

Milford Town Council Meeting

Monday, January 8, 2018

7:00pm at the Milford Town Hall

Present: Doug Ruch, Bob Cockburn and Dan Cochran

Bob opened the meeting with the pledge of allegiance and prayer.

The first item on the agenda was the election of officers. Dan moved that Doug Ruch be president, with Bob 2nd and all agreed.

Then Doug moved that Dan Cochran be the Vice President with Bob 2nd and all agreed.

The next item was the review of the minutes from the previous meetings. Doug moved to approve those minutes as written with Bob 2nd and all agreed.

The attorney Jay Rigdon reported that he was working on codifying the ordinances and should have those done by the end of next week.

Under Public input Wessler Engineer Ryan Brauen reported on the contractors meeting and stated that Engineer Megan Carr would be doing the monthly reporting to the council going forward.

He stated he was waiting on information from vendors on the Camp Mack sewer extension study. Due to the community interest in this possible project, Ryan offered to present the study in a separate meeting so as not to take up the town council monthly meeting.

Next was Milford resident Ken Long, he had questions regarding the possible sewer extension to Camp Mack. He asked if it had been communicated to the council that the Camp has no alternative? He thought it would be too expensive for the lake residents to hook up to the sewer and he didn't believe the town could force them to hook up. He also was concerned about the fact the town was paying \$8500 to do the study. Jay again explained that the town needed to be in control of who did the study and it could be possible that the town would ask them to reimburse the town down the road.

Doug also reiterated that the town needs to be in the driver's seat and that's why we are having the study done.

Departmental Reports:

Fire: Doug reported for the Fire Department, he reminded people to be careful with the cold temperatures and snow and ice, give more time to get where you are going.

Joellen presented the council with the three way contract with the Fire Department for signing.

Police:

Chief Marsh reviewed his report with the council, stating the department dealt with 230 cases in 2017, a dramatic increase from 2016 at 171 cases.

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He presented the council with updated SOP's for his department.

He reported the Granitec tablet system is in operation and that he is pleased with it.

He reported he is addressing lighting issues on the 2014 squad car, and is looking at other options.

He reported that his officers will be attending the annual pipeline safety training seminar January 16 in Middlebury.

He reported that he will be attending the Indiana Association of Chiefs of Police conference/training in Indianapolis.

He also reported that officer Brandon Shipp is doing well at academy and his graduation will be February 2, 2018.

He also reported his department is working to clean up abandoned vehicles.

Utilities:

Steven reported that his department is trying to keep up with plowing the streets but due to the extreme cold temperatures the salt hadn't worked as well as it does in warm weather.

He reported they will be picking up Christmas trees this week, he reminded residents to please take off the decorations before throwing the tree out.

He also reported they will be taking down the town's Christmas decorations later this week as the weather is supposed to warm up.

He also wanted to remind people it is their responsibility to clean off their sidewalks.

He reported the new trash cans are coming soon.

Steven reported there had been an incident with a horse being spooked at the hitching post, requested approval to move the hitching post to the city parking lot, town would pay for the post and Amish friends have offered to put it in. Council agreed.

Water:

Steven stated that the cons outweighed the pros for continuing using fluoride in the town's water, stating several towns have stopped and he would like to stop.

After some discussion, the council requested Steven bring some studies that have been done on the fluoride question before they make a decision.

He presented the council with a water emergency contingency plan.

He requested the council purchase a new gas detection meter at a price of \$1841.00 to be split three ways to be used in all departments.

Doug so moved, Bob 2nd and all agreed.

Wastewater:

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Mark reported he attended the contractor's meeting earlier in the week and stated there would be monthly updates.


Clerk:

Nothing to report

The clerk presented the accounts payable voucher with additions. Doug moved to approve the accounts payable voucher with the additions, Bob 2nd and all agreed.

Since there was no further business, Doug moved to adjourn, Bob 2nd and all agreed.





Robert C. Coakley

Attests:



Green Tree

Milford Town Council

Monday, February 12, 2018

7:00pm at the Milford Town Hall

Present: Doug Ruch, Bob Cockburn and Dan Cochran

Doug opened the meeting with the pledge of allegiance and prayer.

The minutes were presented for review, Dan moved to accept as written with Bob 2nd and all agreed.

The attorney was not present yet so Doug moved on to Public Input.

Ryan Brauen from Wessler was on hand to give his report on the study of the proposed sewer extension to Camp Mack. After a detailed report, he stated the town can do one of three things, 1. Do nothing, 2. Could serve just Camp Mack using a 2" pipe for \$350,000 or 3. Could serve all the homes along the way, but would need a 3" pipe for \$380,000. It would be a combination of gravity system and a low pressure sewer system with small pumps at each residence and the camp would need three pump stations. The estimated costs to each residence to hook up would be \$10,000 to \$14,000. He stated we would need nineteen homes to hook into the system to keep the flow moving.

Resident Ken Long asked " would residents be required to hook up as the State Code states?" The Kosciusko County Health Department's person in charge of the sewers in the county stated the county works with residents and each of their situations. They don't force people to hook on unless there are no other options.

Someone asked what it would cost to put in a septic system? He stated it varies, but starts around \$5000 and goes up!

Resident Jay Urbin asked, " How would the town pay for it?"

At some point the Camp will need to commit to an amount to help pay for it!

Councilman Dan Cochran stated the town needs to look for growth to help sustain the utilities and to stay up with the current needs.

Ken Long asked the council, " After the meeting with Camp Mack, what research did the council do before deciding to do the study?" Doug responded, " that is what the study is for!"

The next step appears to be to contact the homeowners along the route to see how many would be interested in hooking up if sewer was available.

Also the council will need to meet with the Camp and see what their level of commitment will be.

The council tabled the issue for a later date giving them all time to read and study the research provided.

A representative from Milford Lake presented the town with a petition from the property owners on the lake that are not in agreement with this project. She also

presented a petition from towns' people who oppose using taxpayer money for the \$8500 study and oppose incurring any more debt for such a project.

Doug informed the residents that no taxpayer money was used to pay for the study, the town has Riverboat funds and those will be used to pay for it.

Trisha Gall, the Milford Fest Chairperson was on hand to report that sponsorship letters will be going out this week as work is beginning on this year's Milford Fest.

Departmental Reports:

Fire: No report

Police: Chief Marsh reported that Brandon Shipp has finished academy and presented him with his pin and requested his raise in pay to \$41,000. Dan so moved with Bob 2nd and all agreed.

Chief Marsh stated that we are down to three reserves and requested approval to add three more. Dan so moved with Bob 2nd and all agreed.

He state the new SOP's are updated and need approval, will send to Jay for review and he will advise the council at next month's meeting.

Chief Marsh reported on parking issues on west Emeline street especially close to the school, people are parking on the street creating a bottleneck and traffic jam. Jay will review and change the present ordinance to resolve this problem and will have it for the next meeting.

Travis reported that he had to purchase a different car and will need to redo the lease contract with the town, he will send Jay a copy for review.

Travis stated he would like to purchase more Narcan, but it is expensive, and Jay suggested he contact K21 for a possible grant.

Utilities:

Superintendent Steven Marquart stated mosquito season is coming and we can order the product now and obtain a 5% discount. Dan so moved to purchase the mosquito spray at \$3509.35 with Bob 2nd and all agreed.

Steven reported that he had been looking for a better way of having flowers downtown throughout the summer with little care and time involved. He showed the council a pot with a reservoir in the bottom which will hold extra water so will not need to water daily, these pots will require a new hanger which Steven presented quotes from Slabaugh Welding Shop of \$77.00 a set or Ward Industry of \$323.00. Price of the pots & flowers, and hangers equals \$2518. Dan moved to purchase the new pots, hangers and flower for the amount of \$2518.00, Bob 2nd and all agreed.

Steven reported that he is still working on a backup system for the Telemetry System so as not to have another water emergency.

Steven asked the council if he could discontinue using fluoride in the water. He provided a lot of research on the side effects of over usage of fluoride in today's

culture. The council decided they would like to get some feedback from the residents, so we will put the question on next month's water bill. Tabled for now.

Steven stated that Wawasee Tree service didn't make it in the fall and requested we have them down the trees at the well for \$800. Dan so moved with Bob 2nd and all agreed.

