

Santa Monica Regional Consortium for Adult Education Meeting		
12.4.2017	3:30-5:00 PM	Santa Monica College—Bundy Campus
Meeting called by	Dione Carter & Anthony Fuller	
Type of meeting	Consortium Meeting	
Facilitator	Laura Manyweather	
Note taker	Lorena Martin	
Timekeeper	Laura Manyweather	
Attendees	Aida Diaz, Alexandra Morgan, Anita Gill, Audra Wells, Christopher Gibson, Dione Carter, Janet Harclerode, Laura Manyweather, Lizbeth Koenig, Lois Bostwick, Lorena Martin, Lynn Harvey, Marissa Gee, Michael Bronstein, Nataly Gonzalez, Olga Saucedo, Saman Mehrazar, Stephanie Lewis, Victoria Charles	
Review and Approval of Minutes	Laura Manyweather	
Welcome and Public Comments		
3:30 – 3:35	Laura Manyweather	
Discussion	Motion to review 11/16/17 Consortium meeting minutes approved – Lois Bostwick 1 st , Alexandra Morgan 2 nd	
Guest Introductions		
3:35 – 3:45	Laura Manyweather	
Discussion	Guests introduced and invited to speak to group regarding programs and services provided	
	<ul style="list-style-type: none"> • John Hall and Victoria Charles – Zero Waste Academy • Stefanie Lewis – DSPS <ul style="list-style-type: none"> • Providing support to students with brain injuries through programs such as ABI connections • Lucretia Crawford – Emeritus <ul style="list-style-type: none"> • Emeritus student survey is being sent out to the community. She was able to secure Yogurtland coupons as an incentive for survey participation 	
Action Items	Person Responsible	Deadline
n/a		
Consortium Updates		
3:45 – 4:00	Laura Manyweather	
Discussion	Update on 15-16 and 16-17 Annual Plan(s) Activities	
	<ul style="list-style-type: none"> • Review of 16-17 Activities Chart provided by Laura • Activities Charts for 15-16 and 17-18 to be provided soon 	
Action Items	Person Responsible	Deadline
Activity Charts for 15-16 and 17-18	Laura Manyweather & Anthony Fuller	
Employment Fair Update		
4:00 - 4:15	Laura Manyweather	
Discussion	Over 150 students participated in event. Employers accepted applications on site. Several SMRC students found employment through participating vendors as a direct result of participation in employment fair. Employers have reported that seasonal positions are still available.	
	<ul style="list-style-type: none"> • A second SMRC Employment Fair is going to be planned for this coming spring. • Possibility of Employer “Pop-Up” events in between employment fairs. 	
Action Items	Person Responsible	Deadline
2 nd SMRC Employment Fair & Employer “Pop-Up” Events	Laura Manyweather	

Holiday Party and Gift Exchange		
4:00 – 5:00	Laura Manyweather	
Discussion	Consortium members participated in gift exchange and had a lovely time!	
	<ul style="list-style-type: none"> Happy Holidays! 	
Action Items	Person Responsible	Deadline
n/a		
2/5/18 SMRC meeting / Wrap-Up		
4:55 – 5:00	Laura Manyweather and Sam Mehrazar	
	<ul style="list-style-type: none"> January 22nd SMRC Meeting cancelled Send agenda item proposals to Sam Mehrazar or Lorena Martin by or before 1/29/2018. 	
Action Items	Person Responsible	Deadline
Send agenda item proposals to Sam Mehrazar or Lorena Martin.	All	1/29/2018