MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF COLUMBIA BASIN HYDROPOWER

January 18, 2024

Ephrata, Washington

The regular meeting of the Board of Directors of Columbia Basin Hydropower (CBHP) was called to order by President Mike LaPlant at 9:30 AM on January 18, 2024. Those in attendance were:

Directors

Duaine Anderson, ECBID Don Osborne, ECBID Mike LaPlant, QCBID Phil Stadelman, QCBID J.J. Danz, SCBID Richard Conrad, SCBID

Staff

Darvin Fales, Secretary-Manager
Larry Thomas, Asst. Manager/Hydro Supervisor
Anna Franz, Attorney
Jacob Taylor, Treasurer
Robert Stoaks, Electrical Engineer
Derek Wolf, Mechanical Engineer
Betty Craig, Technical Information Administrator
Stacey Bresee, Administrative Services Coordinator

Others (present) Roger Sonnichsen, QCBID

Charles Lyall, SCBID John O'Callaghan, SCBID

Others (called in)

Craig Simpson, ECBID John Rylaarsdam, QCBID Norm Semanko, QCBID Maury Balcom, SCBID Mike Hill, TP

CONSIDERATION OF MEETING MINUTES

On motion by Don Osborne, seconded by Duaine Anderson, which motion passed unanimously, the minutes of the December 19, 2023, meeting were approved as distributed.

NO PUBLIC COMMENTS

2024 CBHP BOARD

District Appointees to Board:

The respective District appointees to the Columbia Basin Hydropower Board are as follows:

EAST DISTRICT	QUINCY DISTRICT	SOUTH DISTRICT
Duaine Anderson	Mike LaPlant	Richard Conrad
Don Osborne	Phil Stadelman	J.J. Danz
Reid Baker (Alt	John Rylaarsdam (Alt)	Maurice Balcom (Alt)
Kevin Lyle (Alt)	Ko Weyns (Alt)	Charles Lyall (Alt)
Kevin Lyle (Alt)		

Committee Appointments:

The Power Steering Advisory Committee and the Quincy Chute & P.E.C. Headworks Projects Advisory Committee appointments from the respective Districts, Cities, and Grant County PUD were discussed and confirmed. No approval needed.

Secretary-Manager Fales requested confirmation of the CBHP Committee appointments. President LaPlant appointed the following members to serve on respective committees for 2024:

BUDGET AND FINANCE:

East District – Duaine Anderson, Kevin Lyle (Alt), Reid Baker (Alt)
Quincy District – Phil Stadelman
South District – J.J. Danz, Richard Conrad (Alt), John O'Callaghan (Alt)
Tacoma Power – Michael Hill
Seattle City Light – Josh Walter
CBHP – Darvin Fales, Jacob Taylor, Larry Thomas
Attorney – Anna Franz

PERSONNEL:

East District – Duaine Anderson Quincy District – Mike LaPlant South District – Richard Conrad Tacoma Power – Michael Hill Seattle City Light – Josh Walter CBHP – Darvin Fales

PROJECT DEVELOPMENT:

East District – Craig Simpson, Don Osborne, Duaine Anderson (Alt) Quincy District – Roger Sonnichsen, John Rylaarsdam South District – John O'Callaghan, Richard Conrad

On motion by J.J. Danz, seconded by Don Osborne, which motion passed unanimously, the committee appointments were approved.

ORGANIZATION OF 2024 CBHP BOARD

Election of Officers

On motion by Phil Stadelman, seconded by Duaine Anderson, which motion passed unanimously, the election of Mike LaPlant for President was approved.

On motion by Don Osborne, seconded by Richard Conrad, which motion passed unanimously, the election of Duaine Anderson for Vice-President was approved.

Appointment of Staff

On motion by Richard Conrad, seconded by Duaine Anderson, which motion passed unanimously, the appointment of Darvin Fales as Secretary-Manager, the

appointment of Jacob Taylor as Treasurer, and the appointment of Anna Franz as Attorney was approved.

Issuance of Oaths of Office:

An Oath of Office will be issued to each appointed Board Member and Officer.

