

Approved  
11/25/19

**Minutes from the October 28, 2019 Bolivar Planning Commission Meeting**

**Attending:** John Garza, Barb Staats, Randall Staats, Steve Paradis, Deb Hale

Steve Paradis called the meeting to order at 7:00 pm.

Deb Hale made a motion to approve the minutes. Barb Staats seconded the motion. Motion carried.

**Unfinished Business:**

1. **Update the ordinance revision status:** Steve gave a brief summary of the ordinance update. Articles 131, 133, Part 13 & Part 17 were enacted during the town council meeting on October 1, 2019.

**New Business:**

1. **Board of Zoning Appeals:** Laura reported that the Board of Zoning Appeals was conducting a meeting on October 28<sup>th</sup> for a variance request for resident Maria Beckman (328 Union Street).
2. **Report from Bolivar Zoning Administrator:** John reported that Maria Beckman (328 Union Street) applied for a permit and needed a variance due to setback requirements. Ms. Beckman's meeting was being held on October 28, 2019. There was no other business to report.
3. **Discussion to revise the Comprehensive Plan:** Steve gave an update regarding the Comprehensive Plan procedure. At this time it is a little soon to begin working on the Comprehensive Plan. Steve indicated that the Mayor was looking for census volunteers.

**Attendee Concerns:**

Karen D'Angelo was in attendance for the meeting with questions regarding the required setbacks. Ms. D'Angelo would like to place an outbuilding on her property in the near future but does not agree with the required setbacks and would like information on how the process to get the ordinance changed. Ms. D'Angelo has visited the town office to receive her permit packet and a copy of the town ordinances prior to the meeting. Steve gave an explanation of the current ordinances and other members discussed information regarding the current setback requirements. The appeal process for a variance was also discussed. Ms. D'Angelo will be returning with her decision.

**Adjournment:**

Barb Staats made a motion to adjourn at 7:50 pm