

Belmore Arena Board Meeting – Monday, October 18, 2021

Those in attendance; Jeremy Underwood, Lindsay Underwood, Ian Inglis, Jane Harkness, Linda Walker, Jenn Van Dyk, Nigel Van Dyk, Eldon Bowman, Jim Nelemans, Sharon Hoffman, Jamie Dickson, Randy Scott, Warren Weber, Dave Eadie, Kim Harris, Darlene Loos.

Jeremy called the meeting to order at 8:10pm.

Motion to accept meeting agenda by Sharon Hoffman and seconded by Ian Inglis.

Jeremy asked for any errors or omissions within the minutes from the September 20, 2021 meeting received via email prior to this meeting. None noted. Minutes accepted by Warren Weber, seconded by Jenn Van Dyk.

Business Arising From Last Meeting:

- Policy & Procedures Document – will defer to next meeting when Chris Inglis is in attendance.

Correspondence:

- An inquiry was received regarding renting the ice for full Saturdays (without having to follow COVID guidelines)
 - o We appreciate Belmore is their home base and their continued support of our events such as the Belmore Syrup festival; however we are mandated to follow all COVID Guidelines set out by the Huron Health Unit and the Ontario Government and therefore cannot accommodate their request. Kim will send a reply back regarding their inquiry.

Treasurer Report:

- Nigel presented his report noting two bills to be paid to Edward Fuels and Wightman. Randy made a motion to pay bills, seconded by Kim. Carried.
- Treasurer's report attached to minutes.

COVID Update:

- Jenn advised the new change in higher capacity limits doesn't apply to our facility other than the spectator area of the arena.
 - o 2 metre distance or 50% of the fire code capacity means the following capacities are allowed:
 - Large Hall - 143
 - Small Hall - 34
 - Lounge - 33
 - Curling Lounge – 28
- As of October 31st, the Huron Perth Health Unit requires that in regards to organized sports all participants age 12 & over, coaches, volunteers and spectators must be vaccinated.
- A Safety Plan is still a requirement; Jenn will update and post.

Belmore Catering:

- Linda Walker advised the Catering committee didn't have a meeting but she phone the members.
 - o They aren't wanting to do drive-thru dinners at this time as they would compete with the Food Grains dinner and run into the busy Christmas season
- They would like to hold a public meeting in mid-November to discuss the need for more volunteers. The current members are getting tired.

- Jeremy suggested reaching out to the Volunteer Coordinators (Deanne Dickson, Chris Dickson, Carla Dickson) to see if they can help provide volunteers.
- Catering currently has only one Co-ordinator, would like to have 3 or 4.
- The Catering Chairperson has retired so a replacement is required.
- If anyone is interested in catering, come to the meeting and hear what positions are being filled and what duties are involved
- If people don't volunteer for catering, catering will cease to exist.
- Linda will get a meeting date to Kim so a mass email can be sent out

General Maintenance:

- Jeremy reached out to Kore Mechanical re: changing the compressor over to curling ice only
 - Kore coming this week to look at it.
 - Doesn't sound like a big job or a big cost.
- Jane Harkness had her husband install the door stops.

Parks Board

- Jamie advised he had a couple of bills to submit:
 - A bill from McGavin's for a battery was paid by Chris Eadie which we will need to reimburse him for. Randy Scott made the motion to pay Chris Eadie, Ian Inglis seconded. Carried.
 - Luke Robertson has 17 hours of lawn maintenance to be paid for. Jim Nelemans made motion to pay Luke, Kim Harris seconded. Carried.
- Jamie would like to find more kids to help out with the lawn maintenance.
- Jamie is considering about renting a plug aerator (rental place in Chesley) for poorer grass areas.

Rentals:

- Kim contacted Brady at Municipality regarding capacity numbers and he advised once we have completed our Fire Safety Plan we will receive our capacity certificates.
- The WOAA is wanting a meeting space. Due to COVID regulations, they would need the large hall and it was agreed to let them pay \$125 for 3-4 hours (1/2 of regular price).
- A policy should be established for pricing for shorter meetings.
 - Randy made the motion for meeting rentals in the larger hall we charge \$40/hour up to \$250, seconded by Ian Inglis. Carried.
- The Gun Club is to vacate the Curling Club by November 1st to accommodate the Curling season.
 - They have been offered the upstairs warm room.
 - They will move up there and leave their possessions in the room – locking door knobs to be installed by facility.
- In regards to rentals: 7 cancellations, 2 questionable, 5 still proceeding at this point. Also a possible rental for the curling lounge – still need to sign rental agreement and waiver
- While the arena is closed, we should consider starting the work on the dressing room showers.
 - We won't have the grant information, but have received funds in the past.
 - We will need to hire contractors – Kim doesn't want that responsibility. We need volunteers to look after hiring process.
 - It is important we investigate the initiation of this work won't jeopardize the grant currently in progress.
 - Eldon will inquire on this at their municipal meeting.
 - If it doesn't jeopardize the grant, a renovation committee should be established to prioritize jobs and look into choosing contractors and book them for the new year.

Ice Rentals & Maintenance:

- Warren advised there have been no calls. Not expecting any more calls now that ice isn't going in.

Curling:

- Dave Eadie reported curling club is going ahead with their season
 - o Thanked Chamber and Arena Board for recognizing the value of curling using the facility
- Curling Club sent out an automated questionnaire with between 50 and 60 positive responses.
 - o Hope to have enough for 2 afternoons and 2 evenings per week
- November 19th is their potential start date pending the ice being ready. Will the compressor be ready in time to accommodate this start date?
 - o Jeremy felt it wouldn't be a problem.
- COVID has limited their activities.
 - o No Gay Lea Tournament.
 - o No Bonspiels.
 - o Rates have increased \$50/member to help cover costs.
- Kim requested that curling have a representative at all future Arena Board Meetings.
 - o Dave apologized on behalf of the curlers. He didn't realize a member hadn't been attending.

Belmore Figure Skating:

- Sharon advised the Skating Club couldn't find a coach; but hopeful to find a coach for next season.

South Bruce:

- Nothing.

Turnberry:

- Jim Nelemans advised Turnberry is waiting on Howick Township's action.

Howick:

- Eldon will ask for clarification re: grant application in progress as discussed above.
- "Restart Money" received by Howick – may see some of that money come to Belmore.

Communications:

- Lindsay reported the Craft Market she organized is being held on November 6th with all proceeds going to the Chamber.
 - o 34 vendors
 - o Food booth by Figure Skating Club.

Chamber:

- Nigel advised Chris Inglis wants to hold Ladies Coffee Hour in the lounge.
 - o Small charge to attendees for coffee
 - All proceeds, if any, will go to the arena.
- No objections from Board as long as COVID regulations are followed.

New Business:

- Donations re: Bill Mulvey and Janice (Chuck) Wilhelm to be discussed at next meeting

Next meeting is November 15, 2021. It will be held in person as long as COVID guidelines still allow.

At 9:35pm, Jeremy called for motion to adjourn meeting; motion by Jane Harkness, seconded by Randy Scott.