

ANTELOPE VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT

399th MEETING OF THE BOARD OF TRUSTEES

42624 - 6TH STREET EAST, LANCASTER, CALIFORNIA 93535 (661) 942-2917

FEBRUARY 28, 2019

4:00 P.M.

AGENDA

OPEN SESSION Call to Order and Pledge of Allegiance

1. Roll Call of Trustees: David Gantenbein, John Manning, Dennis Persons, Tierney Smith-Woods
- Information 2. Public Comment – limit to 3 minutes
- Action 3. Approval of January 24, 2019 Meeting Minutes
- Action 4. Approval of EFT's and Warrants for a total of \$67,459.12
- Action 5. Approval of Requisition No. 1691 for a total of \$100,000
- Action 6. Election of Board of Trustees Officers
- Action 7. Approval of Aerial Photography for Pool Surveillance
- Action 8. Approval of Annual Levy Collection Costs from Consultant, Bryan Miller
- Action 9. Approval for New Motor for 2012 F150 2WD vs. New Vehicle Purchase
- Action 10. Approval and Selection of Bid to Install Fence around District Property with Automated Gate and Remotes
- Action 11. Discussion and Approval of Electrical Bid (running power / motion & flood lighting)
- Information 12. District Manager Monthly Report
- Information 13. Next Board Meeting is Scheduled for March 28, 2019 at 4:00 P.M. at the District Office
- Information 14. Board of Trustees Comments
- Action 15. Adjournment

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4:00 P.M.

MINUTES

TRUSTEES PRESENT: David Gantenbein, John Manning, Dennis Persons, Tierney Smith-Woods

TRUSTEES ABSENT: None (LA County seat is vacant)

STAFF PRESENT: Cei Kratz, Carolyn Etherton (consultant)

OPENING: President Persons called the meeting to order at 4:03 p.m. and led in the Pledge of Allegiance.

PUBLIC COMMENT: limit to 3 minutes:

An opportunity for members of the public to address the Board on items of interest that are within the Board's subject matter jurisdiction, and are not otherwise posted on the agenda. No members of the public were present.

APPROVAL OF JANUARY 24, 2019 MEETING MINUTES:

Trustee Gantenbein moved to approve the meeting minutes. Trustee Manning seconded the motion. The motion passed unanimously.

APPROVAL OF EFT'S AND WARRANTS FOR A TOTAL OF \$67,459.12

Trustee Gantenbein moved to approve EFT's and Warrants. Trustee Smith-Woods seconded the motion. The motion passed unanimously.

APPROVAL OF REQUISITION NO. 1691 FOR A TOTAL OF \$100,000:

Trustee Manning moved to approve the requisition. Trustee Gantenbein seconded the motion. The motion passed unanimously.

ELECTION OF BOARD OF TRUSTEES OFFICERS: Trustee Smith-Woods moved to keep officers the same:

Board President – Dennis Persons

Board Vice President – John Manning

Board Secretary – David Gantenbein

Trustee Manning seconded the motion. The motion passed unanimously.

APPROVAL OF AERIAL PHOTOGRAPHY FOR POOL SURVEILLANCE: We received bid for aerial photography from Aerial Services for \$6,700. The last fly-over was done two years ago at the same cost. Trustee Gantenbein moved to approve. Trustee Manning seconded the motion. The motion passed unanimously.

APPROVAL OF ANNUAL LEVY COLLECTOIN COSTS FROM CONSULTANT, BRYAN MILLER: Manager Kratz provided the board with the cost proposal for annual services totaling \$8,250. Trustee Smith-Woods moved to approve the consultant services. Trustee Gantenbein seconded the motion. The motion passed unanimously.

APPROVAL FOR NEW MOTOR FOR 2012 F120 2WD VS. NEW VEHICLE PURCHASE:

Received a bid for new motor from AV FORD for \$10,500. This particular motor has a history with FORD for having issues and therefore is on backorder.

Received three bids for new vehicles:

AV FORD – 2019 F150 4x2 3.3L - \$30,120

AV FORD – 2019 4x4 5.0 L V8 - \$27,922

AV CHEVROLET – 2018 Chevrolet Silverado 1500 - \$35,988

Trustee Manning moved to approve a purchase of new vehicle not to exceed \$29,000.

Trustee Gantenbein seconded the motion. The motion passed unanimously.

APPROVAL AND SELECTION OF BID TO INSTALL FENCE AROUND DISTRICT PROPERTY WITH AUTOMATED GATE AND REMOTES: This was tabled from the last meeting pending a quote for automated gate and remotes. This increased the quote by \$3,142. The board requested we inquire about entry after hours by emergency vehicles. Trustee Gantenbein moved to approve the fence installation including gate/remotes with an additional expenditure if needed of \$2,500 without a need for board approval. Trustee Manning seconded the motion. The motion passed unanimously.

DISCUSSION AND APPROVAL OF ELECTRICAL BID (RUNNING POWER/MOTION & FLOOD LIGHTING): Received detailed bid from Maine Electric: \$11,150 - update the district building/property lighting as well as running power to carport and to new automated gate. Trustee Gantenbein moved to approve the bid. Trustee Manning seconded the motion. The motion passed unanimously.

DISTRICT MANAGERS MONTHLY REPORT INCLUDING LEGISLATIVE REPORT:

Manager Kratz reported on the following:

- Kevan, Field Supervisor, is in the process of rewiring the office internet system. He is also rewiring and converting fish tank heater.
- Brenna, Community Outreach Specialist, will be attending Parks after Dark event at Lane Park next month.
- 2018 Recap of district activities at the next board meeting.

NEXT BOARD MEETING IS SCHEDULED FOR MAY 23, 2019 AT 4:00 P.M. AT THE DISTRICT OFFICE.

BOARD OF TRUSTEES COMMENTS: None

ITEMS NOT ON THE POSTED AGENDA: None

ADJOURNMENT: There being no further business to come before the Board, President Persons adjourned the meeting at 5:15 p.m.

Respectfully Submitted:

Approved:

Dennis Persons
Board President

David Gantenbein
Board Secretary