ACKNOWLEDGEMENT, REVIEW AND/OR APPROPRIATE CONSIDERATION OF THE FOLLOWING:

Resolutions:

On motion by Phil Stadelman, seconded by Duaine Anderson, which motion passed unanimously, the following resolutions were approved:

- Resolution 2024-01 of CBHP Adopting 2024 Budget for Project Reserved Works Activities was approved subject to the approval of the three Districts. A copy of said resolution is hereby incorporated by reference.
- 2) Resolution 2024-02 of CBHP Adopting 2024 Budget for Quincy Chute & P.E.C. Headworks Power Plants was approved subject to the approval of the three Districts. A copy of said resolution is hereby incorporated by reference.

Transformer Bid Status:

Secretary-Manager Fales reported that the bid opening has been rescheduled to 3:00 PM on February 6, 2024. On motion by Phil Stadelman, seconded by Duaine Anderson, the Board of Directors meeting was continued to 9:00 AM on February 13, 2024, for consideration of the bids.

Travel Authorization:

On motion by J.J. Danz, seconded by Duaine Anderson, which motion passed unanimously, authorization of attendance and payment of reasonable expenses for travel, lodging and meals for the following was approved:

- 1) Tri-State Meeting, February 2, 2024, Portland, OR, no fee D. Fales
- 2) NWHA, February 6-8, 2024, Seattle, WA, \$690 fee D. Fales, L. Thomas
- 3) Family Farm Alliance, February 22-23, 2024, Reno, NV, \$590 fee D. Fales
- 4) NHA Water Power Week, March 13-15, 2024, WA, D.C., \$975 fee D. Fales

TREASURER REPORTS

The December 31, 2023, Balance Sheet (unaudited) and the December 31, 2023, All Plants Income Statement (unaudited) were included in the Board packets for review.

Approval of Voucher:

On motion by Phil Stadelman, seconded by Richard Conrad, which motion passed unanimously, the Current Expense Voucher (O&M) dated January 18, 2024, in the amount of \$360,409.16 was approved.

STAFF ACTIVITY REPORT

Larry Thomas presented updates to the Staff Activity Report for the period of December 12, 2023, to January 8, 2024, that was included in the Board packets for review and comments.

PROJECT DEVELOPMENT

Treasurer Taylor reviewed the Monthly Summarized Project Development Expense Report and the Banks Lake Pumped Storage Project Funding Analysis distributed in the Board packets.

Larry Thomas reported by power point presentation the Green Energy Today, January, 4, 2024, site visit.

Secretary-Manager Fales gave a brief update of project development activities.

OTHER BUSINESS

<u>Columbia River Treaty</u> – Secretary-Manager Fales gave a brief update.

USBR - not in attendance.

<u>Cities</u> – nothing to report.

<u>Avista</u> – not in attendance.

<u>Districts</u> – Roger Sonnichsen and John O'Callaghan stated that winter maintenance continues. Craig Simpson commented about an interim division rates discussion with Reclamation's Regional Director.

DATES OF NEXT BOARD MEETINGS - February 13 and 27, 2024

PERSONNEL COMMITTEE MEETING - 8:15 AM, February 27, 2024

EXECUTIVE SESSION

At 11:00 AM President LaPlant called for a 60-minute executive session to begin after a 5-minute break to consider under RCW 42.30.110(1)(c) regarding sale of CBHP property, RCW 42.30.1109(1)(i) regarding potential litigation, and RCW 42.30. 110(1)(b) potential purchase of property.

There being no further business to come before the Board, President LaPlant adjourned the meeting at 12:00 PM.

V - President

Secretary

RESOLUTION NO. 2024-01 OF COLUMBIA BASIN HYDROPOWER ADOPTING 2024 BUDGET FOR PROJECT RESERVED WORKS ACTIVITIES

WHEREAS, the East, Quincy and South Columbia Basin irrigation districts are jointly responsible for the payment of certain of the costs of operating and maintaining the Project Reserved Works, all as set forth in the Districts' respective Repayment Contracts with the United States of America dated December 18, 1968; and

WHEREAS, by Agreement executed by the said Districts and Columbia Basin Hydropower (CBHP), the said Districts transferred to CBHP the responsibility of performing certain functions of the Districts related to the operation and maintenance of the Project Reserved Works; and

WHEREAS, it is advisable for CBHP to adopt a budget setting forth the estimated costs pertaining to the functions of the Project Reserved Works to be performed by CBHP on behalf of the East, South and Quincy-Columbia Basin irrigation districts for presentation to the said Districts for their review and approval;

NOW, THEREFORE, BE IT HEREBY RESOLVED as follows:

That the proposed 2024 budget estimates for the Project Reserved Works Activities be performed by CBHP as set forth in the attached proposed budget, which is hereby incorporated by reference, is hereby adopted subject to the approval of the Board of Directors of the East, Quincy and South Columbia Basin irrigation districts.

