REGULAR MEETING

**December 6, 2018**

**Aurora, Minnesota**

***The Regular Meeting of the Town of White was called to order by Chairman Skelton at 5:00 P.M., on Thursday, December 6, 2018, in the City/Town Government Center.***

**ROLL CALL:**

Present: Supervisors-Anttila, Kippley, Skelton; Clerk-Knaus; Treasurer-Shuck; Foreman-Hinsz, Attorney – Kearney

 Absent:

Also Present: John Jamnick, Lance Fondie, Adam Heikkila, Bill Maki

1. **APPROVAL OF AGENDA**

 **IT WAS MOVED BY KIPPLEY, SUPPORTED BY ANTTILA TO APPROVE THE AGENDA. UNANIMOUSLY CARRIED**

1. **APPROVAL OF MINUTES**

**IT WAS MOVED BY SKELTON, SUPPORTED BY KIPPLEY APPROVING THE MINUTES OF THE REGULAR MEETING ON NOVEMBER 8, 2018, BOARD OF CANVASS ON NOVEMBER 13, 2018 AND SPECIAL MEETING HELD ON NOVEMBER 26, 2018. UNANIMOUSLY CARRIED**

**3. THE TREASURER’S REPORT FOR THE MONTH OF NOVEMBER 2018, LISTED RECEIPTS IN THE AMOUNT OF $16,423.59 AS READ BY TREASURER SHUCK:**

|  |  |
| --- | --- |
| Capital W/WW ChargesRefuse Collection RevenueColumbarium PurchasesWater Connection RevenueOpen Gym Memberships | 2,396.47358.811,000.00100.0060.00 |
| Garbage Bag RevenueLLCC RentSnowplowingCemetery RevenueInterest Earned | 1,675.00465.009,810.00480.0078.31 |
| **TOTAL** | **$16,423.59** |

**IT WAS MOVED BY KIPPLEY, SUPPORTED BY ANTTILA TO ACCEPT THE TREASURER’S REPORT FOR THE MONTH OF NOVEMBER 2018 RECEIPTS AS READ. UNANIMOUSLY CARRIED**

**4. CITIZENS/GUESTS**:

* None

**5. UNFINISHED BUSINESS:**

5.1 PMSG/LLCC Usage Agreement

 **IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO SCHEDULE A SPECIAL MEETING WITH THE PMSG TO FINALIZE THE USAGE AGREEMENT AND DISCUSS A FREEZER PURCHASE FOR THE LOON LAKE COMMUNITY CENTER FOR THURSDAY, DECEMBER 13, 2018 AT 4:00 P.M. UNANIMOUSLY CARRIED**

5.2 Biwabik Connection/Lake Mine Road Update –Payment has been received for July and August. Invoices for services have been sent for September and October. Once disconnect date is known, final invoice for November will be sent by Clerk.

 **IT WAS MOVED BY SKELTON, SUPPORTED BY KIPPLEY DIRECTING CLERK TO SEND INVOICE PRORATED TO CITY OF BIWABIK FOR SERVICES FOR THE MONTH OF NOVEMBER 2018. UNANIMOUSLY CARRIED**

5.3 Joint Water Project Update – A telephone conference/Special Meeting is scheduled for Wednesday, December 12, 2018 at 10:00 A.M. for updates on the project. Kearney has drafted an agreement between the parties for Aurora to provide licensure for water and wastewater servcies to the Township due to Robillard retirement.

5.4 Sharon Hilton Property – Kearney and Knaus need to meet on December 12, 2018 to discuss this.

5.5 LLCC Purchases

 **IT WAS MOVED BY SKELTON, SUPPORTED BY KIPPLEY APPROVING THE PURCHASE OF A NEW MINUTEMAN SCRUBBER MACHINE FROM RANGE PAPER IN THE AMOUNT OF $4,724.34. UNANIMOUSLY CARRIED**

 **IT WAS MOVED BY SKELTON, SUPPORTED BY KIPPLEY AUTHORIZING AURORA ELECTRIC TO INSTALL NEW ELECTRICAL OUTLETS IN THE GYM AS NEEDED AND REPAIR ANY OUTLETS AT THE LOON LAKE COMMUNITY CENTER AS NEEDED. UNANIMOUSLY CARRIED**

