.com or can be mailed:

Lori Wade, 635 County Road 404, Killen, AL 35645

Forms may also be left at the Town Hall.

Town of Killen
Parade Ordinance

An ordinance of the Town of Killen, Alabama providing for regulation of parades, marches, motorcades, demonstrations and processions of any type that might occur on the streets of the Town of Killen.

Section 1. Definitions

For the purpose of this ordinance, the following words, terms and phrases shall have the meanings set forth:

1. *Parade:* A parade shall mean any organized group of persons acting with like intentions to celebrate a date or an event, or to display vehicles, animals and/or equipment to the public, and participating in this group by moving along a designated course on public property. This can be by means of mechanical vehicle, animal or on foot, and may include towed displays called floats. Protests and demonstrations sometimes take the form of a parade, but are referred to as a march. Organized "runs" are also parades for purposes of this ordinance.
2. *Applicant:* Any person, firm, association, corporation, organization, club or ad hoc committee who seeks to obtain a parade permit from the Town of Killen.
3. *Float:* A decorated, motorized or towed vehicle, trailer or structure used as an exhibit in a parade.
4. *Stage, or Staging Area:* The pre-parade preparation events and the area that they are done.
5. *Dispersal Area:* Where the parade shall end up and the entries and participants shall disperse.
6. *Entry:* Any float, motor vehicle, motor driven vehicle, including any attachments or trailers to such vehicles, or any person or group of persons, on foot or riding horses, who are acting in like accord, and are registered to participate in a scheduled and permitted parade.

Section 2. Permit Requirements

1. No person shall engage in, participate in, aid, form, advertise or start any parade unless a parade permit has been obtained from the Town of Killen, and is in the immediate possession of the parade director.
2. The parade permit shall be a standardized form, for use with all applicants.
3. A parade permit shall be obtained no more than 180 days in advance of the intended date of the parade, and no less than 45 days before the intended date of the parade.
4. The parade permit shall be picked up from, and returned to the Chief of Police of the Town of Killen, who will issue a permit or a refusal within 10 business days of all the information being turned in.
5. The Chief of Police shall issue a parade permit when all the requirements of this ordinance are met, and refuse to issue a parade permit when all the requirements of this ordinance are not met.
6. Applicants have the right to appeal the decision of the Chief of Police to the Town of Killen Council by notifying the Town Clerk in writing within 5 business days of the Chief of Police refusing to issue a parade permit.

Section 3. Application for Permit

The application for permit shall list the following information:

1. The name, address and contact information of the applicant.
2. The name, address and contact information of any group or organization sponsoring the parade, and the directors/heads of such group or organization.
3. The name, address and contact information of the person to be named parade director for the event. (Required)
4. The starting time of the assembly in the staging area.
5. The staging and dispersal location for the parade, along with a statement from the owner of the staging and dispersal areas.
6. The type and maximum number of entries in the parade. Number and type of vehicles, animals and marching groups.

Section 4. Exemptions

1. Funeral Processions.
2. Governmental agencies acting within the scope of the agency's intended function.
3. Students participating in school directed functions not intended to be a display event.

Section 5. Parade Routes, Times and Locations

1. Parades in the Town of Killen shall be only on streets having a speed limit of 30 miles per hour or less.
2. The parade must be scheduled at such a time as to be completed prior to sunset.
3. Parades shall not be scheduled where a conflict with a school or church schedule would ensue.
4. No two parades shall be scheduled on the same date. The practice of "first come, first served" shall prevail.

Section 6. Parade Rules

1. Advertisement during parades for merchants, vendors and other commercial enterprises shall be limited to one sign no larger than 4 square feet, advertising the name and contact information only on each side of the vehicle or float.
2. No person participating in the parade shall smoke while in the procession.
3. Each motor vehicle in a parade shall conform to Alabama State laws concerning the operation of said motor vehicle on highways. Each shall have a valid tag, insurance and proof of registration in the motor vehicle during operation, as well as all required lighting and equipment. Each driver shall have a valid driver's license appropriate for the vehicle he/she is driving in his possession.
4. Any float or vehicle carrying or decorated with flammable materials such as hay, crepe paper or any fuel except that in the vehicle's fuel tank, shall have a dry chemical fire extinguisher with a minimum of a 4A-40BC rating, a vehicle towing a float counts as one vehicle. Fire extinguishers shall be securely mounted to the float or vehicle.
5. Each float, trailer or truck with a height of over 24" to the area where passengers shall be transported shall have a ladder with that vehicle to provide safe and easy access to and exit from the vehicle.
6. Any vehicle using a generator to provide electrical power during a parade shall have that generator securely mounted to the vehicle, in an area of the vehicle where no passengers are present. Only the gasoline in the fuel tank of the generator itself may be transported in the parade. Such vehicles shall be required to have fire extinguishers on board as listed in section 6(5).
7. Only vehicles with rubber tires that will not damage streets shall be allowed in the parade.
8. No vehicle entries over 60 feet in length, 12 feet in height, or 12 feet in width shall be in the parade. No overweight, over height or over size vehicles shall be allowed. Any single motor vehicle shall be counted as one entry.
9. No driver of a vehicle shall be engaged in any activity other than operating the vehicle.
10. No person shall drive any vehicle through, across or in a parade unless such person is a part of the parade. This shall include following up at the ending of a parade.
11. No person shall interfere with the operation and safe passage of the parade, or attempt to stop, stall or hinder such.
12. All vehicles in the parade shall display in the front windshield, upright and in a readily readable location, a participation card approved by the Chief of Police.
13. The Chief of Police, or such person as the Chief of Police shall designate, shall have the authority to prohibit and/or restrict parking on right of way along the parade route. Any area where parking is prohibited and/or restricted shall be identified as such through appropriate signs. Vehicle parked in violation of such signs may be towed at the owner's expense without warning.
14. Saddles and bridles in good repair are required for all horse and any other animal to be ridden. No animals shall be led in the parade.
15. Adequate spacing shall be required between all horses. Horses shall not be ridden more than three abreast on a two-lane road. Riders shall not move out of formation during the parade, and are not to dismount or tie unattended horses anywhere along the parade route. Riders are prohibited from distributing foodstuff, goods or trinkets at any time when mounted.
16. No person shall be allowed to participate in a parade if intoxicated on any substance.
17. No participant, except for duly sworn Law Enforcement Officers, shall possess firearms or any other lethal, or less than lethal weapon.
18. No glass containers shall be allowed in the parade.
19. Open flames, heaters or cooking stoves are prohibited from both the parade and the right of way along the route.
20. No parade shall exceed one and one half hours in length, nor have more than 150 entries. Groups such as bands shall be considered a single entry.
21. The organization or person(s) in charge of the parade shall be responsible for compensating the Town of Killen any expenses incurred, to include salary for employees and cost of materials and property damage.

Section 7.

Any person violating the provisions of this ordinance shall be guilty of a misdemeanor and punished by a fine not to exceed five hundred dollars (\$500.00), or by imprisonment for a period not to exceed thirty (30) days, or by both such fine and imprisonment.

Section 8.

This ordinance shall be deemed effective upon its adoption and publication according to law.