Steven presented a quote from Kent Sawyer for \$500 to clean out the storm water system. Dan so moved with Bob 2nd and all agreed.

Steven presented a quote for a new storage shed for the park for \$5961.25 to replace the building that was torn down last year.

Bob so moved with Dan 2nd and Doug abstained since his relative owned the business selling the shed. Both agreed.

A discussion ensued regarding who cleans off the sidewalks, due to the recent large amount of snow, many residents on Emeline failed to shovel their sidewalks which created difficult travel for school children. Resident Scott Mast was frustrated with the situation and decided to run his snow blower from Main to the school, but wanted to know why the town no longer plowed that path for the children. Steven explained that the sidewalks are not the town's responsibility, their priority is the streets and alleys! At one time they had a bobcat that they used to plow the sidewalk on the north side of Emeline for the kids, but they no longer had that equipment. Scott offered to do it for the town. So next time we have a large snowfall, we will call Scott to clear that sidewalk.

Wastewater:

Operator Mark Brubaker stated we are still having issues with rags being thrown into the sewer and clogging pumps. Is checking with other towns to see how they are dealing with the problem.

Clerk:

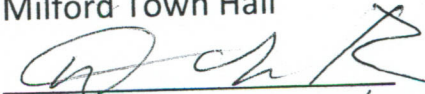

Joellen requested to purchase new chairs for the meeting room, twenty-five chairs at \$54/ea from Uline. Dan son moved with Bob 2nd and all agreed.

Joellen reported that the 2018 Proposed Budget has been approved by the State.

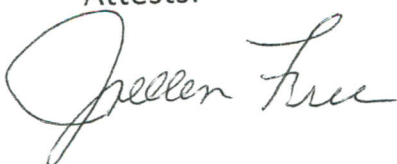
She presented the accounts payable voucher with additions, Dan moved to accept with the additions, Bob 2nd and all agreed.

Since there was no further business Dan moved to adjourn with Bob 2nd and all agreed.

Milford Town Hall


Robert C. Cook


Attests:



Town of Milford Council Meeting

Monday, March 12, 2018

7:00 am at the Milford Town Hall

Present: Doug Ruch, Dan Cochran and Bob Cockburn

Dan opened the meeting with the pledge of allegiance and prayer.

The first item on the agenda was to review the minutes from the previous meeting, Bob moved to accept as written with Dan 2nd and all agreed.

Next Jay Rigdon presented Ordinance 2018-1 which deals with no parking on West Emeline Street from South Elm Street to South Higbee Street except on Sundays and on legal holidays during which school is not in session.

Bob moved to adopt Ordinance 2018-1 with Dan 2nd and all agreed.

Chief Travis Marsh took the floor and presented to Officer Timothy Miller the Law Enforcement Purple Heart award and certificate inducting him into the American Policeman's Hall of Fame. Chief Marsh praised Officer Miller for his heroic actions twice in his career whereby he sustained injuries to his self in the line of duty.

Trisha Gall, Lion's Club member was on hand to give her Milford Fest monthly report, she gave Joellen forms for Fest activities and vendors for people to pick up at the Town Hall. She stated sponsor letters had been sent out and the club in anticipating another great Milford Fest year.

Resident Ashlee Engle approached the council about a high bill she received due to a malfunctioning of a water softener. She requested her bill be reduced, the council decided to credit the wastewater to what her normal wastewater would be which is a credit of \$200, but she needs to pay for the water.

A resident commented on the fact that there are horses back at the Harry Doty residence. The town contacted the Area Plan Commission as soon as it was noticed and reported the incident, the enforcement officer contacted the horses' owner, Ms Rice and informed her she is in non-compliance and must have the horses out of there by the end of March and she is not to bring horses back anymore! This is a zoning issue and is enforced by the county, not the town.

Departmental Reports:

Fire: Chief Todd Haines was on hand to remind residents we are coming into spring which sometimes bring bad weather. He stated they would be testing the Tornado Sirens on April 20th both in the morning and evening, it will be in cooperation with the State Tornado Drill. He stated they will be checking sirens monthly.

He also reported that the Fire Department has smoke alarms to give to anyone who needs them, they are free of charge.

He reminded everyone that it is dry and to be careful burning as things can get out of hand quickly in these conditions.

Police:

Chief Marsh reported that the department needed to purchase three new tires already this year, stated, the location they were using for patrol had screws and they were damaging the tires. He stated it cost \$544.00. Dan moved to approve the purchase with Bob 2nd and all agreed.

He reported the 2014 Ford Explorer had to go in for repairs, some of which are covered by warranty, the steering issues will cost \$555.00. Bob moved to get repairs done at \$555.00 with Dan 2nd and all agreed.

He presented the quote for the two Motion Tablets for \$8842.00, this will complete the upgrading of our MCT's. Dan so moved with Bob 2nd and all agreed.

Chief Marsh presented the redefined Car Lease Agreement, he had to trade cars and this will lease is just be upgraded to include that car.

Bob so moved to sign the new lease with Dan 2nd and all agreed.

Chief Marsh requested to attend the Indiana Law Enforcement Academy Executive training March 26 thru 30th, the cost is \$425.00. Dan so moved with Bob 2nd and all agreed.

After some discussion , the Chief chose to use the First Forward training program for his officers.

Utilities:

Superintendent Steven Marquart requested to have the Spring Clean up April 12 thru 14th. 8am to 4pm on the 12th and 13th and 8 till 11:30 am on the 14th. Dan so moved with Bob 2nd and all agreed. Steven said he would have flyers available in the Clerk's office. The rules are the same , no hazardous material, no computers or electronics, no paint, tires must be off the rims, etc.

Steven stated we needed no parking signs on North Main Street in front of the old mill and Gary Bray's commercial building. The council told Steven to get with Jay and have him provide an ordinance.

He reported that he met with Kent Sawyer to obtain a quote to clean up the brush area at the sewer plant, we re running out of room. He stated he could clean it out for \$1500.00. Bob so moved with Dan 2nd and all agreed.

Steven and the council have been discussing the discontinuance of the addition of fluroride to the water. The council was hoping for some feedback from the community before making a decision. There were two residents at the meeting who were in favor of continuing adding the fluroride, they feel many children don't get the proper dental care and the fluroride does help them. The council unanimously agreed to continue using fluroride.

Steven presented a sensaphone program as a backup to notify his department when the water gets too low in the tower at a cost of \$1250.19. Bob so moved with Dan 2nd and all agreed.

Steven presented a list of five water hydrants pegged for upgrades this year. Those pegged are at Maple and Fourth; Maple and Catherine ; Fifth and Higbee/ST RD 15; East and First St. and Henry and Fourth. Doug moved to replace the designated hydrants with Bob 2nd and all agreed.

Park:

What started as a discussion regarding caretaking duties quickly turned into a discussion regarding the security issues at the park. A lot of ideas was suggested and the council directed Steven and Travis to get together and come up with a plan.

Steven requested hiring Jerry Lenwell to help with some caretaking duties , picking up sticks and trash up to 14 hours a week at \$15/hr. He will be back as our concessionaire this year.

Dan moved to hire Jerry Lenwell to help with the caretaker needs at the park for \$15/hr up to 14hrs/week. Bob 2nd and all agreed.

Steven stated it is time to advertise for a Lifeguard, will contact paper.

Wastewater:

Operator Mark requested we rent a trailer vac to clean sewers for a week at a cost of \$1250/week. Dan so moved with Bob 2nd and all agreed.

Mark reported that he is revisiting the land application and ponds clean out.

Mark reported that the sewer plant handled the extra flow the week of the heavy rains quite well and had no issues. He reported only a couple of residents had issues. He also reminded residents to not flush foreign objects down the stool.

No report from Wessler since little progress has been made.

Clerk:

Joellen had given a copy of a letter from a resident who experienced drainage problems and after not being able to solve the problem, called a plumber and the plumber quickly found the problem was in the town line so called Steven and they cleaned the line out. The plumber charged \$67 for his services and he was asking the council for reimbursement. Dan moved to reimburse him the \$67 with Bob 2nd and all agreed.

Joellen announced that the May 14th town council meeting will be held at Camp Mack and all residents on Waubee Lake will be invited to come and here the report from the study done by Wessler regarding the proposed sewer extension to Camp Mack. County Health Bob Weaver will also be on hand to answer questions.

