

Hay Lakes ECS Meeting Minutes  
March 10, 2020

**1. Call to Order**

The meeting was called to order by president, Pam Ritchie, at 7:06 pm

**2. Attendance**

Martha Wrubleski (Teacher), Pam Ritchie (President), Leah Gaasbeek (Treasurer), Avey Christiansen (Secretary), Miranda Odland (Coordinator), Amy Monchak.

**3. Adopt Agenda**

It was noted we need to add under Teacher's Report: Coronavirus update and Field Trip. Leah adopted the agenda.

**4. Minutes of January 21, 2020 meeting**

We don't have a quorum at this meeting so we aren't able to make a motion to accept the January 21, 2020 Minutes, as circulated, at this meeting.

**5. Treasurer's Report**

Checking account has a balance of \$20,492.98

Savings account has a balance of \$33,478.85

An email was received about funding for next year that caused some confusion. Miranda will be looking into it further.

Leah made a motion to approve her Treasurer's report as presented.

**6. Co-Ordinator's Report**

We have one new student. Her fees are paid.

Miranda will be moving, so the coordinator's position will be open. Miranda would like to continue working with the new coordinator to help with the transition.

The job position should be updated, which Miranda will do before the June meeting.

- For Kindergarten registration - starting in 2020 students must be 5 years old by the end of December 31 of the school year.

**7. LAC Report**

There was a POD vacancy that needed to be filled for March 31st, but Amy Monchak volunteered to come in for it.

**8. Teacher's Report**

- Hot Dog & Ice Cream days: Amy Monchak volunteered to do hot dog & ice cream days for the kindergarten every Thursday. Watch for Reminds to confirm. Please note, if your child doesn't use up his/her milk, ice cream, or hot dog card this year, it will carry over to next year.
- Report Cards will come out Thursday. Watch for them in your child's folder.
- March 18th is a kindergarten day.
- March 18th is also 100 day. Look for information in the March newsletter.
- May 26 is the planned date of the community helper field trip.
- Coronavirus – We are now allowed to use hand sanitizer in classrooms and the hallway water fountains have been turned off. Water bottle filling stations are still working. We'll keep you updated if there are any other changes.
- Upcoming Field Trip: We managed to get enough volunteers for the upcoming field trip on March 19.

**9. Old Business**

- Fundraiser: Pam is organizing the bulb fundraiser. Orders need to be in by April 15th.

**10. New Business**

- The executive has decided to increase POD fees beginning in the fall of 2020. The recommended fee to pay a POD sub has increased from \$25 to \$50. The fee for parents who fail to show up for their POD shift has increased

from \$50 to \$100. If the POD deposit has to be used, it will need to be replaced before the child can participate in field trips and extras. Please note, the POD cheque parents paid at the beginning of the year does not cover paying a sub you arrange. Please arrange to pay your POD sub if you have someone sub for you.

- Policy Updates: There are a few policies that need to be updated. Miranda will do up a draft.
- VIP meat fundraiser. Mindy is willing to organize the next VIP meat fundraiser.

**Date of Next Meeting**

Wednesday, April 15th, 2020 at 7:30 pm

Annual General Meeting (and registration of students for 2020-21) will be at 7:00. Registrations start at 6:45

**11. Adjournment**

Meeting adjourned at 8:16 pm.