

Boy Scouts of America  
**TROOP 1147 REIMBURSEMENT REQUEST**



Amount Requested \_\_\_\_\_

Date Requested (usually today's date): \_\_\_\_\_

Date Funds Requested (usually yesterday! :-)

Payee / Make Check Payable To: \_\_\_\_\_  
or  
Name of Scout for Scout Account credit \_\_\_\_\_

Reason for Expense: \_\_\_\_\_  
The more details the better \_\_\_\_\_

Requester (usually the Payee): \_\_\_\_\_

Expense Approved by: \_\_\_\_\_  
Approvers include: A. Angel, K. Green, & W. Anderson. Note: check requests are usually processed weekly  
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Approver Initials / Date \_\_\_\_\_ / \_\_\_\_\_

Amount Approved \$ \_\_\_\_\_

Check No. or Scout Account credit / Initials \_\_\_\_\_

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