Joellen presented the accounts payable voucher with additions, Dan moved to accept with Bob 2nd and all agreed.

Since there was no further business, Doug moved to adjourn.

Milford Town Council

Town of Milford Council Meeting

Monday, April 9, 2018

7:00pm at the Milford Town Hall

Present: Doug Ruch, Dan Cochran and Bob Cockburn

President Doug Ruch opened the meeting with the pledge of allegiance and prayer.

The first item on the agenda was the review of the minutes from the previous meeting. Dan moved to approve them as written with Bob 2nd and all agreed.

Since the attorney wasn't present as yet, Doug opened the floor for public input. Will Mabee, VP from CTB presented the council with the CF-1 forms for their renewal of their tax abatement. The council decided to sign in approval.

Next up was Joe Shetler presented his plan to build a new garage and needed the town's blessing for a variance, Bob so moved with Dan 2nd and all agreed.

Trisha Gall. Lion's Club representative requested the town pass the garage sale ordinance 2018-2 waiving fees and not counting against individual's year total. Dan so moved with Bob 2nd and all agreed. She reminded all that you could get on the map for \$3.00 and the deadline to get on the map would be the Tuesday, May 22 at 11:00am.

She also asked if the town would pay for the electricity used and the portable restrooms for the day. Dan so moved with Bob 2nd and all agreed.

Trisha asked would the town waive the fee for that Saturday for all activities and use for Milford Fest. Bob so moved with Dan 2nd and all agreed.

She presented the street closings, they are as follows: Thursday, May 24th, 6pm, to Sunday, May 27th at 10:00am. North/South Streets:

Main Street from Catherine to Emeline: North ½ block (to PNC ATM entry & Post Office)

Friday, May 25th 5pm to Saturday May 26th 11pm

North/South Streets:

Main St. from Catherine to First St. (from Catherine to Emeline closed until Sunday May 27th 10 am)

East/West Streets:

Emeline Street from Alley @ Phoenix Tax Service to the east side of Main Street.

Friday, May 25th 10pm to Saturday, May 26th 11pm

Emeline Street from East side of Main Street to the Alley next to the railroad tracks

Saturday, May 26th from 6 am to 5 pm, North/South Streets: Main/Street: 4th Street to Catherine

East/West Streets:

4th Street from Railroad tracks to Henry St.

Next on the agenda, Rich Rhodes wanted to thank the street department for getting all of the leaves and twigs cleaned up at his father's home in town before it sold.

Rich, then ensued on a personal tirade regarding Councilman Ruch. Rich felt Doug was getting preferential treatment by the town. He complained about Doug's place of business and the many vehicles surrounding it, wondered why the council hadn't taken action with him like they did with Davidhizer? He also complained about an accident Doug had in his father's truck the morning it was so slick, he wondered why the county police didn't cover it since it was just outside of town? He also thought Doug had served too long on the council, there should be term limits? Attorney Jay Rigdon, many times tried to answer his questions, but he wasn't listening to anyone. He finally accepted some answers from Jay and left the meeting.

Resident Jay Urban asked where are we in the legal process with Davidhizer? Attorney Rigdon stated he would have to check with the Auditor and get back to all. He again asked about the Davidhizer's tree, he stated it is going to fall and cause property damage on his and others. Jay reminded him, he could only trim what was coming over onto his property. He suggested he get some legal advice regarding the situation.

Departmental Reports:

Attorney : Jay asked for clarification of the request for a no-parking ordinance on north Main Street, Utilities Superintendent Steven Marquart gave him the info and Jay stated he would bring it to the next meeting in May.

Fire: Doug Ruch cautioned residents about starting grass fires this spring, it can get away from you in a hurry.

He also stated the Fire Department will serve their famous Rib Eye sandwiches again at Milford Fest.

Police:

Chief Marsh made clear why the Milford Police Department responded to the the Ruch accident, stating the units closets to the accident respond, that morning because of the road conditions it could have taken the county two hours to get there, so , of course Milford responded. He told Rich that if he had any questions, to address those with Lt. Miller.

Chief Marsh asked Attorney Rigdon if he had reviewed the SOP's, Jay stated he had and they were ok to implement.

He supplied the council with a detailed report on incidents' that occurred at the park in 2017. He reported that he and Steven are researching several ideas and will be reporting back to the council in the near future.

He reported that the 2014 squad car has been out of service since March 15th at Rice Ford. He stated he has not had satisfactory communication regarding the car. Will continue to try to get answers.

Chief's school yielded a lot of great information and hope to be able to implement some of the ideas learned there.

He reported he had to purchase new printers at a cost of \$380.00.

He also reported he purchased a new 2T external hard drive on which we will store police videos and pictures. He stated he will work with other departments to purchase external drives to archive and safeguard files. They run \$70 apiece and are well worth the investment.

Is moving forward with the hiring process for reserves.

Chief Marsh reported on a Humvee we purchased for 0 dollars, it came from North Liberty PD, and is in good shape. After some detailing and some work on emergency lighting, it will be available to all departments for use.

Utilities:

Utilities Superintendent Steven Marquart reminded all the Spring Clean Up is this week, Thursday and Friday, 8am to 4pm each day and 8am to 12 noon Saturday.

Steven reported that Ben Beer with USI Consulting will be in town in May to update the street assessment for the next round of Community Crossing Grants.

Steven reported that CTB had contacted him stating they are rerouting some water pipes in the building and would need a new 8" meter at a cost of \$5626.00 and requested the Town purchase it. Doug stated that since this was their decision to do this project, they needed to pay for the meter.

Park:

Steven reported that the new shed has arrived at the park.

He stated we are advertising for Life guards, but haven't received any applicants as yet. He asked if Councilman Bob Cockburn would check with the Swim Coach at the school to see if he would have anyone interested in the job.

He reported that the railroad would be doing some extensive work starting this summer.

He reported also that he and Travis are researching ideas for better security measures at the park and would be reporting back to the council soon.

Wastewater:

Mark reported that sewer jetting was done on March 19 and 20th.

He reported that Mason Construction began the sewer upgrade project on April 2.

He stated the contact pump for Cl2/SO2 went bad and was requesting the council purchase a new one at \$805.60 and is available in Warsaw. Bob so moved with Dan 2nd and all agreed.

Mark stated he is looking for ways to save on electricity.

Clerk:

Joellen reminded everyone that the May 14th meeting will be held at Camp Mack at 7:00pm and the town has invited all residents from Waubee Lake to come and hear the report of the study done by our Engineer Ryan Brauen and the Kosciusko County Health Department head Robert Weaver will also be there to answer any questions.


Doug suggested we have a sign up sheet for those who would like to speak at that meeting.

Joellen presented the Accounts Payable voucher and Dan moved to accept with the additions and Bob 2nd and agreed.

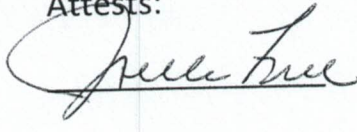
Since there was no further business Bob moved for adjournment with Dan 2nd and all agreed.

Milford Town Council




Robert C. Cockburn

Attests:



Milford Town Council Meeting

Monday, May 14, 2018

7:00 PM at Camp Mack

Present: Doug Ruch, Dan Cochran and Robert Cockburn

Jay Rigdon – Town Attorney

Doug opened the meeting with the pledge of allegiance and prayer. The first item on the agenda was the minutes from the previous meeting. Bob moved to accept as written, Dan 2nd and all agreed.

Town Attorney had no report.

Doug opened the floor for Public Input, he introduced Ryan Brauen from Wessler Engineering, Bob Weaver, Kosciusko County Health Department and Scott Gingerich, Remax Realtor. Ryan presented the results from the study done earlier this year regarding extending the town's sewer to Camp Mack. Bob Weaver talked to the group of Lake residents about the county's position on septic systems and sewer hook-up. Scott gave his opinion from a realtor's standpoint, stating he felt it increased property values of homes on the lake to have sewer available.

