

**MINUTES OF THE BOARD OF DIRECTORS' BOARD MEETING  
NORTH TEXAS GROUNDWATER CONSERVATION DISTRICT**

**TUESDAY NOVEMBER 14, 2017**

**MUSTANG SUD ADMINISTRATIVE OFFICES  
7985 FM 2931  
AUBREY, TEXAS**

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Members Present: Allen Knight, Evan Groeschel, Ron Sellman, Philip Sanders, Thomas Smith, Ronny Young, and Chris Boyd

Members Absent: Joe Helmberger

Staff: Drew Satterwhite, Paul Sigle, Allen Burks, Velma Starks, Theda Anderson, and Carolyn Bennett

Visitors: James Beach, LBG Guyton  
Kristen Fancher, Fancher Law Firm  
Steve Stoner, Collier Consulting

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1. Pledge of Allegiance and Invocation

President Ronny Young led the group in the Pledge of Allegiance and Thomas Smith provided the invocation.

2. Call to order, establish quorum; declare meeting open to the public

President Young called the meeting to order at 10:04 a.m., established a quorum was present, and declared the meeting open to the public.

3. Public Comment

There were no citizens present requesting to appear before the Board of Director for public comment.

4. Consider and act upon approval of the minutes from the October 10, 2017 board meeting.

Motion was by Thomas Smith to approve the minutes of the October 10, 2017 meeting. The motion was seconded by Chris Boyd, and passed unanimously.

5. Consider and act upon approval of invoices and reimbursements

After review and brief discussion Allen Knight made the motion to approve Resolution No. 2017-14-11-1. Thomas Smith seconded the motion. Motion passed unanimously.

6. Consider and act upon 2018 Administrative Services Contract with Greater Texoma Utility Authority

General Manager Drew Satterwhite provided the Board with background information. The District and GTUA have entered into an agreement for administrative services to be provided by GTUA for the District since 2010. Both GTUA and District have been satisfied with this agreement. The Scope of Services remains the same as the contract executed for 2017. The budgeted amounts identified in the contract are consistent with the 2018 budget adopted by the District.

Philip Sanders made the motion to approve the 2018 Administrative Services Contract with Greater Texoma Utility Authority. Ron Sellman seconded the motion. Motion was passed unanimously. Board members expressed their appreciation for the staff and the work they do.

7. Receive reports from the following Committees\*:

a. Budget and Finance Committee

1) Receive Monthly Financial Information

General Manager Drew Satterwhite reviewed the financial information with the Board. He informed them that two CDs were purchased at Landmark Bank with better interest rates than we had been receiving. Board Member requested that the financials chart the previous year to date with current snap shot to see comparison.

b. Groundwater Monitoring and Database Committee

General Manager Drew Satterwhite informed the Board that INTERA is in the process of pulling data and behind the scenes programing.

8. Update and possible action regarding the process for the Development of Desired Future Conditions (DFCs)

General Manager Drew Satterwhite informed the Board that the TWDB informed the District that the Administrative is complete. The next thing the Board will have to do is the ten days posting for public comment to adopt the DFC.

9. Consider and act upon compliance and enforcement activities for violations of District's Rules.

a. 440 Ranch

General Manager Drew Satterwhite provided background information to the Board. The 440 Ranch has a 190 gpm well, no meter, not submitting a production report and not paying fees. The Staff explained that 440 Ranch was in major violation for 1) failure to install meter, 2) failure to submit meter readings, and 3) failure to pay fees. Thomas Smith made the motion to issue three (3) violations at \$500 each for a total of \$1,500. Evan Groeschel seconded the motion. Motion passed unanimously.

10. General Manager's Report: The General Manager will update the Board on operational, educational and other activities of the District.

General Manager Drew Satterwhite stated that 19 new wells have been registered for a total of 2015 wells.

General Manager Satterwhite asked the Board for their views on starting some type of awards plaque for lowest water loss and best conservation practice. The Board asked staff to use data and come up with ideas to be presented at a future board meeting.

Paul Sigle informed the Board of the status of the TWDB's Mesonot weather station program. He informed the Board that the TWDB will be in the area in late November.

- 11. Receive presentation regarding water well spacing analysis for permanent rules development.
  - a. Consider and act upon action items for rules development

The Board requested that a joint effort between James Beach, Kristen Fancher and Drew Satterwhite with Staff to put together a draft of rules based on using tier approach to spacing, 5 day, 2%, and formula for confined and unconfined aquifers.

- 12. Open forum/discussion of new business for future meetings

- 13. Adjourn public meeting

President Young declared the meeting adjourned at 11:44 p.m.

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Velma Starks  
Recording Secretary

  
Secretary-Treasurer