5.6 Equipment Operator/Mechanic Search Process

 **IT WAS MOVED BY KIPPLEY, SUPPORTED BY ANTTILA APPOINTING JON SKELTON AS CHAIR OF THE SCREENING COMMITTEE FOR THE EQUIPMENT OPERATOR/MECHANIC VACANCY IN PUBLIC WORKS. UNANIMOUSLY CARRIED**

 **IT WAS MOVED BY SKELTON, SUPPORTED BY KIPPLEY APPOINTING CLARK NIEMI AND ADAM HEIKKILA AS MEMBERS OF THE SCREENING COMMITTEE FOR THE EQUIPMENT OPERATOR/MECHANIC VACANCY IN PUBLIC WORKS. UNANIMOUSLY CARRIED**

**6. NEW BUSINESS:**

6.1 Gardendale Discussion – The Township is on the 2019 Clean Water Project Priority List for Gardendale Utility Improvements. We are #16 on the list. This is an old project 2008-325 as submitted at an estimated cost of $316,800.00. The majority of the work for this project has already been completed. However, we still have the final phase left of the project. Jamnick will go online and update the project to meed current needs.

6.2 Army Corps of Engineers Dection 569 Program Award of $400,000.00 – The Township was awarded $400,000.00 for this program for design to be completed in 2019 and work to be completed in 2019 and 2020 at a 75/25 percent match for funding. The press release was posted 11/29/18 by the Detroit Office of the Army Corps. Clerk Knaus will continue to work with the Detroit Office on details of this funding and what we need to do to proceed. The Board discussed potential uses of this funding opportunity.

 **IT WAS MOVED BY SKELTON, SUPPORTED BY KIPPLEY DIRECTING CLERK KNAUS TO SEND A LETTER OF INTENT TO THE ARMY CORPS ACCEPTING THIS AWARD AND INDICATING THE FUNDING WILL BE USED FOR BOTH DESIGN AND CONSTRUCTION SPECIFICALLY FOR REPLACING THE CULVERTS IDENTIFIED IN THE ARMY CORPS CULVERT CAPACITY STUDY CONDUCTED IN 2016/2017 AND IF FUNDING REMAINS IT WILL BE ALLOCATED FOR THE 3RD STREET WEST PROJECT IN THE GARDENDALE AREA AND/OR THE WATERMAIN ON HIGHWAY 110 GOING TO THE WASTEWATER PLANT THAT NEEDS TO BE FIXED. UNANIMOUSLY CARRIED**

6.3 Road Resurfacing Engineering & Bids – Palo Road 41, Lane 49, and Road 51 are roads that all need to be fixed. The Township hoped to have the engineering completed by St. Louis County saving funds when they engineered Stepetz Road. When the Township met with St. Loius County last month, we were told it is too late to have the County conduct the engineering . With the recent annoucement of the Army Corps Project, the 2019 budget will need to be modified to include the $400,000.00 for that project, making it real tight to do both projects. The cost to repair these roads is another $700,000.00. The public did give permission to move forward with these roads authorizing borrowing up to $1,400,000.00 at the last annual meeting. Skelton supports postponing these roads to another year when we don’t have so much road construction going on in the area. In 2019, Highway 100 will be done, Highway 99, and Stepetz Road.

 **IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO TABLE THIS DISCUSSION TO NEXT MONTH. UNANIMOUSLY CARRIED**

6.4 2019 Meeting Schedule - The first Thursday of the month falls on a holiday or conflicts with election scheduleds and new dates need to be selected.

 **IT WAS MOVED BY SKELTON, SUPPORTED BY KIPPLEY TO MOVE THE JULY 2019 MEETING TO JULY 11TH AND THE NOVEMBER MEETING TO NOVEMBER 14TH WITH THE BOARD OF CANVASS TAKING PLACE AT 4:00 P.M. ALSO ON NOVEMBER 14TH, 2019. UNANIMOUSLY CARRIED**

6.5 Nominations for RAMS Board 2019-2020 memo was reviewed. No action was taken.

6.6 ERJPB Consultant Meeting – Northspan would like to meet with the Board to develop action plan for 2019. Skelton will respond to Jodi with available dates.

6.7 2019 Audit

 **IT WAS MOVED BY ANTTILA, SUPPORTED BY KIPPLEY SELECTING WALKER, GIROUX & HAHNE LLC AS THE AUDITING FIRM FOR THE 2018 AUDIT OF THE TOWN OF WHITE’S FINANCIAL RECORDS AT A COST NOT TO EXCEED $15,550.00. UNANIMOUSLY CARRIED**

6.8 Purchasing Policy – policy has been updated to new threshold of $175,000 for sealed competitve bid requirement. No other changes made. Clerk made note of changes to be made for final copy.

