Nomination Form for Treasurer

Rosemont Soccer Club
Term is January 1, 2019 until December 31, 2019

1. Criteria for Eligibility:
   a) Willingness to promote Rosemont Soccer Club and to adhere to our mission statement.

2. Position Description:
   a) The treasurer shall keep account of all assets, liabilities, disbursements and receipts of the Club.
   b) Deposits all monies and issues all checks.
   c) Shall deliver a monthly financial statement to the board.
   d) Prepares annual budget.
   e) Fulfills Federal, State and local requirements related to non-profit statues and operations.
   f) Shall disburse funds as ordered by the board, such disbursements must include the signature of the treasurer or manager on behalf of the Club.
   g) Shall provide the ledgers for inspection at the request of any executive board officer.
   h) Performs other duties as from time to time, which may be prescribed by the board.
   i) The office of treasurer may be combined with that of the secretary at the discretion of the board.

Name of Nominee: _____ Telephone: _____

Address: _____ City/State: _____

Email:_____

Divisions / Years in league _____

Please fill out the form, save it to your computer and Email it to

Secretary@rosemontsoccer.org

****Application Deadline: Must be received by December 2, 2018****