

# LCTA Board Meeting

## MINUTES

OCTOBER 10, 2017

6P

FAMILY CIRCLE TENNIS CENTER

<b>MEETING CALLED BY</b>	Steve Wilson
<b>TYPE OF MEETING</b>	LCTA Board Meeting
<b>FACILITATOR</b>	Steve Wilson
<b>NOTE TAKER</b>	Dee Mack
<b>BOARD MEMBERS</b>	Steve Wilson, Nancy Pitcairn, Tamara Hale, Pat Smith, Donna Brown, Ken Edwards, Dee Mack, Susan Mock, Meg Farrelly, Rob Eppelsheimer, Charlotte Gerber and Bill Ennis
<b>ATTENDEES</b>	Steve Wilson, Tamara Hale, Ken Edwards, Dee Mack, Rob Eppelsheimer, Bill Ennis, Meg Farrelly by phone and Bob Stevens, LYTA

### Agenda topics

WELCOME 18+ & 40+ WOMENS COORDINATOR  
AND NEW BOARD MEMBER – BILL ENNIS

STEVE WILSON

<b>DISCUSSION</b>	Motion to approve new Board Member	
<b>CONCLUSIONS</b>	Motions approved.	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

REVIEW OF BY LAWS

STEVE WILSON

<b>DISCUSSION</b>	Section 5.1 Board of Directors. Board members have a (2) year term. Checked 2013 Board minutes to discover that this section of the By-Laws was updated incorrectly. Section 5.5 a. Committees. Nancy Pitcairn nominated Ken Edwards to Nominating Committee Chairperson. Per Ken Edwards, Donna Brown, Steve Spear, Dee Mack and Becky Williamson have agreed to sit on the nominating committee. Section 5.5 b. Committees. Steve Wilson entered a motion to remove names and only include positions of the coordinators that sit on the Adult League Local League Committee. Ken Edward entered the motion. The Adult League Local League Committee meets to examine local regulations and day to day operations of the various leagues within our CTA.	
<b>CONCLUSIONS</b>	All revisions approved.	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
Update By-Laws	Steve Wilson	

MINUTES FROM MAY 2017

STEVE WILSON

<b>DISCUSSION</b>	Tennis Apprentice Program at CTC. FCTC has a beginner program. Creekside has a beginner program.
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We have a grievance to discuss. Athletic Director at Bishop England (BE) is supposed to submit detailed information to Steve Wilson on court project at BE and possible LCTA donation.		
<b>CONCLUSIONS</b>	Motions by Ken and Tamara to approve minutes.	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

TREASURERS REPORT

STEVE WILSON AND TAMARA HALE

<b>DISCUSSION</b>	18K not included on the Treasurers Report. Championship fees are down. Currently have a favorable surplus. Current agreed upon cap for surplus is 76K.	
Steve Wilson need to vet and write (3) donation letters for SC Patrons for (3) former LCTA players. Steve needs to submit (2) individual refunds and a refund to the 65+ 4.0 team. Tamara has not received the fee refund checks from the Mixed team.		
<b>CONCLUSIONS</b>	Motion granted to approve Treasurers Report.	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
Donation Letters and Refund Requests	Steve Wilson	
Fee Refund Checks	Tamara Hall	

COMMUNITY TENNIS DEVELOPMENT WORKSHOP

DEE MACK

<b>DISCUSSION</b>	Review possible 1-4 40 & over position formats. CTA membership is renewed through 2018.	
<b>CONCLUSIONS</b>	Motion made to proceed with a non-binding Doodle poll.	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
Send Steve 40+ Women's and Men's captains list.	Bill Ennis and Dee Mack	
Steve will send request to Pat Smith to create non-binding Doodle poll.	Steve Wilson	
Provide contact information for Barbara Jones to Bob Stevens	Dee Mack	

FACILITY FINANCIAL SUPPORT

STEVE WILSON

<b>DISCUSSION</b>	Reviewed document. Facility must have public access. Courts must have "blended lines" to support tennis for all ages. No time table for requesting grant and no maximum amount will be indicated. Multiple requests can be submitted from the same facility. Document will need to be amended at some point. First formal request will be made tonight for the Creekside court renovation project.	
<b>CONCLUSIONS</b>	Motion made to approve the document and all in favor.	

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

LYTA – CREEKSIDE COURT RENOVATION  
PROJECT(CCRP)

BOB STEVENS

<b>DISCUSSION</b>	Meg and Joanne Lee made the initial contact with the USTA Foundation for a donation to the CCRP. USTA Foundation received a 1M donation from AmEx to divide amongst facilities with needs. USTA Foundation donated 115K, USTA donated 6K, USTA Southern donated 20K, USTA SC donated 10K, Creekside has 80K and LYTA will donate 5K for amenities only.	
Memo of Understanding has been completed and a community service board has been assembled for day to day decisions on the project. Howard B Jones bid 233K for the project and Creekside has access to 231K. Creekside will allow public access to the facility and requested 10K for LCTA. The 10K would cover the short fall of 2K and any "surprises" that might arise.		
<b>CONCLUSIONS</b>	LCTA committed to an initial 5K and up to 5K for overrun. Motion was passed unanimously.	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
Steve wants timing on funding.	Bob Stevens	
Steve called Meg for approval so that there was a quorum.	Steve Wilson	

SC JUNIOR TENNIS FOUNDATION

JEFF WILSON

<b>DISCUSSION</b>	New tennis initiative at FCTC and has (2) initiatives, LowCountry (LC) and Statewide (SW). The Foundation funds LC advanced HS players for costs for coaching, tournaments for (20) players at FCTC and is a needs based program. The Foundation funds SW business excellence teams in Greenville, Belton, Lexington and Charleston with teams being established in Rock Hill, Aiken and Myrtle Beach. Business excellence Ambassador's make certain that all proceeds from the quarterly student fundraisers stay in the Community. They teach the student athletics business planning and service hours are tracked. The projects have raised over 6K and the students celebrated at Kids Day on April 2 <sup>nd</sup> . Submitted a request to LCTA board for a 5K sponsorship commitment. The 5K would cover the cost a 10-seat table at the SC Junior Tennis Foundation Gala. Board members will attend the Gala.	
<b>CONCLUSIONS</b>	Motion was made by Rob and the motion was approved.	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
Steve called Meg for approval so that there was a quorum.	Steve Wilson	

COMBO SUMMARY

STEVE WILSON

<b>DISCUSSION</b>	Combo regulation correction. Admin grievance filed. Admin grievance appealed filed. Local grievance outstanding.	
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
Follow up needed	Nancy Pitcairn	

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MEETING ADJOURNED

ROB EPPELSHEIMER AND STEVE WILSON