

**This Meeting for: Kansas Operation Lifesaver, Board of Directors and
Committee Meeting**

Luncheon provided by Pat Hubbell at 12:30pm

Date: Thursday, November 09, 2017 starting at 1:30 pm
Kansas Department of Transportation: 4th Floor auditorium A
700 SW Harrison Topeka, Kansas 66612

Present: President, Matt Vogt (Valley Center Police Department, KPOA & Volunteer); Tony Stewart (KHP & Volunteer); Norbert Angell (Volunteer); Adrian Hertog (Volunteer) Mitch Sothers(KDOT & Volunteer); Mike Foster(Topeka Rescue Mission); Tara Mays, Executive Director.

Guests: William Fitzgerald (Volunteer) Deb Romine (Volunteer); Lindsey Douglas (UPRR); Jennifer Duffy (KACP) Darlene Osterhaus (Ex-Executive Director, KDOT, Volunteer, Coach)Lucas Brooks (Volunteer) David L. Bruna (Volunteer) John LaGessee (Volunteer) Craig Eastman (Volunteer) Phil Taunton (Volunteer).

1. Meeting was called to order by President Vogt at 1:23 p.m. Members signified their attendance on the KS OL sign-in-sheet.
2. Matt Vogt gave the safety briefing.
3. Introductions around the room were made.
4. Guest Speaker David Harper, Director of Motor Vehicles, Kansas Department of Revenue was introduced. Mr. Harper Shared his background of 6 years in the Dept. of Revenue and the last 2 months in this current position. He will have dual directorship, joint responsibilities. He shared with the group his vision of modernization for both departments with the advances that have been made in computer technologies. He advised of some ideas that would streamline both the license plate issuances and the drivers license experience. He stated that he would hope we would partner with him at the next stakeholders meeting around the first of 2018 and collaborate with our safety concerns. At this point Howard Gillespie, FRA, advised that he too would like for additional partnering in our joint safety endeavors.

Our second Guest Speaker Jennifer Duffy, Executive Director, Kansas Association of Chiefs of Police. She expressed her desire to see what we needed of her organization and solicited feedback. Matt Vogt suggested a better partnership with her organization in order to gain interest from LEO's to become volunteers. Jennifer suggested that presently there has been a significant drop in recruitment of manpower which might contributing to our not having volunteers. Tony Stewart agreed that they have to prioritize their time off. Darlene Osterhaus stated that in years past out of 100 presenters, 80% were LEO's, of course that is not now the case. After a lengthy discussion, it was agreed that a brochure and writing articles would be passed to Ms. Duffy for wide dissemination to her group and additional

periodicals provided to the law enforcement community. Jennifer thought that we could both benefit from a partnership that involved a good marketing scheme.

5. Adrian Hertog moved to approve the UPDATED KS OL Committee meeting minutes from the May 11, 2017 meeting, as was discussed in the August meeting. Tony Stewart seconded. Motion carried.

Mike Foster moved to approve these KS OL Board August meeting minutes. Adrian Hertog seconded. Motion carried.

William Fitzgerald moved to approve the KS OL Committee August meeting minutes. Deb Romine seconded. Motion carried.

6. Tara Mays, Executive Director began by thanking Pat Hubbell for provided the gathering with a sumptuous lunch. The gathering responded with applause. Darlene Osterhaus suggested that we send Mr. Hubbell a note of appreciation. Lindsey Douglas stated she would provide the information regarding his address. Tara went on to thank our Guest Speakers, David Harper and Jennifer Duffy for their informative discussions.

Tara recapped those activities and results of everyone's efforts for Rail Safety week. She made particular mention of the hard work, dedication and stepping-up of Lynn Aldrich to handle an event in McPherson, Kansas. She mentioned the retirement of John Simpson and the fact that at this point no else has been named to take his position on the advisory board. She provided the group with a slide presentation with a breakdown of the number of hours and how she is spending her time which is currently approximately 21 hours per week on average, very close to the target contractually of 20 hours per week.

7. Treasurer Report:

Adrian presented the treasurer's 4th Quarter report, (see attachments) treasurer's report. Norbert Angell made a Motion to accept the quarterly financials, with Mitch Sothers seconded. Motion carried. Darlene Osterhaus asked what we were doing with our CD? It was agreed we would allow it to mature into the following year and ask our tax people for guidance. Jennifer Duffy suggested a group CPM in Topeka that handle their financial matters. Additional discussion and/or investigation will continue.

