

ANTELOPE VALLEY MOSQUITO and VECTOR CONTROL DISTRICT
355th MEETING OF THE BOARD OF TRUSTEES
42624 6TH STREET EAST
LANCASTER, CA 93535
(661) 942-2917

FEBRUARY 24, 2015
AGENDA

Written materials distributed to the Board within 72 hours of the Board meeting are available for public inspection immediately upon distribution in the Antelope Valley Mosquito and Vector Control District office at 42624 6th Street East, Lancaster, CA 93535, during normal business hours.

OPEN SESSION Call to Order and Pledge of Allegiance

1. Roll Call of Trustees: Elvie Ancheta, Dana Coleman, Barbara Little, John Manning, Dennis Persons
- Information 2. Public Comment – limit to 3 minutes
- Action 3. Approval of January 20, 2015 Meeting Minutes
- Action 4. Approval of EFT's and Warrants for a total of \$43,882.64
- Action 5. Approval of Requisition No. 1645 for a total of \$75,000
- Information 6. Public Outreach Update from County Public Health Department
- Action 7. Approval to Transfer \$58,000 to Pre-Fund OPEB (Other Post Employee Benefits) through CalPERS
- Action 8. Authorized Signers on AVMVCD California Bank & Trust Business Checking Account 3011072148:
Add: Elvie Ancheta
Delete: Matthew Smith
- Information 9. Entomologist/Operations Supervisor Monthly Report
- Information 10. District Manager Monthly Report including Legislative Report
- Information 11. Next Board Meeting is scheduled for March 24, 2015 at 4PM at the District Office
- Information 12. Board of Trustees Comments
- Action 13. Adjournment

ANTELOPE VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT

356th MEETING OF THE BOARD OF TRUSTEES

42624 - 6TH STREET EAST, LANCASTER, CALIFORNIA 93535 (661) 942-2917

FEBRUARY 24, 2015

4:00 P.M.

MINUTES

TRUSTEES PRESENT: Elvie Ancheta, Dana Coleman, Barbara Little, John Manning, Dennis Persons

TRUSTEES ABSENT: none

STAFF PRESENT: Cei Kratz, Karen Mellor, Carolyn Etherton (consultant)

OPENING: President Persons called the meeting to order at 4:02 p.m. and asked Trustee Little to lead in the Pledge of Allegiance.

PUBLIC COMMENT: limit to 3 minutes:

An opportunity for members of the public to address the Board on items of interest that are within the Board's subject matter jurisdiction, and are not otherwise posted on the agenda. Maria Estrada, LA County Public Health Nurse, was present.

APPROVAL OF JANUARY 20, 2015 MEETING MINUTES: Trustee Coleman moved to approve the minutes. Trustee Manning seconded the motion. The motion passed unanimously.

APPROVAL OF EFT'S AND WARRANTS: Trustee Little moved to approve EFT's and Warrants for a total of \$43,882.64. Trustee Manning seconded the motion. The motion passed unanimously.

APPROVAL OF REQUISITION NO. 1645 FOR A TOTAL OF \$75,000: Trustee Little moved to approve the requisition. Trustee Coleman seconded the motion. The motion passed unanimously.

PUBLIC OUTREACH UPDATE FROM COUNTY PUBLIC HEALTH DEPARTMENT:

Maria Estrada reported she will be setting up a joint meeting with the LA County Health Dept. (including Dr. Frank Alvarez and Dr. Civen) and AVMVCD board members/staff to discuss GIS mosquito mapping – to merge WNV human cases and positive mosquitoes. She will arrange everything and let the board know the details.

APPROVAL TO TRANSFER \$58,000 TO PRE-FUND OPEB (OTHER POST EMPLOYEE BENEFITS) THROUGH CALPERS:

Manager Kratz explained that pre-funding has already been approved by the board, however each year there needs to be approval by the board to physically transfer the funds into the trust account. Trustee Coleman moved to approve the transfer. Trustee Little seconded the motion. The motion passed unanimously.

AUTHORIZED SIGNERS ON AVMVCD CALIFORNIA BANK & TRUST BUSINESS CHECKING ACCOUNT 3011072148:

ADD: ALVIE ANCHETA

DELETE: MATTHEW SMITH

Trustee Little moved to approve the addition/deletion. Trustee Coleman seconded the motion. The motion passed unanimously.

ENTOMOLOGIST/OPERATIONS SUPERVISOR MONTHLY REPORT:

Karen Mellor gave a power point presentation (as requested by the board at the last board meeting) that is similar to what the district uses to give presentations throughout the community to schools, agencies, organizations and clubs. She also provided copies of the slide show images for future reference.

DISTRICT MANAGERS MONTHLY REPORT INCLUDING LEGISLATIVE REPORT:**Manager Kratz reported on the following:**

1. One of the service vehicles was delivered Tuesday of this week. District mechanic, Kevan, has begun modifications so that it will be ready when the season starts. We're expecting the Jeep within the next month. Most of the modifications happen with the Jeep as soon as it arrives, Kevan will hit the ground running to get it all ready for the beginning of the 2015 season.
2. We have posted job openings and have begun the interview process for our seasonal staff. We are anticipating 7 new-hires. Only one employee from the previous season will be returning this year.
3. School presentations continue and will do so until the end of the school year. Board members should be receiving notification of those presentations. We also have some presentations scheduled with the Palmdale Water District and have contacted both city Public Works Departments, Code Enforcement and PIO's to give a presentation. We've done this in the past, but it has been a few years and it's time to do it again.
4. The District is planning to do another "Fly-over" this year to update our pool list status. We were able to touch base with the contractor who provides this service at the MVCAC meeting last month and discuss the time frame to accomplish this task. It is our plan to have it done after Memorial Day to ensure we get accurate and timely visuals.
5. We'll be picking up the sentinel chickens on the 6th of April. Locations have already been confirmed.
6. Reminder that Ethics training is due for Trustees who have not completed the course. If you elect to do the course online – please bring in the certificate of completion for our files.

NEXT BOARD MEETING IS SCHEDULED FOR MARCH 24, 2015 AT 4:00 PM AT THE DISTRICT OFFICE

BOARD OF TRUSTEES COMMENTS: Trustee Coleman is working on getting the high school board (AVUHSD) more involved with the districts presentations – in hopes to incorporate that into high school biology and health classes.
Trustee Manning stated that he is a newly appointed board member on AVPH (Antelope Valley Partners for Health). He will be attending the first meeting next month and will bring attention to the functions of AVMVCD and the importance of what we do here.

ITEMS NOT ON THE POSTED AGENDA: None

ADJOURNMENT: There being no further business to come before the Board, Board Secretary Little adjourned the meeting at 5:25 p.m. (President Persons excused himself from the meeting at 5:15 p.m.)

Respectfully Submitted:

Dennis Persons
Board President

Approved:

Barbara Little
Board Secretary