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**PUBLIC NOTICE OF MEETING AND AGENDA AS CIRCULATED TO ALL
MEMBERS OF BRIMPSFIELD PARISH COUNCIL**

To Members of the Council

Councillors are hereby summoned to attend the Annual Meeting of Brimpsfield Parish Council at the Village Hall on TUESDAY the 17th May 2016 at 7.30pm for the purpose of transacting the following business.



.....
K Sales, Clerk to the Council

12th May 2016

.....
Date

Members of the public are welcome to attend and are invited to address the council at item 16 on the agenda following the statutory annual meeting business that the Parish Council will conduct first.

AGENDA

- 1) To elect the Chairman of the council for the year 2016/17 and to receive the new chairman's Declaration of Acceptance of Office.
- 2) To elect the Vice Chairman for the council year and to receive the Vice Chairman's Declaration of Acceptance of Office.
- 3) To receive and consider apologies for absence.
- 4) To receive Declarations of Interest on items on the Agenda. (Localism Act 2011).
- 5) To remind members to update their Declarations of Interest if their circumstances have changed.
- 6) To approve the minutes of a Parish Council Meeting held on the 23rd February 2016 at 7.30pm in Brimpsfield Village Hall.
- 7) To approve the Annual Governance Statement (Section 1 of the Annual Return) for 2015-16
- 8) To approve Section 2 of the Annual Return for 2015/16 for submission to Grant Thornton's for Audit, and to note the internal auditors report and recommendations.
- 9) To review and adopt the Parish Council's Code of Conduct.
- 10) To review and adopt the Standing Orders for Brimpsfield Parish Council.
- 11) To review and adopt the Financial Regulations for Brimpsfield Parish Council.

- 12) To review the Parish Council asset register**
- 13) To review the Parish Council's risk assessment.**
- 14) To review the Parish Council's insurance policy cover is adequate. Brimpsfield PC is in to the start of the second year of a three year discounted deal.**
- 15) To consider if any other Parish Council policies need reviewing.**
- 16) To receive comments and concerns from the public**
- 17) To consider and note planning applications and agree responses:**
 - For consideration**
Proposed diversion of public footpath BBR 23 at Caulde Green near Cirencester.
 - For noting**
Works to trees in conservation areas for Felling and pruning of trees as detailed in GL53 9PR submitted schedule and plan at Caudle Farm Caudle Green
16/01761/TCONR
- 18) Highways safety and speed watch initiative update**
- 19) Grass cutting update**
- 20) To discuss a House name and location information map for the village noticeboards**
- 21) Finances**
 - To receive current state of Accounts
 - To approve payments and to note receipts.
- 22) To note recent correspondence and agree responses**
- 23) Items for information only**

NOTE: no decisions can be made on items raised in this section. Discussions can lead to items being included on the Agenda for the next meeting only.