Then Doug opened the floor to the public for comments. Several speakers expressed their concerns including Camp Mack's portion to help pay, (that figure has not been established as yet); concerns were expressed regarding the state law which states if you live within 300 ft. of a sewer, you must hook-up; concerns about what the seasonal campers might flush in the toilets which could lead to problems downstream; concerns that projected costs would be higher than expected; concerns that the town could not afford to do project since recently had to sell bonds and refinance bonds for the WWTP updates, concerns over what the monthly rates will be and questions regarding timetable for a decision. All issues were addressed with the info we presently have and Doug stated at this point the council is not ready to make a decision as not all of the information is in. The Camp noted it is applying for grants and the town will give them time to find their funding. The town will need that piece of the puzzle before making a decision whether to move forward or not.

Tricia Gall, Lion's representative was on hand to give updates for Milford Fest. She stated the committee decided to also close Catherine St. this year for security reasons and leave streets to the north open for travel throughout the town. She asked for council approval. Dan so moved with Bob 2nd and all agreed. She stated everything was coming together and thanked the town for it's help getting ready.

Departmental Reports:

Police:

Chief Travis Marsh reported that the new MCT's have shipped are being prepared for service, was able to save \$600 on the original quote.

100

Travis noted he has contacted NS railroad and have requested for a slow train order.

Will coordinate a meeting with Fire, EMS and Lion's Club to review operational details and concerns for Milford Fest. The town will have some volunteers helping (eyes and ears) to assist during the festival. Additional equipment has also been requested with patrolling the crowded street including a golf cart and possibly a marked 4 wheeler.

Reserve process is moving along, will be testing on May 19th and will have an update next month. Looks like we will have 5 applicants testing.

Plans are in place to get the Hummer painted, but won't be ready for Memorial parade this year, cost is approx.. \$130.00.

Viewing apps have been installed on several devices for police and street department to look at the beach camera.

Utilities:

Steven reported spring clean up was a huge success with 134 people showing up with trash that filled 6-30 yd dumpsters and 2-30yd dumpsters with metal. Next one will be in the fall.

Vector control season is here and he reminded all to keep homes free of standing water and keep grass and weeds cut .

Steven announced Memorial Day parade will be May 28, line up at 9:00am and parade begins at 10:00am, street department will be at Emeline and N.West St. to help with the line up.

Steven reported that he had residents lined up for the sidewalk program, he just needed the approval of the council to spend the money. Steven asked for \$5634.00 to be approved for the sidewalk program, Dan moved to allow \$5634.00 for the sidewalk program with Bob 2nd and all agreed.

Dan mentioned the exit door to the meeting room looked bad and Steven stated it needed to be replaced. Dan so moved with Bob 2nd and all agreed.

Water:

Steven reported his department flushed hydrants on April 25th with next flush July 11th.

Steven noted that we have the system in place to alert us when water pressure drops.

Steven reported that the CCR's will be handed out after Milford Fest.

Parks:

Steven reported there is a light pole that needs replacing at the beach. The lines are lying on the new roof, power had to be shut off till we get it replaced. Price to change out the pole is \$2622.00.

Dan so moved with Bob 2nd and all agreed.

Steven reported we don't have a lifeguard as yet. Joellen will run the ad a couple more weeks.

Steven reported that Jerry Lenwell had backed out of his commitment to help keep the park looking good by picking up sticks and trash a couple hours a day, is requesting to bring back our part timer Frank Brower, Dan so moved with Bob 2nd and all agreed.

Steven noted his department is working short- handed due to the injury of one of his crew and work is being done by priority only. Right now, all are working to get the town ready for Milford Fest.

Wastewater:

WWTP operator Mark Brubaker reported that the construction work is ongoing.

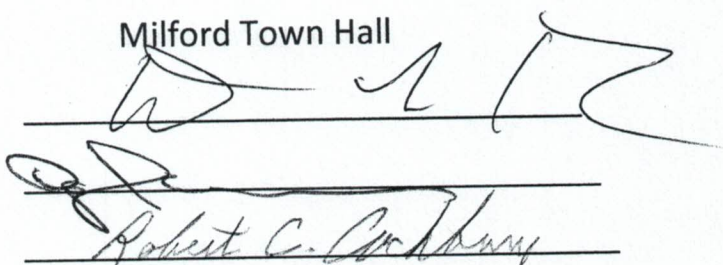
Clerk:

Joellen had nothing but the accounts payable voucher with additions.

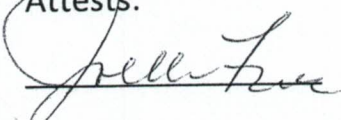
Dan moved to accept the accounts payable voucher with the additions, Bob 2nd and all agreed.

Since there was no further business Bob moved to adjourn with Dan 2nd and all agreed.

Milford Town Hall



Attests:



Clerk Treasurer

MILFORD TOWN COUNCIL MEETING

MONDAY, JUNE 11, 2018

7:00PM AT THE MILFORD TOWN HALL

Present: Doug Ruch

Absent: Dan Cochran and Bob Cockburn

Due to the fact Dan and Bob were both absent, we were unable to hold a town meeting. The next meeting will be July 9, 2018 at 7:00PM at the Town Hall.

Milford Town Council

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Attests:

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Town of Milford Council

Budget Workshop

Monday, June 25, 2018 at 6:00pm

Present: Doug Ruch and Bob Cockburn

Joellen Free, Shanna Maust, Fire Chief Todd Haines, Police Chief Travis Marsh

Fire Chief Todd Haines was first up, we all reviewed the Milford Fire Department's 2019 proposed budget of \$72,875.00. A motion was made by Doug Ruch to increase the town's subsidy \$1000.00 for a total of \$31,325, 2nd by Bob Cockburn and all agreed. The Van Buren Twp. Also agreed to increase their subsidy by a \$1000.00 for a total of \$31,325. The remainder will be given by Jefferson Twp.

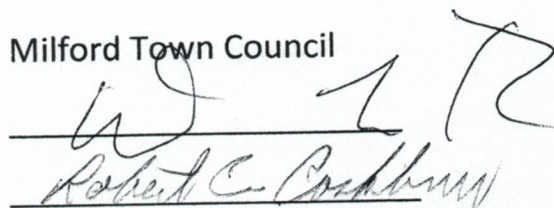
Police Chief Travis Marsh presented two budgets, one including a SRO officer and one without. The Clerk Treasurer stated the town will no longer be required to subsidize the Lutheran EMS, so monies would be available for a SRO officer. Discussion ensued how when not in school, the officer could be utilized in other departments and could provide extra security at the Waubee Lake Beach. The proposed budget with the SRO officer and a new police car was \$425,000. Joellen stated the new police car could be paid for with Cigarette Tax money, so were able to get their budget down to \$404,517.

Clerk Treasurer Joellen presented the 2019 General budget along with all of the misc. funds, they are as follows:

| | |
|--------------------|-----------|
| General | \$303,721 |
| Lit Econ. (Cedit) | \$150,000 |
| LRST | 30,000 |
| CCI | 30,000 |
| CCI Tax rate | 100,00 |
| Cum Sewer | 65,000 |
| Redevelopment Comm | 200,000 |
| CCD | 100,00 |
| Rainy Day | 30,000 |

Bob moved to adjourn with Doug 2nd and all agreed.

Milford Town Council


Robert C. Cockburn

Attests:


 Joellen Free

Town of Milford Council

Budget Workshop

Tuesday, June 26, 2018 at 6:00pm

Present: Doug Ruch and Bob Cockburn

Joellen Free, Shanna Maust, Mark Brubaker and Steven Marquart

Sewer Operator Mark Brubaker presented his 2019 proposed budget, stated it was pretty much the same as 2018. He stated when the new processes go into place once we begin Phosphorus removal, he believes he will need more help. A discussion ensued regarding the fact that wastewater is operating in the red. Joellen stated when the State Board of Accounts was here that is the only thing we were written up for, we must get them in the black. Doug requested Joellen contact Umbaugh to attend the next meeting in July and get the process of raising the rates going. He suggested increasing the rate each year over a period of five years to get the department back in the black.


The Water Operator, MVH Supervisor and Park Manager was up next. We reviewed Steven's proposed water budget for 2019 and he stated there are many needs in that area too, even though he is barely in the black, the council agreed that those rates should be evaluated as well.

Steven presented the MVH proposed budget of \$372,800 which included a new leaf machine. He presented the proposed budget for Park of \$40,000.