 **IT WAS MOVED BY SKELTON, SUPPORTED BY KIPPLEY APPROVING THE UPDATED PURCHASING POLICY FOR THE TOWN OF WHITE WITH NOTED CHANGES TO BE MADE EFFECTIVE DECEMBER 6, 2018. UNANIMOUSLY CARRIED**

6.9 Minnesota Rural Water Association Membership – Organization has great services for members that could benefit the Township.

 **IT WAS MOVED BY SKELTON, SUPPORTED BY KIPPLEY APPROVING THE JOINING OF THE MINNESOTA RURAL WATER ASSOCIATION AT A COST OF $250.00 FOR 2019. UNANIMOUSLY CARRIED**

6.10 Township Owned Property within City Limits – There are several properties within City limits the Township owns. Further discussion needs to take place as to what pupose these properties serve the Township and what to do with these properties, if anything. For example Pine Grove Park, St. James Pit, and others.

6.11 Fire Department – A meeting needs to be held with the Fire Department to discuss current investment accounts (checking, savings, CD’s), 2019 funding & budget, and recent changes in personnel.

 **IT WAS MOVED BY SKELTON, SUPPORTED BY KIPPLEY TO TABLE SCHEDULING THIS MEETING UNTIL JANUARY. UNANIMOUSLY CARRIED**

**7. MINUTES:**

7.1 East Range Joint Powers Board October 2018 minutes

7.2 East Range Sportsmen’s Club October 2018 minutes

7.3 East Range CAP November 2018 meeting packet October 2018 minutes

7.4 PMSG October 2018 minutes & financial report

7.5 SLCAT October 2018 minutes

7.6 Northspan November 2018 Newsletter

 **IT WAS MOVED BY KIPPLEY, SUPPORTED BY ANTTILA TO FILE ALL MINUTES. UNANIMOUSLY CARRIED**

**8. REPORTS:**

Clerk Knaus

1.) Township hosted the November Safety Training on Snow Plow Safety & Cold Disorders on November 14, 2018

2.) Year-end processing of W-2’s, final budget reports, and Auditor reports will begin after January 1. See attached budget YTD.

3.) Emma and I attended the Annual Minnesota Association of Townships Conference in Duluth last month. Great information was provided on accounting procedures, record retention & preservation and transitioning staff. Programming is available now for smaller Townships for putting historical records like minute books in a searchable database. Average cost is $5,000 and up for this service.

4.) Technology needs should be looked at for 2019 budget: server, wireless service (Frontier contract ends September 2019)

5.) Clerk Lammi and I still need to meet to draft an agreement for the Township to work under Aurora’s water/wastewater license. A meeting should be scheduled as a large group and this can be added to the agenda.

6.) MaryAnn (deputy clerk) spoke with Paula at Blackwoods Concrete on November 16th. “Bench project was delayed due to staffing. Clark is working on benches and when complete he will send me pictures to show Board”.

7.) Safety Director suggests reorganizing the office for safety purposes as now the way the office is set up patrons walk in and are in personal space and there is no other exit. City of Aurora has gone to electronic key fobs for office access and glass is being put up over the window. Their door will always be locked for security to the office. The electrical is hooked up to the furniture in the Town office which causes difficulty in moving the furniture.

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA DIRECTING CLERK TO REORGANIZE OFFICE FURNITURE AND REMODEL AS NECESSARY FOR SAFETY PURPOSES INCLUDING CONTRACTING WITH AURORA ELECTRIC TO MOVE ELECTRICAL AND LOOKING INTO QUOTES FOR PUTTING AN ACCESS WINDOW IN THE WALL SO DOORS CAN BE LOCKED FOR SAFETY. UNANIMOUSLY CARRIED**

8.) Billy Robillard’s Retirement Party – Friday, December 21, 2019 from 1:30 to 3:00

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO USE THE EMPLOYEE RECOGNITION POLICY AND PURCHASE A $50 GIFT CARD FOR ROBILLARD FOR HIS RETIREMENT AND AS A THANK YOU FOR HIS SERVICE AS WELL AS PURCHASE A CAKE, COFFEE, AND SUPPLIES FOR THE PARTY. UNANIMOUSLY CARRIED**

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO ACCEPT AND FILE THE CLERK’S REPORT. UNANIMOULSY CARRIED**

**Updates not previously discussed:**

Anttila

 Attended the SLCAT December meeting. Will be going to Lobby Days in February in St. Paul.

