



## Forest Grove Board of Fire Commissioners October 10-27-15 Meeting Minutes

**Date : 10-27-15**

### **1. Call to Order: 19:02**

#### 1. Members Present

- X Andrew Bellone Jr. - Chairman
- X Joseph Jagers - Co Chairman
- X Thomas Bellone Sr. - Treasurer
- X Mykola "Nick" Myronowskyj - Secretary
- \_\_\_ Samuel Scapellato – Asst. Secretary

Other: Tamara Ardito, DTA Solutions

Public present: None

### **2. Reading of the minutes of the previous meeting**

#### a. Motion to accept minutes as read

- 1. Joseph Jagers
- 2. Thomas Bellone Sr.

Changes: None

### **3. Communications**

A renewal application letter was received from The Borelli Agency. There is a question as to whether the PPE for the firefighters is covered under the policy. Andrew Bellone will contact the agency and find out.

### **4. Bills against the Commission (refer to file for list of all bills paid)**

#### a. Motion to pay all bills

- 1. Mykola Myronowskyj
- 2. Thomas Bellone Sr.

Notes: None



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### 5. Treasurers Report

Please refer to the attached report.

- a. Motion to accept Treasurers report as read
  1. Mykola Myronowskyj
  2. Thomas Bellone Sr.

Notes: None

### 6. Old Business

The background check process has been implemented. The 2 newest applicants were not subject to a background check as 1 had just turned 18 a few days prior to applying and the other member was joining as a Jr. member. As soon as an application is received that meets the criteria that warrants a background check, we will process it.

The Board of Fire Commissioners, District 4 and the Fire Company will be researching a policy and program for zero tolerance for drugs and alcohol. This will also include a process and training of certain personnel for identification of potential “under the influence” and a medical method for determining that a member was actually “under the influence” in the event of an incident.

The Board of Fire Commissioners, District 4 and the Fire Company will be researching a policy and program for medical physical program for all Fire Company members.

A new set of By-Laws for the BoFC District 4 is currently being worked on.

The new lease agreement continues to be discussed. The Fire Company President did not have all of the information and figures that he needs at this time. The lease agreement will still need to be printed and submitted to the Board. The President is working on this.

The Fire Company incorporation needs to be renewed. The Fire Company President is meeting with the appropriate personnel and agencies to have the incorporation completed by the end of the year.

The Newfield Fire Department has purchased surplus tools and gear racks from the Fire Company. The price was negotiated to be \$1,150.00.

The Fire Company purchased a forceable entry door training device from a vendor at the NJ Firefighters Convention. This was a show special and the vendor was a sole provider. The cost of this device was \$3,900.00. The certification letter from the vendor stating that they are the sole source provider of this device has been received and filed.



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### **7. New Business**

A renewal application letter was received from The Borelli Agency. There is a question as to whether the PPE for the firefighters is covered under the policy. Andrew Bellone will contact the agency and find out if it is covered. The technology inventory of the FD needs to be completed and Mykola Myronowskyj will obtain this information.

The Newfield Fire Department has purchased surplus tools and gear racks from the Fire Company. The price was negotiated to be \$1,150.00. The payment was received and processed. Check number 9090 from the Borough of Newfield in the amount of \$1,150.00.

The 2016 District 4 Fire Budget blank document was received from the auditor. This document is being updated with the current information and will be sent to the auditor for completion.

2 new applications were received. Applicants Nick Dechler, and Shelby Sheridan were processed and approved by the Commission. These applications will be submitted to the Chief of the Department for further processing. Background checks were not completed on these members as 1 had just turned 18 a few days prior to applying and the other member is a Jr. member.

The HGHC purchasing company application was discussed. Mykola Myronowskyj will obtain the application and the information prior to the next meeting.

An Executive session will commence immediately after this meeting in order to discuss and set the budget for 2016 and to meet with the auditor to review the 2014 Report of Audit and Synopsys that required corrections.

Andrew Bellone made the motion and Mykola Myronowskyj seconded, the motion passed.