Steven also requested the council approve expenditures of \$2665.10 for two new garage door openers for the EMS bays, both have failed and are very old. Bob so moved and Doug 2nd and both agreed.

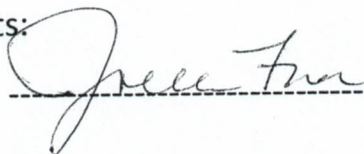
Joellen will prepare a list of the 2019 proposed budget for the first reading at the next meeting. We are schedule to meet with the Department of Local Finance in August to review our 2019 proposed budget.

Milford Town Council



 Robert Q. Cockburn

Attests:



 Joellen Free

Milford Town Council

Monday, July 9, 2018

7:00pm @ Milford Town Hall

Present: Doug Ruch, Dan Cochran and Bob Cockburn

Jay Rigdon

Dan opened the meeting with the pledge of alliance and prayer.

The first item on the agenda was the review of all of the minutes from the previous meetings. Bob moved to approve as written with Dan 2nd and all agreed.

Town attorney Jay Rigdon presented Ordinance 2018-4 Garage Sales during Milford Fest and Ordinance 2018-5 relating to no parking on east side of Main Street beginning at the intersection of North Main St. and 4th St. for a distance of 369 ft.

Bob moved to adopt the Garage Sale Ordinance 2018-4 with Dan 2nd and all agreed. Dan moved to adopt the No parking Ordinance 2018-5 with Bob 2nd and all agreed.

Public Input:

Richard Miotto appeared before the council introducing himself as the new owner of Lizard's Bar. He asked for the town's support and stated he is a community minded business owner and will be participating in the Town's activities.

Emily Bishcoff of 511 N Serton St., was requesting no objection to the way she placed a shed on her property, council reviewed and had no objection.

Lamar Bost , possible new owner of the HomeTown Lanudry property, he was asking for a variance, after review of his plans, the council had no objections.

Tricia Gall, Lion;s representative was on hand to give a wrap up report regarding Milford Fest. She gave the council a thank you note for the role they play each year.

Next was Ross Hagen, council requested he come to discuss utilities rate increases. He presented the council with agreements which totaled \$13,000 to do such a study. The residents present resisted the idea of raising the rates again. Some thought the town needed to focus on cutting spending instead of raising rates. Doug stated between State mandates and rising operating costs and the fact that the Wastewater fund must get out of operating in the red (state mandated), the town was left with very few options. There was discussion of why we need rate studies, where are we in comparison with other towns our size and salaries of those being too high. Ross stated he could send the town a comparison study done that will show where Milford falls. Doug moved to table rate study til next month with Bob 2nd and all agreed.

There were several residents from Waubee Lake present with more questions regarding the tabled discussion of the proposed sewer to Camp Mack. Rhonda Neibert asked when a decision would be made? Doug stated discussions were

tabled at the May meeting, the next step would be for Camp Mack to come forth with a financial commitment, which has not happened, so no decision can be made.

The group again stated they did not want the town to go into debt for this project, Pam Dwyer asked Joellen a question regarding comments made after the May meeting stating the Town could pay for the project with Riverboat funds. Joellen clarified by stating, "the Town used Riverboat funds to pay for the study, but we could use Lit Econ. (Cedit) funds to pay our share of the project so town would not go into debt." Pam asked "how much money was in Lit Econ, and Joellen responded, "over \$700,000. "

Pam also asked where were the 14 identified parcels were that the Study pinpointed for future service connections. Joellen stated, the study did not identify and she would contact Ryan and ask.

Police:

Lt. Tim Miller, stood in for Chief Marsh and presented four items to be addressed. He requested the final pay increase to \$43,000 for Brandon Shipp since he had finished all of his requirements. Dan so moved with Bob 2nd and all agreed.

Lt. Miller asked the council to set exact hours of the Park as the Dusk to Dawn was too ambiguous. Dan moved to use the hours 7am to 9pm May to September and 8am to 5pm October to April. Bob 2nd and all agreed.

This will be effective as soon as new signage can be prepared.

He reported that we have 4 Reserve candidates going thru the application process.

The last item to be addressed was the approval of the SRO officer. He will be paid out of the Police budget for 9 months out of the year and in the summer and snow days and vacation days he will help with Park security, snow plowing and any other jobs needed and will be paid from those funds. The SRO officer is already trained and could begin at the beginning of the school year. After a lot of discussion Dan moved to provide the Milford Elementary/Middle School with a School Resource Officer pending the Wawasee's approval at their meeting on Tuesday, July 10, 2018. Doug 2nd and both agreed. Bob abstained since he is an employee of the school.

Several residents had questions for Lt. Miller regarding the crime rate in Milford, how many officers and what is the curfew? He responded and interacted with those residents.

Wastewater:

Operator Mark Brubaker stated he was looking for quotes to fix the sampler from others beside BL Anderson.

Construction on the buildings for the upgrades are moving along on time.

Utilities:

Steven presented a proposal for Christmas Lights from Herman's Christmas Land for \$4151.00. He stated we would take pictures of the wreath's and put them out on the members lists and try to sell to help offset the cost of the lights. Steven budgeted for them, so Bob moved to purchase the new lights with Doug 2nd and both agreed. Dan voted NO.

He reported that USI finished their assessment for the 2018 Community Crossing Grant program, Joellen and Steven will go to Ft. Wayne the end of July for a meeting regarding this year's Community Crossing grant.

Railroad is behind in it's schedule, will watch daily as they get closer to Milford.

Steven reported they would be flushing hydrants on Wednesday, 11th at 7:00am.

Steven reported the warranty issues he is having with meter heads, stating it is taking 4-6mo. to get them back. He is questioning whether to keep buying heads or switch heads, to get started would be \$11,461.36. That includes Badger Heads, engagement fee, user's license and monthly user fees.

He stated there are 606 meters in Town. Councilman Dan will contact our Representative and the company and report back to the council.

The item was tabled until the next meeting.

Park:

Special thanks to Ben Wilson and sons for helping the town get the park ready for opening in May, they volunteered to pick up sticks and rake.

He reported the cameras are paying off and have been very helpful.

Resident Jay Urban asked the council what we are doing to deal with Davidhizer, referring to the house in his neighborhood? Doug told him we would have to check with Jay.

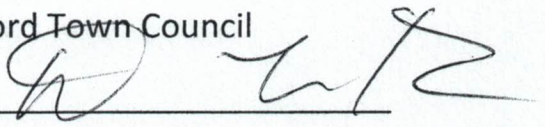

Clerk:

The Clerk gave the first reading of the proposed 2019 Budget. She explained the budgeting process to the residents and answered questions. She gave the timeframe of second reading in August, meet with the State in August, Public Hearing in September with adoption in October.

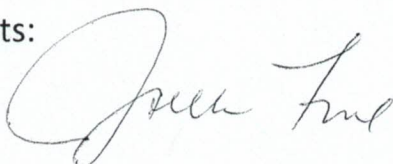
She presented the accounts payable vouchers for approval, Bob moved to approve with the additions, Dan 2nd and all agreed.

Since there was no further business, Bob moved to adjourn with Dan 2nd and all agreed.

Milford Town Council



Robert C. Cobbe

Attests:



MILFORD TOWN COUNCIL MEETING

MONDAY, AUGUST 13, 2018

10:00 AM @ MILFORD TOWN HALL

Present: Doug Ruch, Dan Cochran and Bob Cockburn

The meeting was opened with the pledge of allegiance and prayer.

The first item on the agenda was the review of the minutes from the previous meeting. Bob moved to accept as written with Dan 2nd and all agreed.

Town Attorney Jay Rigdon reported that he had checked with the Auditor regarding Davidhizer's penalties, he stated he had not paid them and it would come up for Sherriff's Sale not this time, but the next.

Under Public input Karena Wilkerson appeared before the council to request permission to hold the 2nd Annual Block Party using the town's parking lot next to Community Building on September 29 and she also requested to use the lot on Halloween, October 31 to have a Trunk or Treat night for the children involving local Churches and businesses and civic groups. Dan so moved with Bob 2nd and all agreed.

