



Application Form 2018 Action Research Initiative

The Minnesota Division for Early Childhood of the Council for Exceptional Children (DEC) has agreed to devote the proceeds from the silent auction, held annually at the Division's fall conference to fund practitioners who wish to engage in action research efforts within their district programs. Two grants of \$500 each are available. Applicants may be individual practitioners or teams of practitioners and be currently working in a program that serves young children with disabilities and their families. Action-research grant recipients must be willing to write a short article describing the process and results for publication on Minnesota DEC's website. **Only one applicant must be a current member of DEC.** If you are not a member, you can become one. Just click on the following link or paste it in your browser for Membership information: <http://www.mndec.org/membership.html>

Typical components of Action Research:

1. Identifying the problem to be solved
2. Diagnosing the causes of the problem
3. Formulating an action hypothesis
4. Designing and implementing an action plan
5. Simple procedures for analysis of the resulting data or evidence

Please complete all sections of the application and return by **March 1, 2018** to MNDEC President **Judy Swett** at <mailto:jswett@pacer.org>

Applicant Name(s) _____

DEC Member Number(s): _____

1. What is the problem or issue (25 words or less):
2. What are the possible causes of the problem or roots of the issue?
3. Describe your hypothesis. What are the actions to be taken that may solve the problem?
4. Describe your action plan. What are the steps to be taken? Who will be responsible? By when will the steps be taken?
5. What data/evidence will you collect that will help you know whether your hypothesis was accurate? How will the data be analyzed?
6. Budget. Clearly describe how the grant funds will be used to answer your identified questions including cost of supplies/equipment, added compensation for time of researchers outside existing contractual hours, cost associated with visiting another program to conduct an observation, etc..

Signature of DEC Member: _____

Signature of Immediate Supervisor: _____