**9. CORRESPONDENCE:**

1. Benchmark Engineering Company Introduction

2. The Economic Impacts of the Child Care Shortage in NE MN Study

**IT WAS MOVED BY ANTTILA, SUPPORTED BY SKELTON DIRECTING CLERK TO CHECK WITH AEOA ON CHILDCARE SERVICES THEY COULD PROVIDE UTILTIZING THE LLCC AS A TEMPORARY OR PERMANENT LOCATION. UNANIMOUSLY CARRIED**

3. LMCIT 2018-19 Insurance Rates

4. LMCIT 2018-19 Coverage Changes

5. East Range Broadband Update

6. Timerjay Article – Ambulance provided by Jim Theodore

7. IRRRB Resource Guide – Grants & Loans Contact Sheet

8. St. Louis County Board of Adjustment Findings Case #6161

9. Keenan’s Thank you

10. MAT Financial Statement through June 30, 2018

11. St. Louis County Fair Donation Request

12. 2019 NRAF Grant Application Confirmation

13. PolyMet Open House Invitation – Wednesday, December 12th

14. Embarrass Region Volunteer Fire Department Annual Meeting notice

**IT WAS MOVED BY KIPPLEY, SUPPORTED BY ANTTILA DIRECTING CLERK TO NOTIFY FIRE DEPARTMENT A MEMBER OF THE FIRE DEPARTMENT SHOULD ATTEND THIS MEETING AND REPORT BACK TO BOARD. UNANIMOUSLY CARRIED**

15. RAMS Annual Meeting & Dinner Invitation – Thursday, January 10, 2019

**IT WAS MOVED BY KIPPLEY, SUPPORTED BY ANTTILA TO FILE ALL CORRESPONDENCE RECEIVED. UNANIMOUSLY CARRIED**

**10. TRAINING REQUESTS & MEETING NOTICES**:

* Niemi – MSHA Refresher – Friday, January 11, 2019 – Virginia, MN $50.00
* Niemi – GPS Training – February 18-19, 2019 – Hinckley, MN $50
* Heikkila/Fondie – Online Training for Water/Wastewater Request

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA APPROVING NIEMI TO ATTEND THE MSHA REFRESHER COURSE JANUARY 11, 2019 WITH PAID EXPENSES. UNANIMOUSLY CARRIED**

**IT WAS MOVED BY SKELTON, SUPPORTED BY KIPPLEY APPROVING NIEMI TO ATTEND GPS TRAINING WITH ALL PAID EXPENSES. UNANIMOUSLY CARRIED**

**IT WAS MOVED BY SKELTON, SUPPORTED BY KIPPLEY APPROVING HEIKKILA AND FONDIE TO ENROLL IN THE ONLINE WATER/WASTEWATER COURSES THROUGH SACREMENTO STATE OFFICE OF WATER PROGRAMS WITH TOWN REIMBURSEMENT OF TUITION AND EXPENSES AFTER COMPLETION OF COURSE. UNANIMOUSLY CARRIED**

