

Version 20190723 - based upon https://basisschools.boonli.com/program_info

Program Information

Welcome to the BASIS Peoria Boosters' volunteer-run Lunch Program

What is it?

We gather orders and collect payment, arrange vendor deliveries, and distribute lunches during each grade's scheduled lunch break. We try to do this for every school day.

Vendors used in 2019-2020 include Barro's Pizza, Café Rio, Culver's, India Garden, Jimmy John's, Panda Express, and Smashburger though these are subject to change.

Menus can be viewed through the online ordering system Boonli – please refer to the ordering instructions.

A small profit margin is built into the pricing that covers what the Boosters provide in addition to the meal delivered by our vendors: water, snacks, supplies, ordering service fees, etc. Any accumulated profit is returned by the Boosters to events, activities, ATF contributions, etc. While Boosters is a non-profit 501c3 corporation and other donations to Boosters may be tax deductible, fees collected for the lunch program are not tax-deductible donations as the meal service is being provided. It is not feasible to break out the small profit contribution made by any particular order as this varies by ordered items, available snacks, bottled water prices, etc. so that it is not possible to assign any tax-deductible amount to lunch program payments and no tax-deduction receipts will be provided. Our online service Boonli will provide confirmation of fees paid.

VOLUNTEER

Please keep our program running by volunteering to serve lunches through the link below. Also, make sure to view the Important Information for each month. This is where you will find menu changes, treat days and any other updates. <http://www.basispeoriaboosters.org/volunteer.html>

This program is entirely run by volunteers in their spare time, nobody is paid for their efforts in running this program.

Using the Boonli online ordering system

Go to: <https://basisschools.boonli.com> directly or via the Boosters home page at <http://www.basispeoriaboosters.org/home.html>

For new accounts

1. Click on Create an Account
2. Password: Peoria1
3. Add account and profile(s) information
4. Once you sign in, read the program info page, then click the home button in the upper left.
5. **IT IS CRITICAL THAT YOU ADD YOUR STUDENT'S GRADE**

For returning account holders

1. Sign in with your user name and password.
2. Read the program info page, then click the home button in the upper left.

Once you have read the information on this page, please click the home button in the upper left to update your student profile.

Once on the home page, click the drop down menu in the upper left and choose edit/view profiles. A list of current student on your account will show up on the right hand side. **YOU MUST UPDATE THE GRADE FOR EACH STUDENT.** Failure to do so will result in the students Lunch being delivered at the wrong time and/or the student not being on the proper distribution list. The BASIS Peoria Boosters will not be responsible for missed lunches due to incorrect profile information.

To begin ordering, click on the calendar date.

Ordering Schedule

Ordering is open from the 10th to the 22nd of the month prior. This allows time for our volunteers to process the orders and the vendors to plan ahead. **Late orders will not be accepted.** There may be exceptions to these dates, for example, at the beginning of the school year.

Payment Information

The program accepts payment by Debit Card or Credit Card: Visa, MasterCard and Discover or Debit Card Be sure to proceed to checkout and process your payment. Orders that are left in the shopping cart will NOT be processed and your student(s) will not be included in the lunch service.

Card Payments: After entering your card information, do not close your browser prior to receiving the confirmation display or your order may be interrupted and not fully processed. If a confirmation page is not displayed, do not attempt to enter payment again, as this may result in duplicate charges.

Minimum Order Fee

A minimum \$10.00 order is required for new or changed orders - otherwise a \$1.00 handling fee will be charged

Need To Change Or Cancel Your Order

Changes can be made during the open ordering period. Credits for cancellations will be applied to your next order. **Once the ordering period has closed, your order is FINAL.**

Forgot To Place Your Order

After the ordering period has closed, late orders are NOT accepted. For any questions regarding this policy, please contact your Program Administrator.

Credit For A Missed Lunch

Credits are not applied due to illness, as we have already purchased the meal for you. If you would like someone else to pick up your child's lunch, please contact the front office and let them know.

Students are only authorized to pick up someone else's lunch if it has been coordinated by the parent/guardian with the front office. Any attempts to pick up someone else's lunch without proper authorization (pretending to be someone else, falsely claiming authorization, etc...) will result in suspension from the school lunch program.

If a student fails to pick up their ordered lunch before the end of the student's grade's pickup period then that lunch may be sold or given to, for example, the teachers' lounge. No lunches will be held beyond the end of the serving period which ends at 12:15. No credit will be given for lunches abandoned in this manner.

[Be Sure To Get Email Notifications](#)

Make sure you have an email address in your profile to receive notifications including ordering reminders, important communication, confirmations, password resets AND add noreply@boonli.com to your email safe list.

[Technical Support](#)

If you have trouble placing an order online, please email support@boonli.com

[Program Questions](#)

For questions regarding Food or Policy, including Missed/Late Orders, Credits, and Changes/Cancellations, please email lunch@basispeoriaboosters.org

[Hints and tips](#)

Before completion of your order you can view it in calendar or list form in this online service - please check that it is what you intend before completing.

When the order is submitted an email confirmation will be sent to the email address recorded in your account profile. It will contain a link to view the order details.

You should verify there were no mistakes in your order. Changes can be made until the ordering period closing date, typically the 22nd of the prior month. Once the ordering period closes, no changes can be made as the orders are sent to vendors very shortly after that closing date and consequently the ordering period cannot be extended. It is therefore a good practice to complete your order allowing yourself enough time to review the resulting menu items selected and make any necessary corrections before the closing date.

[Acceptance of the policies and conditions](#)

Please be aware of the ordering schedules and policies on missed deadlines, late orders etc. that are described here and may be amended if circumstances arise requiring changes. If you do not accept these policies and conditions that are necessary to allow this volunteer-run service to operate then please do not use this service. **An order placed implies that you agree with these policies and conditions.**