

Berkeley County Health Department  
122 Waverly Ct  
Martinsburg, WV 25403-1214  
304-263-5131



Morgan County Health Department  
137 War Memorial Dr  
Berkeley Springs, WV 25411-1743  
304-258-1513

## Berkeley-Morgan County Board of Health

122 Waverly Ct  
Martinsburg, West Virginia 25403-1214  
304-263-5131

### AGENDA

Board of Health

Location: Zoom Meeting/Electronic

February 22, 2021

4:00pm

Call to Order/Opening Comments – MaryJane Rinard

Approval of Agenda

Review/Acceptance of Minutes, January 2021

Public Comment:

Department Reports:

- Nursing/Harm Reduction Report – Angela Gray
- Environmental Report – Cara Harding
- Epidemiology – Robert Deener
- Health Promotion/Threat Prep Report – Jennifer Schetrompf
- Administration/Finance Report – Bill Kearns
- Health Officer Report – Dr. McLaughlin

Unfinished Business: None

*RS-ES DH/TM*

New Business: Environmental Health Permit Fees -Cara Harding/Bill Kearns

Executive Session: Personnel. Dr. McLaughlin to attend

Adjourn

*JM/CH*

*Made a Rec to appoint KM*

*LTA R TN D or M  
Made during ES*

Join Zoom Meeting

*As CHD F/B-M with effect 3/1/2021  
@ the rate of 62505 for A .5 FTE*

*AIF*

<https://us02web.zoom.us/j/82728080546?pwd=Q3JLSkRnbFNVZ1hNM1hnSTd6T0hyZz09>

Meeting ID: 827 2808 0546

sscode: 280195

*JM / JM Adjuorn  
AIF*

*> Grants f/ Covid Related  
Expenses Depleted*

+1 301 715 8592 US (Washington DC)

*SB-12  
HB 2015  
SB 334*

*- Present & Annual budget  
Request to BCC, MCC  
COM  
- 4pm - ~~IC~~ IC - Director - PIO  
Senator*

*LAP  
F  
HO*

Minutes of Berkeley-Morgan County Board of Health  
January 25, 2021

**Attending Members:** Mary Jane Rinard, Dave Hansen, Theresa McCabe, Lisa Poland, Craig Hatcher, Jane McCloud

**Staff:** Bill Kearns, April Dugan, Angela Gray, Cara Harding, Jennifer Schetrompf, Dr. Reidy, Robert Deener

**Guest:** Jim Barnhart

Call to order at 4:00 p.m. made by Mary Jane Rinard

*Approval of Agenda:* Jane McCloud made a motion to approve the agenda as submitted.

**Seconded by Dave Hansen. All in Favor-Motion passed.**

*Minutes from Previous Board Meeting:* Dave Hansen motion to approve minutes as revised. Seconded by Lisa Poland.

**All in Favor-Motion passed.**

*Public Comment: none*

**Departmental Reports:**

Nursing Report/Harm Reduction-Angela Gray-Verbal Report

Environmental-Cara Harding-Verbal Report

Epidemiology-Robert Deener-Verbal Report

Disaster Preparedness-Jennifer Schetrompf-Verbal Report

Administration/Financial-Bill Kearns-See Attached

Health Officer-Dr. Reidy-Verbal Report

Deputy Officer-Dr. McLaughlin-No Report

**Acceptance of Departmental Reports:**

*Motion to approve the written reports:* Craig Hatcher made a motion to accept the departmental reports. Seconded by

Jane McCloud. All in Favor-Motion passed.

*Unfinished Business: None*

*New Business: none*

Theresa McCabe made a motion to go into Executive Session for reason of Personnel. Seconded by Lisa Poland. All in Favor-Motion passed.

Maryjane concluded the Executive Session. Please let the record reflect that there were no decisions or motions that were made during this session.

With a letter of resignation being received from Dr. Terrence Reidy, Dave Hansen made a motion to accept Dr. Reidy's resignation effective immediately and to appoint Dr. McLaughlin as the interim Chief Health Officer. Seconded by Theresa McCabe. All in Favor, Motion passed.

Next meeting will be held March 15, 2021