**11. APPROVAL OF BILLS AND PAYROLL FOR THE MONTH OF NOVEMBER 2018**

|  |  |  |  |
| --- | --- | --- | --- |
| Check # | **Vendor** | **Description** |  **Total**  |
| F11-01-18 | E.F.T.P.S. Monthly | Employee Withholding |  $ 172.92  |
| M11-01-18 | MN Dept of Revenue Monthly | Employee Withholding |  $ 67.33  |
| P11-01-18 | P.E.R.A. Monthly | Retirement Deductions |  $ 174.52  |
| CC11-02-18 | Cardmember Service | Training Expense, Supplies |  $ 975.95  |
| 31441 | Carol Bowman | Travel |  $ 10.90  |
| 31442 | Linda Cazin | Travel |  $ 1.09  |
| 31443 | Jessica Forsline | Travel |  $ 19.62  |
| 31444 | Barb Harthan | Travel |  $ 10.90  |
| 31445 | Patricia Heikkila | Travel |  $ 0.55  |
| 31446 | Glenda Johnson | Travel |  $ 4.36  |
| 31447 | Diane Laugen | Travel |  $ 5.45  |
| 31448 | Carole Lauseng | Travel |  $ 4.36  |
| 31449 | Laura Lubahn | Travel |  $ 0.55  |
| 31450 | Diane Palm | Travel |  $ 0.55  |
| 31451 | Heather Salmi | Travel |  $ 5.45  |
| 31452 | Stephanie Stecker | Travel |  $ 5.45  |
| 31453 | Betty Stende | Travel |  $ 13.08  |
| 62533 | Payroll Period Ending 11/06/2018 | General Election Payroll 11/6/18 |  $ 234.00  |
| 62534 | Payroll Period Ending 11/06/2018 | General Election Payroll 11/6/18 |  $ 208.00  |
| 62535 | Payroll Period Ending 11/06/2018 | General Election Payroll 11/6/18 |  $ 273.00  |
| 62536 | Payroll Period Ending 11/06/2018 | General Election Payroll 11/6/18 |  $ 208.00  |
| 62537 | Payroll Period Ending 11/06/2018 | General Election Payroll 11/6/18 |  $ 208.00  |
| 62538 | Payroll Period Ending 11/06/2018 | General Election Payroll 11/6/18 |  $ 104.00  |
| 62539 | Payroll Period Ending 11/06/2018 | General Election Payroll 11/6/18 |  $ 91.00  |
| 62540 | Payroll Period Ending 11/06/2018 | General Election Payroll 11/6/18 |  $ 208.00  |
| 62541 | Payroll Period Ending 11/06/2018 | General Election Payroll 11/6/18 |  $ 234.00  |
| 62542 | Payroll Period Ending 11/06/2018 | General Election Payroll 11/6/18 |  $ 208.00  |
| 62543 | Payroll Period Ending 11/06/2018 | General Election Payroll 11/6/18 |  $ 234.00  |
| 62544 | Payroll Period Ending 11/06/2018 | General Election Payroll 11/6/18 |  $ 208.00  |
| 62545 | Payroll Period Ending 11/06/2018 | General Election Payroll 11/6/18 |  $ 208.00  |
| 62546 | Payroll Period Ending 11/06/2018 | General Election Payroll 11/6/18 |  $ 234.00  |
| 62547 | Payroll Period Ending 11/06/2018 | General Election Payroll 11/6/18 |  $ 234.00  |
| 62519 | Payroll Period Ending 11/03/2018 | Payroll Period Ending 11/03/2018 |  $ 1,653.37  |
| 62520 | Payroll Period Ending 11/03/2018 | Payroll Period Ending 11/03/2018 |  $ 103.02  |
| 62521 | Payroll Period Ending 11/03/2018 | Payroll Period Ending 11/03/2018 |  $ 464.24  |
| 62522 | Payroll Period Ending 11/03/2018 | Payroll Period Ending 11/03/2018 |  $ 1,586.64  |
| 62523 | Payroll Period Ending 11/03/2018 | Payroll Period Ending 11/03/2018 |  $ 2,008.62  |
| 62524 | Payroll Period Ending 11/03/2018 | Payroll Period Ending 11/03/2018 |  $ 1,492.06  |
| 62525 | Payroll Period Ending 11/03/2018 | Payroll Period Ending 11/03/2018 |  $ 617.86  |
| 62526 | Payroll Period Ending 11/03/2018 | Payroll Period Ending 11/03/2018 |  $ 718.52  |
| 62527 | Payroll Period Ending 11/03/2018 | Payroll Period Ending 11/03/2018 |  $ 464.21  |
| 62528 | Payroll Period Ending 11/03/2018 | Payroll Period Ending 11/03/2018 |  $ 1,253.43  |
