

Approved Minutes

EVERETT TOWNSHIP
BOARD MEETING
December 19, 2017

1. **Call to Order:** In the absence of Supervisor Judy Maike, Clerk Pam Chaffee called the meeting to order at 1:10 pm
2. **Roll call:** All Board Members present with the exception of Supervisor Judy Maike. Also present: Jeffrey Craigmyle.
3. **Pledge of Allegiance**
4. **Agenda Approval:** Trustee Curt Chaffee made the motion to approve the agenda, supported by Trustee Richard Long. Ayes all. Motion passed.
5. **Approval of Board Minutes of November 21, 2017:** Trustee Richard Long made the motion to approve the 11/21/17 meeting minutes as presented. Motion supported by Trustee Curt Chaffee. Ayes all. Passed.
6. **Public Comment** (limit to 3 minutes per person): none present
7. **Bills & Financials:**
 - A. **Treasurer's Financial Report:** \$221,377.27 total in the general checking account and \$287.34 in the tax account as of 11/30/2017. The Treasurer balances perfectly with the bank balances and the Clerk's books.
 - B. **Clerk Presents Township Bills:** Amount \$14,024.85 from 11/22/2017 thru 12/19/2017. Check numbers presented E211-E219 & ck# 10712 – 10732. Clerk Pam Chaffee also asked the Board to approve a payment to West Michigan Sweeper that had just been received in the amount of \$3039.00 which made the **total presented for approval \$17063.85**. Treasurer Brandy Fleming made the motion to pay the Township's bills as presented, supported by Trustee Curt Chaffee, ayes all, motion passed.
 - C. **Budget Review:** Reports distributed and reviewed. 75% of the fiscal year – we still look to be on track with the anticipated exception of the Road Fund.
8. **Unfinished Business:**
 - A. **Section 218 follow up by the Clerk:** Tabled for more information.
 - B. **Sign for the Township Hall:** As Supervisor Judy Maike is absent, this was tabled until next month.
 - C. **Great Lakes Update: \$697.92 credit:** Supervisor Judy Maike had negotiated a credit of \$697.92 from Great Lakes Energy as they had been billing us for a street light at the Transfer Station that did not exist. Great Job Judy!!
 - D. **Brining 2018:** The Board would like the roads brined on May 3 and August 7, 2018. Supervisor Judy Maike said that the price will be the same as the amount of brine will be the same.
9. **New Business:**
 - A. **Planning Commission Board is in need of a member:** Per MTA's attorney, this is not an urgent matter, so after a short discussion, it was decided that the Township should seek more applications for the Planning Commission position.
11. **Officer's Reports**
 - a. **Zoning Official/Planning Co/ZBA** – The Board received the Zoning Report submitted by Zoning Administrator Mike Mohr. (The reports will not be included in minutes posted on the Township Website).

b. **County Commissioner** County Commissioner Jim Maike Jr was not present.

c. **Transfer Station** – Jeffrey Craigmyle reported that use the transfer station had collected \$890 in three week-ends but last Saturday the roads (especially 24th Street) were very bad. There is no salt/sand at the Transfer Station and the lot gets very slippery. Jim Maike Jr delivered two bags of salt to the Transfer Station to get them through and Jeffrey Craigmyle added dirt from the side of the building so that customers could get to the dumpsters. Trustee Curt Chaffee volunteered to pick up some of the mixture from the Road Commission (they have offered it free of charge if we pick it up). Trustee Richard Long said that he has buckets that can be used to transport the sand/salt.

d. **Supervisor** – Supervisor Judy Maike is absent with a back injury.

e. **Clerk** -

f. **Treasurer** – Winter tax season is upon us.

g. **Trustees** – no report

12. Public Comment (limit to 3 minutes per person) – none present

13. Adjournment - The meeting was adjourned at 1:33 pm. (a new record)

Next regular meeting scheduled for Jan 16, 2018.

Respectfully submitted on 1/5/2018 by Clerk Pam Chaffee