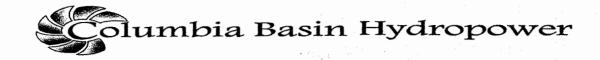
ADOPTED this 18th day of January, 2024.

Director

ATTEST:

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Reserved Works 2024 Budget

EXPENSES BUDGETED THROUGH:		Decer	December 31, 2024	
Staff time and payroll costs		\$	20,000	
Travel		\$	2,500	
Conference Registration and Memi	Conference Registration and Membership Fees		7,000	
Audit Costs		\$	5,000	
Legal and Legislative		\$	45,000	
Miscellaneous Expenses		, a la '\$. '' - '	500	
Power Generation Expenses		\$	1,588,000	
TOTAL 2024 BUDGET RESERVED WO	RKS	\$	1,668,000	

2020 Reserved	Works Budget Allowiden		
	Reserved Works		
District	Rate		Amount
East District	0.28841	\$	481,068
Quincy District	0.39583	\$	660,244
South District	0.31576	\$	526,668

, <u>Pri</u>	or Year	Ex	penses .
	2019	\$	21,105.00
	2020	\$	13,306.00
	2021	\$	7,926.63
. * **	2022	\$	32 3, 586.68
11	2023	\$	1,370,000 EST

RESOLUTION NO. 2024-02 OF COLUMBIA BASIN HYDROPOWER ADOPTING 2024 BUDGET FOR QUINCY CHUTE AND P.E.C. HEADWORKS POWER PLANTS

WHEREAS, the Quincy Chute and P.E.C. Headworks Power Plants are owned by the East, Quincy and South Columbia Basin irrigation districts; and

WHEREAS, by Agreement dated the 10th day of December, 1987, the said three Districts transferred to Columbia Basin Hydropower (CBHP) the responsibility of administering certain functions of the Districts with respect to their ownership of the said plants; and

WHEREAS, it is necessary for CBHP to adopt a budget representing the costs pertaining to administering said power plants incurred by CBHP during the year 2024 for presentation to the East, Quincy and South Columbia Basin irrigation districts for their review and approval;

NOW, THEREFORE, BE IT HEREBY RESOLVED as follows:

That the proposed 2024 Budget for the Quincy Chute and P.E.C. Headworks Power Plants as set forth on the attached sheet entitled "CBHP 2024 Budget for Quincy Chute and P.E.C. Headworks Power Plants", which is hereby incorporated by reference as if fully set forth herein, is hereby adopted, subject to the approval of the East, Quincy and South Columbia Basin irrigation districts.

ADOPTED this 18th day of January, 2024.

BOARD OF DIRECTORS:

Director

Director

Director

Director

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FORMED 1982

ATTEST:

Secretary



Quincy Chute/ P.E.C. Headworks 2024 Budget

EXPENSES BUDGETED THROUGH:		Dece	December 31, 2024	
QUINC	Y CHUTE 2024 BUDGET			
Staff Time and Payroll Costs		\$	12,000	
Travel		\$	500	
Legal		\$	2,000	
Miscellaneous Expenses		, \$	250	
TOTAL 2024 BUDGET QUINCY CHUT	<u>E</u>	\$	14,750	
P.E.C. HE	ADWORKS 2024 BUDGET			
Staff Time and Payroll Costs	1 White was seen	\$	4,500	
Travel		\$	250	
Legal	and the state of t	\$	450	
Miscellaneous Expenses	and the state of t	\$	50	
TOTAL 2020 BUDGET PEC HEADWO	<u>RKS</u>	\$	5,250	
TOTAL 2024 BUDGET QUINCY CHU	TE & P.E.C. HEADWORKS	Š	20,000	