Ross Hagen, Umbaugh representative was back to discuss where Milford stands compared with the rest of the State. Our rates fall below the average. Discussion included why the need to do a rate study, why didn't the last increase resolve the shortfall, why couldn't we take Cedit money and bring Wastewater out of the red so the new rate would then begin to be felt? Attorney Jay pointed out that after the last study, the council chose not to accept Umbaugh's recommendation of \$45.84 and went with \$43.12 phased in over two years, both good reasons why we did not see the increase kick in. Jay also pointed out that it was a good idea to do a rate study for legal purposes and is recommended by the IURC. Both Ross and Jay explained that Cedit money could be used for Capital projects, but should not be used for operating costs. Doug moved to go forward with the rate study for just wastewater at \$6500, Bob 2nd and they voted yes with Dan voting NO.

Ross will contact the Clerk's office and get the financial information and interview Mark Brubaker, wastewater operator to get an idea of any capital projects in the future. He will return in the future with the study.

David Grossman came before the council to request a permit to keep a Pot Belly Pig, Doug so moved with Dan 2nd and all agreed.

The council asked Jay to create an ordinance for the purpose of allowing such pets, Jay will have it for next meeting to review.

Resident Jay Urbin was back with his ongoing complaint about his neighbors rotten tree which part of it hangs over the fence into his yard, another resident thought it could be considered weeds and vegetation and the town could take it down, Attorney Rigdon stated he would check the statutes. Jay Urbin also complained that it was taking too long to deal with the Davidhizer situation and

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demanded the town do more. Attorney Rigdon reassured him it was in process and we just need to be patient.

Departmental Reports:

Fire: Doug invited the council to the County Firemen's Fish Fry the 3rd Thursday in September at the Women's Bldg. at the Fair Grounds.

Police: Chief Marsh reported the fire on James St. that was suspicious was investigated and the cause and origin could not be established so no criminal charges will be sought.

He reported SRO officer Derek Kreider is in the school and ready to begin the school year. There is construction still going on and contractors going in and out of the school, so it is probably a good thing for an officer to be there.

He reported that Officer Derek and Officer Brandon both participated in an Active Shooter training put on at Grace College.

Travis stated it wouldn't be long before they would not be able to assist people with lock outs due to the new design of cars and the fact that the tool they use doesn't work on these newer cars.

He requested the permission to hire another officer since Derek will now be in the school. Doug so moved, with Bob 2nd and all agreed.

He requested to add Scott Anderson, John Brito, Travis Bays and Daniel Meza to our Reserve Offers contingent upon successful completion of the polygraph examination. Doug so moved with Bob 2nd and all agreed.

Utilities:

Steven requested that Fall Clean Up to be September 27- 29th, Dan so moved with Doug 2nd and all agreed.

Steven reported that we had sold the Christmas Wreaths to the town of Daleville and Leesburg. The Clerk presented Resolutions 2018-1 and 2 to the council for approval, Doug so moved and Bob 2nd and all agreed. It was stated after selling the wreaths, the new decorations will only cost the town \$1300.

Steven reported that he spent some time with Jack from Ideal Construction touring the outskirts of town showing him where they could continue building houses, we gave him contact info for all the possibilities.

Steven reported the water tower passed it's inspection.

There was some discussion regarding the water meters and the lack of cooperation Steven has been getting with Warranty Issues. Both Councilmen Dan and Doug had called Master Meter. They gave Steven new directions going forward with dealing with warranty problems.

Parks:

Steven recognized his mother Judy Marquart for volunteering at the park, she has maintained the flower bed at the mound and it has looked great all summer.

Steven noted that we have had a lot of pavilion rentals this summer and has been disappointed with Jerry Lenwell, who contracted with the town to open the concession stand this summer and maintain the restrooms. He has not opened the stand much at all and he has had several complaints from beach goers regarding no place to get refreshments. He has already started to search for someone else for next year's season.

He requested the council agree to use EvaPar for preventive maintenance on all of the town's generators at a cost of \$3645.00. Dan so moved, Bob 2nd and all agreed.

Doug reported that the county was seeking letters of support for the CR1300 extension and overpass, a meeting will be held in the near future and needed the letters by Friday. Both town and Redevelopment Commission will send letters along with the police, fire and EMS.

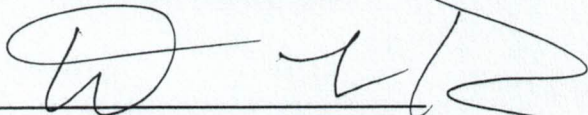
Doug presented the plan for the new building for Lake City Bank, they need a variance for their entrance and exit to stay off of Emeline. Bob so moved with Dan 2nd and all agreed.

Clerk:

Joellen gave the 2nd reading of the proposed 2019 budget of \$1,855,188. The Public Hearing will be at the next meeting September 10, 2018 .

Since there was no further business, Dan moved to adjourn with Bob 2nd and all agreed.

Milford Town Council





Robert C. Archibald

Attests:

Clerk Treasurer

Milford Town Council
2019 Proposed Budget Public Hearing
Monday, September 10, 2018

Joellen Free, Clerk Treasurer, presented a breakdown of taxpayer funds, explaining where revenues come from and what they are used for, inviting questions as she went thru the funds. The funds Riverboat; Rainy Day, Local Road & Street, Cigarette Tax, Cedit (Lit Econ) and Redevelopment (Tif), their revenue comes from tax sources other than property taxes.

The three Cum funds are at their lowest tax rate, and will remain at that level until the funds are reestablished. These funds are tapped for purchases like Fire Trucks. The remaining funds, General and MVH, receive the majority of their revenue from property taxes. Those two funds are the main operating funds for the town. General Fund include salaries and benefits of \$437,000 out of the \$747,388 appropriation which includes under Public Safety, four full time police officers, an SRO officer in the school and a crossing guard, and the two employees in the Clerk's office. Areas of increase include salary increases, subsidy for Fire Department, Fire Department's insurance, part-time employees and trash removal.

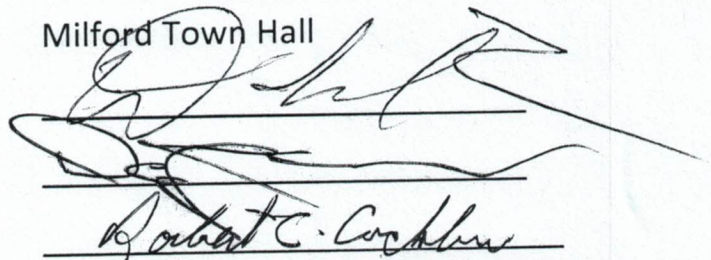
The MVH appropriation includes \$137,000 for salaries and benefits , the increase comes with the need for a newer leaf machine.

The total maximum estimated funds to be raised is \$608, 243, up just \$19,022 from 2018 current tax levy of \$589,221.

Residents asked questions regarding the many funds.

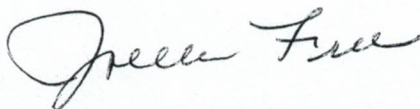
President Doug Ruch closed the floor for the Public Hearing.

Milford Town Hall



Robert C. Cochran

Attests:



Joellen Free

Milford Town Council Meeting

Monday, September 10, 2018

7:30pm @ Milford Town Hall

Present: Doug Ruch, Dan Cochran and Bob Cockburn

Councilman Cochran opened the meeting with the pledge of allegiance and prayer.

The first item on the agenda was the review of the minutes from the previous meeting. Bob moved to accept as written with Dan 2nd and all agreed.

Attorney Jay Rigdon had no report. Resident Ken Long asked a questions regarding a tree viewed as a weed/vegetation, he responded that all statues he referenced excluded trees and that is how he would advise the interpretation of our ordinance.

Under Public Input, Trisha Gall, Lion's Representative, asked to have fees waived for a community Town Hall to be at the Community Building on October 23 at 5:30pm in regards to Milford Fest. The club is seeking input from the community regarding any changes they would like to see. Dan moved to waive the fee with Bob 2nd and all agreed.

Under Departmental Reports, Ryan Braune , our Wessler Engineer was on hand to give an update on the sewer plant upgrades. He stated there are 67% done. They are having some issues with pumps and are working to get the issues resolved.