| D11-7-18 | Empower | Def Comp & Roth EE Ded |  $ 1,680.00  |
| F11-07-18 | E.F.T.P.S. | Employee Withholding |  $ 3,542.80  |
| M11-07-18 | MN Department of Revenue | Employee Withholding |  $ 646.34  |
| P11-7-18 | P.E.R.A. | Retirement Deductions |  $ 2,418.08  |
| J11-09-18 | Caterpillar Financial | Final Payment 2015 308EL Excavator |  $ 42,201.92  |
| 31470 | Dale Erickson | FD Gas Reimbursement |  $ 19.25  |
| 31471 | Harp Construction & Roofing, Inc. | Pavilion Roofing Project Final Payment |  $ 7,605.00  |
| 31472 | Keenan's Television & Appliance | FD Washer/Dryer |  $ 1,598.00  |
| 31473 | Knaus, Jodi | Travel Expense |  $ 168.93  |
| 31474 | David Koivisto | Expense Reimbursement |  $ 43.37  |
| 31475 | Yvette Lange | Election Meals |  $ 240.00  |
| 31476 | Mike Lesar | Expense Reimbursement |  $ 75.63  |
| 31477 | Pace Analytical Services, Inc. | Water Testing Services 1812001018 |  $ 53.50  |
| 31478 | Shuck, Emma | Travel Expense |  $ 248.43  |
| 31479 | Tomahawk Ford | Refuse Collection OCT 18 |  $ 11,318.62  |
| ST10-18 | MN Dept of Revenue - Sales Tax | OCT 18 Sales Tax Payment |  $ 1,257.00  |
| 62548 | Payroll Period Ending 11/17/2018 | Regular Payroll Ending 11/17/2018 |  $ 1,650.07  |
| 62549 | Payroll Period Ending 11/17/2018 | Regular Payroll Ending 11/17/2018 |  $ 206.04  |
| 62550 | Payroll Period Ending 11/17/2018 | Regular Payroll Ending 11/17/2018 |  $ 306.11  |
| 62551 | Payroll Period Ending 11/17/2018 | Regular Payroll Ending 11/17/2018 |  $ 404.07  |
| 62552 | Payroll Period Ending 11/17/2018 | Regular Payroll Ending 11/17/2018 |  $ 1,631.04  |
| 62553 | Payroll Period Ending 11/17/2018 | Regular Payroll Ending 11/17/2018 |  $ 2,698.85  |
| 62554 | Payroll Period Ending 11/17/2018 | Regular Payroll Ending 11/17/2018 |  $ 1,515.57  |
| 62555 | Payroll Period Ending 11/17/2018 | Regular Payroll Ending 11/17/2018 |  $ 1,711.48  |
| 62556 | Payroll Period Ending 11/17/2018 | Regular Payroll Ending 11/17/2018 |  $ 683.52  |
| 62557 | Payroll Period Ending 11/17/2018 | Regular Payroll Ending 11/17/2018 |  $ 417.78  |
| 62558 | Payroll Period Ending 11/17/2018 | Regular Payroll Ending 11/17/2018 |  $ 1,570.84  |
| D11-21-18 | Empower | Def Comp & Roth EE Ded |  $ 1,701.21  |
| F11-21-18 | E.F.T.P.S. | Employee Withholding |  $ 4,538.72  |
| M11-21-18 | MN Department of Revenue | Employee Withholding |  $ 838.54  |
| P11-21-18 | P.E.R.A. | Retirement Deductions |  $ 2,749.73  |
| 31480 | XZ8966930 | HCSP Reimbursement |  $ 625.57  |
| 31481 | XZ2234345 | HCSP Reimbursement |  $ 1,621.77  |
| 31482 | XZ6344990 | HSCP Reimbursement |  $ 416.67  |
| 31483 | XZ6272397 | HCSP Reimbursement |  $ 416.67  |
| 31484 | APG Media of MN | Mtg Notice, Job Posting |  $ 507.20  |
| 31485 | Bradach Lumber | Scrapers |  $ 79.98  |
| 31486 | Carquest Aurora | Supplies & Parts |  $ 184.24  |
| 31487 | Central Pension Fund | Retirement Contributions |  $ 3,360.00  |
| 31488 | Colosimo, Patchin, & Kearney,LTD | Legal Retainer |  $ 415.00  |
| 31489 | Como Oil & Propane | Propane |  $ 2,116.17  |
| 31490 | East Range Shopper | Elections, Job Posting |  $ 451.50  |
| 31491 | Excel Business Systems | Copier Contract |  $ 103.97  |
| 31492 | F.I.R.E. | Live Burn Training |  $ 700.00  |
| 31493 | Fondie, Lance | Travel Expenses |  $ 340.46  |
| 31494 | Frontier | Telephone & Internet Service |  $ 688.01  |
| 31495 | Hibbing Community College | Wildland FF Trng, K. Erickson |  $ 25.00  |
