

Appleby Elementary School
From the Principal

September 5, 2019

Dear Parents and Guardians,

All of the children have adjusted well to their new classrooms and we had a terrific first day of school! I am looking forward to a year of tremendous success and achievement.

Below are a few reminders/informational items:

School Culture:

Once again, we will celebrate school spirit every Friday by wearing orange and/or black. Go Olympians!

Office:

Please remember to sign in and out of the office each time you visit and bring your driver's license. If you are interested in volunteering, please go to our website, click on the parent/student link at the top of the page and go to the school volunteer icon.

Picture Day:

School pictures will be held on Monday, September 16th and Tuesday, September 17th. A schedule will be sent home next week.

Child Drop-off and Pick-up Protocols:

- Students who are driven to school should arrive no earlier than 7:45 and should be dropped off at the south doors (Handicapped Entrance). Please pull up to the ramp and have your children exit your vehicle using doors facing the school. Appleby will have staff at ramp to assist and greet your children. Students should remain in the lobby until the 8am bell, unless going to breakfast. I am also asking that parents allow their children to walk by themselves to their classrooms to avoid congestion in the hallways starting Monday, September 9th. If you have a need to enter the building, please park in a parking space, not at the drop off point. The tardy bell is at 8:15.
- Students who require early dismissal from school due to appointments or family related reasons should come to school with a signed note. At the time of pick-up, parents will need to go to the main office, sign their child out and the office staff will call down to their child's classroom. The child will be released from class and meet their parent in the office.
- Parents who pick up their children at the end of the school day should do so at the ramp leading to the cafeteria. Appleby will have staff outside for curb-side, parent pick-up beginning at 2:50.
- If you regularly pick your child up at the end of the day, you will be given a rearview mirror hanging tag with your family number. Please display one in your vehicle for our staff. Thank you.

Please see the reverse

Transportation:

All transportation changes (bus notes) for all students (including walkers and parent transports) must be made in writing and received in the office by 12:00 (noon) the day of the requested change. Phone calls requesting bus changes will not be accepted at anytime during the day. Parents may sign their children out at the main office during school hours for appointments.

All students will be required to wear seatbelts on school buses. Also, any student that does damage to bus seats will be subject to community service and/or replacement costs.

Thank you for your attention to these extremely important issues.

Non-essential Electronic Devices:

The use of non-essential electronic devices (iPods, iPod Touch, Gameboys, Nintendo DS, etc...) inside the school, on the playground and in classrooms is prohibited. Any student who uses a non-essential electronic device in school will have it confiscated and held until a parent comes in to pick it up, or until the end of the school year. The one exception is riding the school bus. Students are allowed to use electronic devices as long as they are not disruptive. Before students get off the bus, the items need to be stored in their backpack and remain there until the end of the day. Students will be responsible for the storage and safekeeping of their electronic devices during the school day.

Cell phones in the elementary school create huge distractions for students. Cell phones are not necessary for elementary students. Should students need to call home during the day, they may use the phone in the elementary office. Parents may leave messages for their children in the elementary office.

Other Important Information:

Each child this year has been given a Student/Parent Handbook. This Handbook contains the District's Code of Conduct, the Internet Use Agreement and general rules and guidelines for Appleby. Please review, complete the separate page acknowledging that you have read and understand the information and return that page to school before September 13th.

Please, if you have not done so, hand in all immunization and physical forms as soon as possible. Also, if your child takes medication at school, Mrs. Kelicutt, our school nurse, will need a doctor's order, the medication in a pharmacy labeled container and the parent must bring the medication to school for their son or daughter.

Lastly, your child's attendance at school is critical. September is Attendance Awareness Month. If children don't show up for school regularly, they miss out on fundamental reading and math skills and the chance to build a habit of good attendance that will carry them into high school, college and their careers.

Attendance matters as early as UPK. Studies show that children who miss too many days in their first few years of school can struggle academically in later years. We understand that children will get sick and need to stay home, but every effort should be made to get your children to school as much as possible.

I look forward to a wonderful year. Please call with any questions or concerns.

Jonathan Hillis