

**THE HEFFERNAN MEMORIAL HEALTHCARE DISTRICT MET IN REGULAR SESSION ON THE 13th OF NOVEMBER 2019 AT 608 HEBER AVE. CALEXICO, CA. CITY OF CALEXICO ON THE DATE, HOUR AND PLACE DULY ESTABLISHED OR THE HOLDING OF SAID MEETING.**

**TO CALL ORDER:**

The meeting was called to order at 6:01p.m. by Gloria Romo and Mr. Martinez led those present in the pledge of allegiance.

**ROLL CALL-DETERMINATION OF QUARUM:**

Chairperson	Gloria G. Romo
Vice Chairperson	Rodolfo Valdez
Secretary	Norma A. Apodaca
Chief Financial	Gloria Grijalva
Trustee	Hector Martinez

**GUESTS:**

Tomas Virgen-Executive District Manager  
Eduardo Rivera- Attorney  
Brenda Ryan-Board Clerk  
Tony Pimentel-Public Relations

**APPROVAL OF AGENDA:**

Motion was made by Board Member Martinez and second by Board Member Valdez to approve the agenda for November 13, 2019. Motion passed by the following vote wit:

AYES: Romo, Valdez, Grijalva, Apodaca, Martinez

NOES: None

**PUBLIC COMMENT TIME:**

Yesenia Campos representing the Robert Morales Adult Education for the Calexico Unified School District is here to represent one of their programs they recently have in medical clinical programs for adult students which they are looking to partner with some of the clinics that they can send some of their students to get some training internships. In order to do that they need funding she is here to see what the protocol would be to request grant money. Mr. Virgen informed her that she can schedule a meeting with him but also at the moment we are working on a new policy for our grant process and right now we are not taking any new grants but there will be a period that is coming up alive online and we are going to open it up and there's definitely going to be opportunity to apply. The rules and criteria will be defined on there and it is for discussion today.

Cindy Alba from the Neighborhood house in Calexico is here to ask the Board the space to use in 400 Mary Ave for the Christmas gifts that are being donated. The board has been generous to lend the space before. The space will be used for 6 weeks. The things will be out before December 19<sup>th</sup>. Mr. Virgen took her information and will contact her for further discussion.

**REPORTS ON MEETING AND EVENTS ATTENDED BY DIRECTORS AND AUTHORIZATION FOR DIRECTOR ATTENDANCE AT UPCOMING MEETINGS AND EVENTS/DIRECTORS COMMENTS**

Board Member Grijalva attended the Summit with comite c\Civico at IVC and basically it was really regarding asthma and our environment. It was very informative and it was a 2 day session.

Board Member Valdez also attended the same event.

Board Member Romo reported that she also attended the same event.

**REPORTS BY ALL HMHD COMMITTEES**

None

**COMMENTS BY TONY PIMENTEL**

Mr. Pimentel reported that he also attended the Summit with comite civico. The Christmas parade will be December 14<sup>th</sup>. The fair is for this coming Friday and will be from 9am-12pm. We already have 25 agencies signed up and 3 speakers' confirmed. The flyers were given to all the students, have a commercial going and 80-90 have register on the website.

**COMMENTS BY EXECUTIVE DISTRICT MANAGER:**

None

**COMMENTS BY GENERAL COUNSEL:**

None

**DISCUSSION/ACTION ITEMS:**

1. Discussion and/or action on establishing a per diem of \$150.00 for out of County in State and \$150.00 for out of State.

Motion was made by Board Member Martinez and second by Board Member Valdez to approve on establishing a per diem of \$150.00 for out of County in State and \$150.00for out of State. Motion passed by the following wit:

AYES: Romo, Valdez, Grijalva, Apodaca, Martinez  
NOES: None

2. Discussion and/or action: Presentation on responses of request for interest on architectural services for 400 Mary Ave.

Mr. Virgen reported that we did contact 13 architects but only 2 responded. Both came and presented and both of their plans were well thought out.

The Planning Committee recommendation was to go ahead and work with Sander Inc. which is a local contractor.

Motion was made by Board Member Apodaca and second by Board Member Grijalva to approve accepting the planning committee's recommendation to accept the contract with Sanders Inc. and not to exceed \$1.5 million. Motion passed by the following wit:

AYES: Romo, Valdez, Grijalva, Apodaca, Martinez

NOES: None

3. Discussion and/or action on proposed new grant guidelines/request for grant proposals procedures.

It was acknowledged, received and directions was given to Mr. Virgen and Mr. Rivera to polishing the proposed draft and bring back on a future date.

**CLOSED SESSION:**

Direction was given by the board to Executive Manager in closed session.

**ITEMS FOR FUTURE AGENDA:**

Martin Luther Kind Event

**ADJOURNMENT:**

With no future business to discuss Board Member Apodaca made motion to adjourn the meeting at 6:50 p.m. Second by Board Member Grijalva. All in favor.