| 31496 | Hoyt Lakes, City of | Ambulance Agreement |  $ 350.00  |
| 31497 | I.U.O.E. Local 49 Fringe Benefits | Group Health Insurance - JAN 19 |  $ 11,160.00  |
| 31498 | Dave Koivisto | Supplies |  $ 19.96  |
| 31499 | L & M Supply, Inc. | Supplies |  $ 4.50  |
| 31500 | Lawson Products | Shop Supplies INV 9306254030, 305340 |  $ 473.86  |
| 31501 | Lake Country Power | Electric Service |  $ 2,779.00  |
| 31502 | Madison National Life Ins Co, Inc. | STD/LTD Insurance |  $ 351.20  |
| 31503 | Minnesota Power | Electric Service |  $ 307.88  |
| 31504 | Northland Fire & Safety | LLCC Kitchen Fire Inspection |  $ 259.00  |
| 31505 | Nuss Truck & Equipment | Parts |  $ 88.95  |
| 31506 | Powerplan | Parts |  $ 319.03  |
| 31507 | Range Office Supply & Equipment  | Desk Risers, Receipt Books |  $ 859.73  |
| 31508 | Range Paper | Supplies |  $ 39.66  |
| 31509 | St. Louis County Auditor-PW | Oct 18 Fuel |  $ 3,136.11  |
| 31510 | St. Louis County Auditor | Assessments |  $ 2.00  |
| 31511 | Martin Thorne | Fire Training |  $ 233.84  |
| 31512 | Verizon | Cell Phone |  $ 32.38  |
| 31513 | Anttila, Craig | Travel Expenses |  $ 69.42  |
| 31514 | Culligan | Solar Salt Delivery |  $ 45.00  |
| 31515 | Shuck, Emma | Travel Expense |  $ 33.80  |
| 31516 | Knaus, Jodi | Fire Warden 2018 |  $ 187.50  |
| 31517 | Shuck, Emma | Fire Warden 2018 |  $ 187.50  |
| 31518 | Towmaster | Plow Lights Truck #8 |  $ 293.42  |
| 31519 | XZ7617518 | Health Care Medical Reimbursement |  $ 167.28  |
| 31520 | Town of White Petty Cash Fund | Postage |  $ 50.00  |
| 62559 | Payroll Period Ending 11/30/2018 | Monthly Payroll Ending 11/30/2018 |  $ 297.96  |
| 62560 | Payroll Period Ending 11/30/2018 | Monthly Payroll Ending 11/30/2018 |  $ 217.69  |
| 62561 | Payroll Period Ending 11/30/2018 | Monthly Payroll Ending 11/30/2018 |  $ 193.16  |
| 62562 | Payroll Period Ending 11/30/2018 | Monthly Payroll Ending 11/30/2018 |  $ 64.38  |
| 62563 | Payroll Period Ending 11/30/2018 | Monthly Payroll Ending 11/30/2018 |  $ 327.42  |
| 62574 | I.U.O.E. Local 49 | Union Dues Deductions NOV 18 |  $ 315.00  |
| 62575 | Minnesota Life Insurance Company | Life Insurance - DEC 18 |  $ 163.00  |
| 62576 | MN NCPERS | Employee Deductions |  $ 32.00  |
| F11-30-18 | E.F.T.P.S. Monthly | Employee Withholding |  $ 138.10  |
| M11-30-18 | MN Department of Revenue Monthly | Employee Withholding |  $ 53.35  |
| P11-30-18 | P.E.R.A. Monthly | Retirement Deductions |  $ 144.52  |
|  |  | **TOTAL** |  **$ 146,119.25**  |

**IT WAS MOVED BY KIPPLEY, SUPPORTED BY ANTTILA TO APPROVE ALL BILLS AND PAYROLL FOR THE MONTH OF NOVEMBER 2018 IN THE AMOUNT OF $146,119.25 AS PRESENTED. UNANIMOUSLY CARRIED**

**12. ANNOUNCEMENTS:** Next Regular Meeting: Thursday, January 3, 2019 5:00 PM @ City/Town Government Center; Re-Organization meeting following; Water Project Meeting: Wednesday, December 12, 2018 @ 10:00 AM; Regional Safety Training: Friday, December 14, 2018 @ 9:00 Biwabik – First Aid/CPR Refresher; ERJPB Meeting: Tuesday, December 18, 2018 @ 9:00 AM; Special Meeting PMSG: Thursday, December 13, 2018 4:00 PM @ City/Town Government Center;

**13. ADJOURNMENT**

**IT WAS MOVED BY KIPPLEY, SUPPORTED BY ANTTILA TO ADJOURN THE REGULAR MEETING AT 7:04 P.M. UNANIMOUSLY CARRIED**

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**Jodi L. Knaus, Clerk Jon Skelton, Chairman**