Doug reported for the Fire Department reminding residents to not burn leaves in town, the Fire Department has smoke alarms for residents at no cost. He also reminded residents the annual Fire Department's Chicken BBQ is the first Sunday in October. He also reminded the council, Clerk Treasurer and the attorney that they are invited to the County Fish Fry the 20th of September.

Chief Marsh reported the calls to the Waubee Park ere down this summer, overall, seemed to have been in better order as opposed to last summer, noting the addition of security cameras certainly made a difference.

He reported ammunitions needed to be purchased and requested to purchase not to exceed \$1000.00. Bob so moved with Dan 2nd and all agreed.

Chief Marsh stated the Police Department will have a table at the Block party on the 29th of September, and will display gear and vehicles.

Squad cars are all up and running.

Marsh requested to send SRO officer Derek Kreider to school to update his SRO training using their special education fund. Bob so moved with Dan 2nd and all agreed.

Marsh reported the department is testing a body cam, one of many to test before settling on one for the department.

Marsh stated October 3 will be his first Coffee with a Cop in hopes to keep that personal contact with the town's residents. It will be at the round table at the Stop & Go.

Wastewater Operator, Mark Brubaker shared a list of capital improvements with the council, this list is what he sees needing over the next five years, he shared this with Umbaugh so it could be figured in the new rate.

Street Superintendent Steven Marquart wants to remind residents that the Fire Department has house numbers that can be clearly seen for at no charge. He notices many homes are not marked and are hard to locate.

He reminded all that the Fall Clean up will be September 27, 28 , 8 to 4pm and 29, 8-12:00. He also reminded all that the Clean up is for residents of Milford who live within the town limits only! This will be enforced.

He reported that he is working on the application for this year's Community Crossing Grant. If awarded, our \$65,000 will stretch into \$260,000 of paving and street repairs. He requested the council to sign the application letter, which they did .

Steven requested to bring Frank Brower, park attendant, to town and use him during leaf season. He has done a great job at the park and helped out last year during the leaf season. Dan so moved to use Frank paying him not to exceed the amount spent last year, with Bob 2nd and all agreed.

Steven reported that he has a new procedure to follow regarding the warranty of heads for the water meters. Because of the slow turn around, he requested to purchase 24 new registers to have on the self at \$175/a piece, Dan asked if twelve would get him through while waiting on the twelve he has going thru the warranty process? He said yes. Dan moved to purchase twelve registers at \$175/a piece with Bob 2nd and all agreed.

Steven reported while working to repair a leak at the Christian Church annex, lead pipes were discovered and had to be replaced so he needed authorization for the \$400 that he went over. Bob so moved with Dan 2nd and all agreed.

Steven requested to replace the water line on East Street from Catherine to Fourth Street, he is trying to replace old lines , one at a time per year at a cost of \$38,310.00. After some discussion , Doug asked if we could use Cedit, so as not to deplete the water utility fund and Joellen said we could.

Steven also reported that they will be taking out the ropes at the beach next week, and will be winterizing the restrooms. During the discussion Township Trustee Becky Alles stated that once the township gets their budget approved they plan on donating \$750.00 to the park for repairs. President Ruch quickly thanked Becky for the donation.

Joellen reported that the Clerk's District meeting will be on October 18 at Middlebury and she would like to take the incoming Clerk Trisha Gall with her, their registration is \$100 which includes lunch, she is requesting mileage reimbursement. Dan so moved with Bob 2nd and all agreed.

Joellen presented a Letter of Understanding for Trifound Holdings LLC, they purchased the Higbee Street Doctor's office and request the letter so they may utilize the sign on the Town Milford's strip of land at the corner of Higbee and Sixth Street. Dan so moved with Bob 2n and all agreed.

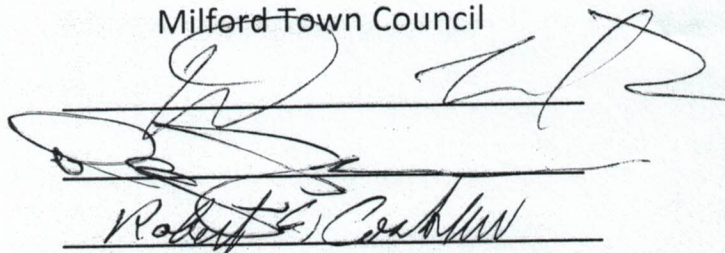
Joellen stated she had talked with Sweetheimer and they stated the grace period is over and from now on will only be picking up their containers, no other trash in other containers or cans. We need to remind residents to recycle to cut down on their trash or if needed, they can call Sweetheimer and purchase the second container and pay a monthly charge for the extra trash.

The accounts payable voucher was presented with two additions. Bob moved to approve with Dan 2nd and all agreed.

Just before adjournment, resident David Hernandez approached the council complaining about his cars being towed while he was in the hospital. He felt he was be singled out because of his race. Chief Marsh reassured him that they were not being directed by the council to pick on him. They are enforcing the ordinance all over town. Chief Marsh took him to his office and gave him the info to get his vehicles back and told him what he needed to do to be in compliance.

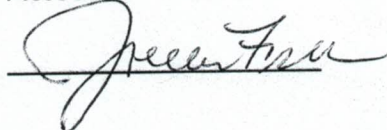
Since there was no further business, Dan moved for adjournment with Bob 2nd and all agreed.

Milford Town Council



Robert E. Cook

Attests:



Milford Town Council Meeting

Monday, October 8, 2018

7:00 pm at the Milford Town Hall

Present: Doug Ruch, Dan Cochran and Bob Cockburn

Dan Cochran opened the meeting with the pledge of allegiance and prayer.

The first item on the agenda was the review of the minutes from the previous meeting. Dan moved to accept the minutes as written, Doug 2nd and all agreed.

Town Attorney Jay Rigdon presented an ordinance the council had requested on allowing Pot Belly Pigs as pets. The council tabled until next meeting.

Jay also clarified a question posed to him by Steven Marquart regarding who is responsible for the trees along St. Rd 15, he stated the town is responsible for maintaining those trees.

Dan enquired about the status of the Davidhizer properties since we leveled the penalties. Jay stated it would go up for a sheriff sale probably in the spring of 2019.

The Clerk Treasurer swore in two Reserve Officers, Scott Anderson and Jon Brito.

Ross Umbaugh, representative from Umbaugh and Associates presented the results from the rate study. The study showed approximately average residential monthly bill would be \$50.07 (4000gal.), and increase of \$6.95 per month. He noted for every \$10,000 of revenue requirements funded through funding sources outside of the sewage works, it could be lowered by 2.2% or \$095 per month for an average residential bill.

The council tabled this item so as to have time to review and advise.

Trisha Gall, Lion's representative passed out invitations to the Town Hall meeting on October 23 at the Community Building at 6:30pm. They are seeking community feedback on Milford Fest.

Departmental Reports:

Fire: Doug thanked the community for another successful Chicken BBQ.

Police: Chief Marsh stated the first Coffee with a Cop program went well and future plans of moving it to the Community Building are being made.

He reported that Officer Tim Miller is filling in for SRO officer Derek Kreider while he is in training.

All officers took part in county wide training on 9/30/18.

Derek will also be taking over K-Code meetings.

We have finished the trial period for the BWC body cams and seeking to set up another vendor for trials. The first cameras are nice, but very expensive.

Testing is going forward in the search for the 5th officer.

The Chief reported we have exceeded in the numbers of responding to calls, it has been a very busy year.

Wastewater:

Wastewater Operator Mark reported that sewer jetting is being done in October and is being done every three months.

He requested to purchase a 16' clam dipper for \$485.00. Bob so moved with Dan 2nd and all was in favor.

He reported he installed a new lift pump at the Old 15 lift station.

He reported that the sewer project is proceeding well.

Utilities:

Superintendent Marquart reported another successful cleanup with 90 residents taking advantage of the opportunity to get rid of those no longer needed items.

Steven presented the council with a quote for the rewiring of the Community Building, it was \$8200 and from Middlebury Electric. After some discussion, Dan stated he would like to have an electrical inspection done to tell us what is needed, and would like to see more than one quote. Steven responded he would have that done.

The next item Steven brought before the council was his request to purchase a new mower, budgeted for this year. Gardner's quote was including trade in value of \$3500 was \$8,800.00. After some discussion, the council decided to table for now.