8. Old Business

Tara provided a slide presentation regarding Rail Safety week with detail provided by National. We viewed a SNACHAT video. Tara explained the personnel changes along with a physical move by National. We will be able to continue to use our presentation materials even though the address will change. We should all login into National and retrieve the new middle school materials.

9. New Business

Ms. Mays welcomed and acknowledged the new OLAV's Craig Eastman, Zeb Harrington, and Zach Phillips.

Adrian Hertog, "a budget is an orderly process for going bankrupt". The 2018 Budget was rolled out for discussion. It was explained how the process took place, with the thought of "modernization". Some items were zeroed out. The budget will allow for the purchase of the QuickBooks program which should streamline the financial process, and have greater inclusiveness. Adrian provided the group with an analysis of the deficiencies of WAVE (our present system) versus the better option, QUICKBOOKS. The new program will allow us to better analyze our expenditures and make better determinations.

Mike Foster acknowledged and applauded the suggestion by Jennifer Duffy for the advice on the future of our CD. Mitch Sothers had a question about mileage, which was explained. Matt explained that we had agreed to zero out the budget for our shortline partners until we are able to get a better handle on their participation.

Mitch Sothers moved to accept the 2018 Budget, Mike Foster seconded. The Motion carried.

2018 Initiatives

A lengthy discussion involving the ENTIRE group surrounding the need to grow our marketing efforts. We need to decide whether we are recruiting, educating, or something in between when it comes to dollars spent. We need to make a plan to better market our group.

Adrian Hertog suggested the need to make two line items regarding our discussion: education and recruitment. Adrian Hertog made the Motion, Mitch Sothers seconded. The Motion carried.

The group tabled further discussion with the idea that a more robust proposal with both line items be presented at the next meeting.

Howard Gillespie addressed the group. He had words of encouragement regarding crossing events. He also provided us with a new poster that FRA has printed. It gives a comprehensive explanation of the ENS. He also reminded us to use the new Crossing Locator app which shows all the railroad crossing in the US.

William Fitzgerald advised that he had been in contact with professional drivers who were not familiar with the ENS signage. He clarified with them and felt it could be a matter of situational awareness. Howard Gillespie agreed. Darlene Osterhaus asked why the signs were scaled down? Howard said that the FRA legal was working on that. It may be so as not to detract from the surrounding visuals.

Tara Mays announced the election of officers will be at the next meeting, 1st Quarter.

A Motion was made by Mitch Sothers to adjourn, Mike Foster seconded. The Motion carried.

Time: 3:15pm. Board Adjourned.
.....after a 9 minute recess

1. Committee called to order at 3:24 pm, by Matt Vogt, President.

2. Committee Information and New Business

A. National statistical overview of FRA tool (slide)

Howard Gillespie, Mitch Sothers, and Darlene Osterhaus agreed that the web site provided and excellent breakdown of the statistical analysis regarding incidents. A good drilldown.

B. Activities

Web site (slide) and Social Media (slide) overview was presented by Tara Mays.

3. General Remarks

Mitch Sothers expressed compliments on the FB Videos that are shared. Dave Bruna asked if the GCCI and RSER programs were still around? Darlene Osterhaus explained that programs are gone.

It was discussed that cheating death is still a viable video to your presentations.

Matt Vogt was pleased with our Rail Safety week participation and activities and suggested with some pre-planning we could get a good deal more in the coming year.

4. Years of Service Awards

Awards were presented to Dave Bruna, Deb Romine and Phil Taunton.

5. Presenter of the Year was presented to President Matt Vogt. Congratulations to all for your years of service and the service you all provide.

6. Next Year meetings: 2-8-18 Kansas City area? 5-10-18 Emporia, 8-8-18 KLETC, 11-8-18 Topeka. Mitch Sothers discussed that the Rail Safety Conference will be hosted in Iowa but no dates are set.

Dave Bruna asked about Don & Goldie? Darlene Osterhaus provided information to Dave.

Matt Vogt, President and recent winner of the Presenter of the Year award, thanked everyone for the award.

7. Committee Adjournment: A Motion was made by Deb Romine, seconded by Darlene Osterhaus to adjourn the meeting of the Committee.

Motion carried to adjourn, 3:46 pm.

Minutes respectfully submitted by Norbert A. Angell, III, Secretary, edited by Tara Mays,
Executive Director