### **8. Public Comments**

Chief of the Fire Department:  
Not Present

President of the Fire Department:  
Not Present



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**8. Public Comments continued**

Others:

None

**9. Adjournment**

a. Motion to adjourn

1. Thomas Bellone Sr.
2. Joseph Jagers

Meeting was adjourned at: 19:24

*Respectfully Submitted,*

*Mykola "Nick" Myronowskyj*

*Secretary*

*Board of Fire Commissioners, District 4*



## Forest Grove Board of Fire Commissioners October 10-27-15 Meeting Minutes

7:13 PM  
10/27/15  
Accrual Basis

### Franklin Township Fire District No 4 Transactions This Month As of October 31, 2015

Type	Date	Num	Name	Amount
<b>Newfield Na Bk 0505</b>				
Bill Pmt -Check	10/27/2015	10900	Ronald Barnabei	-1,350.00
Bill Pmt -Check	10/27/2015	10901	Atlantic City Electric	-645.15
Bill Pmt -Check	10/27/2015	10902	Budget Truck Repair LLC	-75.00
Bill Pmt -Check	10/27/2015	10903	Camden County College	-125.00
Bill Pmt -Check	10/27/2015	10904	Comcast	-172.79
Bill Pmt -Check	10/27/2015	10905	Continental Fire and Safety Inc.	-67.00
Bill Pmt -Check	10/27/2015	10906	D&H Auto Supplies	-101.98
Bill Pmt -Check	10/27/2015	10907	Dennis Allonnardo	-101.76
Bill Pmt -Check	10/27/2015	10908	DTA Solutions Enterprises LLC	-110.00
Bill Pmt -Check	10/27/2015	10909	Elmer Door Co. Inc.	-250.50
Bill Pmt -Check	10/27/2015	10910	Foremost Promotions	-388.08
Bill Pmt -Check	10/27/2015	10911	Forest Grove Fire Co	-198.93
Bill Pmt -Check	10/27/2015	10912	Kevin Pratt	-280.00
Bill Pmt -Check	10/27/2015	10913	MAC DONALD COMMUNICATI...	-694.95
Bill Pmt -Check	10/27/2015	10914	Major Petroleum Ind.	-408.55
Bill Pmt -Check	10/27/2015	10915	Mes PA	-11,888.00
Bill Pmt -Check	10/27/2015	10916	My-Lor Inc	-45.68
Bill Pmt -Check	10/27/2015	10917	Nat Alexander Company, Inc.	-9,385.00
Bill Pmt -Check	10/27/2015	10918	Public Saftey Outfitters	-2,605.00
Bill Pmt -Check	10/27/2015	10919	South Jersey Gas	-34.73
Bill Pmt -Check	10/27/2015	10920	Staples	-120.92
Bill Pmt -Check	10/27/2015	10921	The Borelli Agency	-7,351.00
Bill Pmt -Check	10/27/2015	10922	Verizon Wireless 197	-176.19
Bill Pmt -Check	10/27/2015	10923	Vineland Ace Hardware	-422.97
Bill Pmt -Check	10/27/2015	10924	Wallace Supply Company	-274.40
Bill Pmt -Check	10/27/2015	10925	Witmer Public Safety Group Inc	-22.00
Bill Pmt -Check	10/27/2015	10926	Forest Grove Fire Co	-3,750.00
Total Newfield Na Bk 0505				-41,045.58
<b>Newfield Savings 9924</b>				
Total Newfield Savings 9924				
<b>TOTAL</b>				<b>-41,045.58</b>



## Forest Grove Board of Fire Commissioners October 10-27-15 Meeting Minutes

7:22 PM  
10/27/15  
Accrual Basis

### Franklin Township Fire District No 4 Balance Sheet As of October 27, 2015

	<b>Oct 27, 15</b>
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	324,405.61
<b>Total Current Assets</b>	324,405.61
<b>Fixed Assets</b>	
Amnt Provide Retire Gen LTD	35,000.00
Due From Capital Fund	14,500.00
Due From General Operating Fund	38,454.00
<b>Fixed Assets</b>	902,188.00
<b>Total Fixed Assets</b>	990,142.00
<b>TOTAL ASSETS</b>	<b>1,314,547.61</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	432,258.62
<b>Equity</b>	882,288.99
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>1,314,547.61</b>