District	Reserved Works Rate	Amount	
East District	0.28841	\$	5,768
Quincy District	0.39583	\$	7,917
South District	0.31576	\$	6,315

<u>Prior Yea</u>	r Ex	penses*
2018	\$	21,075.00
2019	\$	8,877.50
2020	\$	3,937.00
2021		\$5,402.82
2022		\$13,499.94
2023		\$500.00 EST

MINUTES OF THE CONTINUED BOARD MEETING OF THE BOARD OF DIRECTORS OF COLUMBIA BASIN HYDROPOWER

February 13, 2024

Ephrata, Washington

The continued meeting of the Board of Directors of Columbia Basin Hydropower (CBHP) was called to order by President Mike LaPlant at 9:08 AM on February 13, 2024. Those in attendance were:

Directors (called in)
Duaine Anderson, ECBID
Kevin Lyle, ECBID
Mike LaPlant, QCBID
John Rylaarsdam, QCBID
Richard Conrad, SCBID

Others (called in)
Craig Simpson, ECBID
Larry Martin, SCBID

Staff (present)

Darvin Fales, Secretary-Manager Anna Franz, Attorney Larry Thomas, Asst. Mgr./Hydro Supr. Jacob Taylor, Treasurer Robert Stoaks, Electrical Engineer Derek Wolf, Mechanical Engineer Stacey Bresee, Admin. Services Coord.

TRANSFORMER BID STATUS

Motion by Richard Conrad, seconded by Duaine Anderson, to declare all bidders non-responsive and reject all bids was approved.

Motion by John Rylaarsdam, seconded by Richard Conrad, to readvertise for transformers and waive the bid bond requirements was approved.

OTHER

Secretary-Manager Fales reported on the Main Canal Power Plant flooding incident. A full report will be presented at the next regular board meeting.

ADJOURNMENT

There being no further business to come before the Board, President LaPlant adjourned the meeting at 9:22 AM.

V - President

*S*eeretary

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF COLUMBIA BASIN HYDROPOWER

February 27, 2024

Ephrata, Washington

The regular meeting of the Board of Directors of Columbia Basin Hydropower (CBHP) was called to order by Vice-President Duaine Anderson at 9:30 AM on February 27, 2024. Those in attendance were:

Directors

Duaine Anderson, ECBID
Don Osborne, ECBID
Mike LaPlant, QCBID (called in)
Phil Stadelman, QCBID
J.J. Danz, SCBID
Richard Conrad, SCBID

Staff

Darvin Fales, Secretary-Manager
Larry Thomas, Asst. Manager/Hydro Supervisor
Anna Franz, Attorney
Jacob Taylor, Treasurer
Robert Stoaks, Electrical Engineer
Derek Wolf, Mechanical Engineer
Betty Craig, Technical Information Administrator
Stacey Bresee, Administrative Services Coordinator

Others (present)
Douglas Cramer, QCBID
John Rylaarsdam, QCBID
Ko Weyns, QCBID
Larry Martin, SCBID
John O'Callaghan, SCBID
Sara Millard, USBR
Amy Rodman, USBR

Others (called in)
Norm Semanko, QCBID
Maury Balcom, SCBID
Eric Dixon, SCBID
Charles Lyall, SCBID
Kellie Pierson-Geddes, SCBID
Mike Hill, TP
Chris Drake, Avista

CONSIDERATION OF MEETING MINUTES

On motion by J.J. Danz, seconded by Don Osborne, which motion passed unanimously, the minutes of the January 18, 2024, and the minutes of February 6, 2024, meetings were approved as distributed.

NO PUBLIC COMMENTS

ACKNOWLEDGEMENT, REVIEW AND/OR APPROPRIATE CONSIDERATION OF THE FOLLOWING:

Personnel Committee Recommendations:

The Personnel Committee recommended that the Board approve the Treasurer's salary increases to \$163,500 and adjust the non-bargaining salary scale with a 3.5% increase effective March 3, 2024, with a revisit of the salary scale at the August meeting and any increase to be determined effective September 1, 2024. Personnel Committee did not make a recommendation on any other salary scale employee salaries but will discuss the matter in an executive session.

A motion was made by Richard Conrad, seconded by Phil Stadelman, to approve the Personnel Committee's recommendations. Motion passed unanimously.