He noted that leaf pick up will start soon, for now, he requested residents bag them until there is enough to begin the leaf machine.

Water Department:

Steven reported that the second part of his water project he had planned for 2019 just moved up in priority as a leak is happening and needs to be addressed. He offered to trade out the project already approved at last month's meeting and after much discussion, Dan moved to do the stated project at \$84600 minus the hydrant costs which earlier in the day, the Redevelopment Commission agreed to pay. Both Resolutions 2018-3 & 4 were presented for approval. Bob 2nd the motion and all was in favor.

Steven noted the last hydrant flushing would be on October 17.

Steven requested iron treatment for well #3, we have been on a biannually treatment on each well which is helping with our lines in town. The cost for this is \$5960.00 and Peerless Midwest will do the treatment. Bob so moved with Dan 2nd and all agreed.

Parks:

Steven noted that they are in the middle of closing the park and winterizing it for the season.

Clerk:

Joellen presented the 2019 Proposed Budget of \$1.8 M for adoption. Doug abstained due to being a fireman, Bob moved to vote for proposed budget with Dan 2nd. Bob voted yes with Dan voting NO and Joellen as Clerk Treasurer voted yes to break the tie and budget passed.

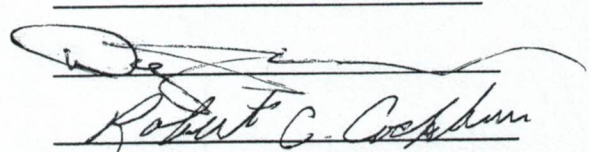
The council then scheduled the Trick or Treat hours for Halloween on October 31, 6 to 8pm.

Joellen request mileage reimbursement for the Keystone software user meetings on November 1 at Wabash. Dan so moved with Bob 2nd and all agreeing.

The accounts payable voucher was presented and Bob moved to accept with Dan 2nd and all agreed.

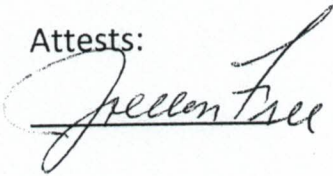
Since there was no further business, Bob moved to adjourn with Dan 2nd and all agreed.

Mifflord Town Council



Robert C. Coopers

Attests:



Joellen Tree

MILFORD TOWN COUNCIL MEETING

MONDAY, NOVEMBER 12, 2018

7:00 PM AT THE MILFORD TOWN HALL

Present: Dan Cochran and Bob Cockburn

Absent: Doug Ruch

Bob opened the meeting with the pledge of allegiance and prayer.

The first item on the agenda was the review of the minutes from the previous meeting. Bob moved to accept the minutes as written with Dan 2nd and both agreed.

The town's attorney Jay Rigdon had nothing to report.

Lisa Manning, our health insurance broker with Frazetta Financial was on hand to walk us through the renewal policy. It has a couple of options and after some discussion, the council requested that the employees review the policy changes and give the council their feedback so it was tabled until December's meeting.

Next resident Jay Urbin was once again complaining about his neighbor's tree, he still doesn't understand why the town can't take action. The attorney once again advised him to call him and he would give him three attorney's names and he should call one of them and take council.

Department:

Fire Department: No report

Police:

Chief Marsh reported that reserve training is going well. The Reserves were happy to find uniforms at bargain prices of \$10.00 For Class B shirt and pants.

We will be testing again on 11/3/18 for officer candidates. We are looking for an officer that will be able to start right off.

Derek NSRO training and SRO re-certification went well and he advised that there was great deal of info that had changed since he was last at SRO training.

Pending final approval, it looks like we obtained a grant for \$1275.00 for new portable breather testers.

Currently testing Axon body cams. It is nice package, although the software requires cloud storage and is costly.

Chief Marsh requested purchasing six radios for \$4399. Bob so moved with Dan 2nd and all agreed.

Travis reported that he is participating in the county wide " November no shave" program, with proceeds going to fund the in the rears lunches for our counties 'kids.

Wastewater:

Wastewater Operator Mark Brubaker reported that a walk thru with Wessler Engineering and Mason Construction will happen the week of November 15th. They will do a punch list of items that need finished and also in need of attention.

He reported flow meter calibrations also will happen on Wednesday the 14th.

He stated the plant is in need of fixing or replacing the sampler for testing, no prices given.

Utilities:

Steven reported the two trees on St. Rd 15 were removed at a cost of \$1700 due to safety issues.

Steven reported that one of the trucks was involved in an accident at Lowes, it was a chain reaction rear end right at the customer loading dock. Thankful that the guys were inside at the time of the crash. It did \$3084 damage. The truck will be out of commission for a couple of weeks.

Steven presented 4 quotes for the new Ferris mower:

Graigville Appliance offered \$2000 in trade in and price of mower \$10,299.00.

Bendle Lawn Equipment offered \$2500.00 in trade in and price of mower \$9500.00

Phoenix Lawn and Garden offered \$ 1700.00 in trade in and price of mower \$10,599.00

Gardners of Goshen offered \$2500.00 in trade in and price of mower \$8800.00.

Bob made a motion to accept the deal Gardners of Goshen made of \$2500 in trade in and price of \$8800.00. Dan 2nd and both agreed.

Steven reported that our building inspector Tom Bulger did an electrical inspection of the community building and EMS for \$280.00. He presented a list of things needed to be done and he has sent that list along with some additional things we would like to have done to three electrical companies.

Quotes received for two sets of tires for the dump trucks:

Jake's Auto Care – Cooper tires \$2514.00 or Firestone Transforce \$2514.00

Ruch Service – Multi Mile Wild Country - \$1951.92 or Cooper Tires \$2216.76

Price Auto Repair – Cooper Tires \$2031.00 or Kelly Tires \$1944.78

Bob made the motion to accept Price Auto Repair and go with Kelly Tires at \$1944.78, Dan 2nd and both agreed.

Steven reported that leaf season is in full swing, and not sure when they will be done. He requested residents be patient as they are having issues with the leaf machine. Hoping to finish the first week of December if weather permits.

Steven reported that he saw on the Idem website that we had received the Community Crossing Grant for \$117,63.05, and requested the council give him

permission to go out for bids. Bob made the motion for Steven to go to the next step and go out for bids with Dan 2nd and both agreed.

Steven reported that we have leveling issues with three spots in sidewalks in front of Community Building, Town Hall and at EMS door and requested to spend \$625.00 and have A-1 Concrete level those sidewalks. Bob so moved with Dan 2nd and both agreed.

Steven reported that the new Christmas Decorations will be going up the week after Thanksgiving.

Steven reported that the new water lines are scheduled to start before the end of the year.

Steven reported that he had been in contact with Lake City Bank regarding the utilities for their new Bank building .

He also reported that Well #3 has been treated and is back in service.

He also reported that the trees have been removed from the well area.

He reported that repairs were made at 404 W. Catherine St. at a cost of \$1450.00 and requested the council approve. Bob so moved and Dan 2nd and both agreed.

His last request was to spend \$836.16 for a picnic table for the park. Bob so moved with Dan 2nd and both agreed.

Steven reported that someone had dropped off an old boat lift at the boat launch area and he had made some enquiries as to who it may belong, but no one has claimed it. He said this week a free sign appeared on it. He consulted with Travis and the police department will do an investigation and see if they can find the owner who littered it .

His last request was to purchase a new computer and printer at a cost of \$800.00. Bob so moved with Dan 2nd and all agreed.

The council decided to table discussions on sewer rate recommendations and salary increases until the whole council was present.

Joellen presented quotes for the annual Christmas Party from three restaurants from Syracuse and Lizards of Milford, Bob moved that we stay local and go with Lizards Bar and Grill at \$1525.00, Dan 2nd and both agreed.

Joellen presented the county's ordinance for trash and garbage, she stated when dealing with Milford's situations, Mr. Baxter from the county stated if the town would adopt the count's ordinance, it would help expedite results . She will send to town attorney to review and personalize it for Milford.

Joellen presented the accounts payable voucher with a couple of additions. Bob moved to accept with the additions, Dan 2nd and both agreed.

Since there was no further business Bob moved to adjourn with Dan 2nd and both agreed.

W-2/E
[Signature]
Robert C. Cochran

Attests:

[Signature]