No Qunicy Chute & PEC Headworks Advisory Committee Recommendations

Contracts:

On motion by Richard Conrad, seconded by Phil Stadelman, which motion passed unanimously, the following contract changes were approved:

- 1) Contract 12356-13-17 with H2E
 - a. Supplemental Agreement No. 2
 - b. Task Order No. 17, Change Order No. 1

Travel Authorization:

On motion by Don Osborne, seconded by Phil Stadelman, which motion passed unanimously, authorization of attendance and payment of reasonable expenses for travel, lodging and meals for the following was approved:

1) Voith Hydro Workshop, April 23-25, 2024, New York, PA, Fee is \$500 – Derek Wolf

Tri-State Tour:

Due to the Tri-State Tour on June 25, 2024, a recommendation to the board to reschedule the June Board meeting to June 18, 2024, was discussed.

On motion by Phil Stadelman, seconded by J.J. Danz, which motion passed unanimously, the change of June's Board Meeting to June 18, 2024, was approved.

AARUC Letter:

The 2022 AARUC True up letter dated February 14, 2024, was included in the packet for the Board's information and discussion.

TREASURER REPORTS

The January 31, 2024, Balance Sheet (unaudited) and the January 31, 2024, All Plants Income Statement (unaudited) were included in the Board packets for review.

Approval of Voucher:

On motion by Phil Stadelman, seconded by J.J. Danz, which motion passed unanimously, the Current Expense Voucher (O&M) dated February 27, 2024, in the amount of \$638,107.51 was approved.

STAFF ACTIVITY REPORT

Larry Thomas presented updates to the Staff Activity Report for the period of January 9 to February 15, 2024, that was included in the Board packets for review and comments.

Assistant Manager Thomas presented a power-point presentation detailing the cause of and clean-up efforts to have Main Canal Plant ready for generation mid-March.

On motion by Richard Conrad, seconded by Phil Stadelman, which motion passed unanimously, the ratification of the contract with Clean Harbors through the State DES bid was approved for Main Canal Plant clean up.

2023 OWNER'S DAM SAFETY PROGRAM REPORT

Larry Thomas presented the 2023 Owner's Dam Safety Program Report that was included in the Board packets for review and comments.

PROJECT DEVELOPMENT

Treasurer Taylor reviewed the Monthly Summarized Project Development Expense Report and the Banks Lake Pumped Storage Project Funding Analysis distributed in the Board packets. All unexpended monies have been returned to Conifer.

OTHER BUSINESS

Columbia River Treaty - Secretary-Manager Fales gave a brief update.

USBR - Sara Millard will ask Todd Knittle about recent email regarding the 2024 operations at Dry Falls Dam.

Cities - nothing to report.

Avista - nothing to report.

Districts - John O'Callaghan stated that last section of wing wall at PEC Headworks outlet will be completed this week. Last week's Scooteney Substation fault issue from the 34.5 kV line is being researched.

DATE OF NEXT BOARD MEETING - March 26, 2024

EXECUTIVE SESSION

At 11:30 AM Vice-President Anderson called for a 25-minute executive session to begin after a 5-minute break to consider under RCW 42.30.110(1)(c) sale of CBHP property.

<u>AUTHORIZATION</u>

On motion by J.J. Danz, seconded by Richard Conrad, which motion passed unanimously, Secretary-Manager Fales was authorized to enter into agreements with potential investors to access Banks Lake Project information and allow access to consultants on cost-coverage basis.

EXECUTIVE SESSION RESTARTED

At 12:00 PM Vice-President Anderson called for a 30-minute executive session to consider personnel issues.

ADJOURNMENT

There being no further business to come before the Board, Vice-President Anderson adjourned the meeting at 12:30 PM.

President

Sécretary

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF COLUMBIA BASIN HYDROPOWER

March 26, 2024

Ephrata, Washington

The regular meeting of the Board of Directors of Columbia Basin Hydropower (CBHP) was called to order by President Mike LaPlant at 9:30 AM on March 26, 2024. Those in attendance were:

Directors

Kevin Lyle, ECBID Don Osborne, ECBID Mike LaPlant, QCBID Phil Stadelman, QCBID J.J. Danz, SCBID Richard Conrad, SCBID

Staff

Darvin Fales, Secretary-Manager
Larry Thomas, Asst. Manager/Hydro Supervisor
Anna Franz, Attorney
Jacob Taylor, Treasurer
Robert Stoaks, Electrical Engineer
Derek Wolf, Mechanical Engineer
Betty Craig, Technical Information Administrator
Stacey Bresee, Administrative Services Coordinator

Others (present)

Craig Simpson, ECBID
Norm Semanko, QCBID
Roger Sonnichsen, QCBID
Eric Dixon, SCBID
Charles Lyall, SCBID
John O'Callaghan, SCBID
Kellie Pierson-Geddes, SCBID

Others (called in)
Maury Balcom, SCBID
Sara Millard, USBR
Ben Miller, USBR
Mike Hill, TP
Chris Drake, Avista

CONSIDERATION OF MEETING MINUTES

On motion by Richard Conrad, seconded by J.J. Danz, which motion passed unanimously, the minutes of the February 27, 2024, meetings were approved after correction is made as mentioned by Richard Conrad.

NO PUBLIC COMMENTS

ACKNOWLEDGEMENT, REVIEW AND/OR APPROPRIATE CONSIDERATION OF THE FOLLOWING:

No Power Steering Committee Recommendations

Travel Authorization:

On motion by Don Osborne, seconded by J.J. Danz, which motion passed unanimously, authorization of attendance and payment of reasonable expenses for travel, lodging and meals for the following was approved:

1) Tri-State Meeting & Tour, June 25-26, 2024, Burley, ID (no fee) – D. Fales, J. Taylor, L. Thomas

Insurance Update/Questions – Ron Snyder of Marsh McLennan Agency:

Secretary-Manager Fales stated that Ron Snyder was not able to attend the Board meeting but will meet with the managers at the scheduled lunch meeting later today.

TREASURER REPORTS

The February 29, 2024, Balance Sheet (unaudited) and the February 29, 2024, All Plants Income Statement (unaudited) were included in the Board packets for review.

Approval of Voucher:

On motion by Phil Stadelman, seconded by J.J. Danz, which motion passed unanimously, the Current Expense Voucher (O&M) dated March 26, 2024, in the amount of \$817,626.71 was approved.

Treasurer Taylor mentioned that the 2023 Budget to Actual true-ups for both the Cities O&M payments and the District's O&M payments for the RDS and EBC plants have been completed. CBHP's actual expenses were under budget for 2023 and both the Districts and the Cities would be receiving credits against 2024 O&M expense billings. He also mentioned that CLA completed the 2022 financial statement audit and CBHP received a clean audit report.

STAFF ACTIVITY REPORT

Larry Thomas presented updates to the Staff Activity Report for the period of February 16 to March 18, 2024, that was included in the Board packets for review and comments.

PROJECT DEVELOPMENT

Treasurer Taylor reviewed the Monthly Summarized Project Development Expense Report distributed in the Board packets.

OTHER BUSINESS

Columbia River Treaty - Secretary-Manager Fales gave an update on CRT.

<u>USBR</u> – nothing to report.

Cities - nothing to report.

Avista – Chris Drake gave a brief update on the WREGIS/REC status.

<u>Districts</u> – Manager Sonnichsen reported on the main canal repair and thanked the East District for their assistance (team effort!). Manager O'Callaghan reported on the ditch break and repair on the PEC. Manager Simpson thanked Quincy District and USBR for their quick repair to the main canal and gave brief updates regarding some upcoming projects.

DATE OF NEXT BOARD MEETING - April 23, 2024

OTHER

Secretary-Manager Fales stated that the Union contract will expire July 31, 2024, so negotiations will be scheduled soon.

EXECUTIVE SESSION

At 10:25 AM President LaPlant called for a 25-minute executive session to begin after a 15-minute break to consider under RCW 42.30.110(1)(c) sale of CBHP property.

OTHER

On motion by Richard Conrad, seconded by Kevin Lyle, which motion passed unanimously, authorization to Secretary-Manager Fales to enter into BLPSP Due Diligence Funding Agreements with up to two potential investors providing all costs are bore by the investor was approved.

ADJOURNMENT

There being no further business to come before the Board, President LaPlant adjourned the meeting at 11:10 AM.

President