

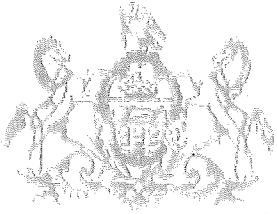
Eldred Township Board of Supervisors
Virtual Meeting
May 20, 2020

Online Documents Index

1. Agenda
2. Minutes
3. Treasurer's Report
4. Unpaid Bills Report
5. Zoning Report
6. ETCC Report
7. Resolution 2020-04- Tax Relief
8. Ordinance 2020-02

Agenda
May 20, 2020

1. Call to Order
2. Pledge of Allegiance
3. Announcement of Executive Sessions and Recording
4. Public Comment
5. Approval of Minutes: March 18, 2020
6. Update on Township Response to COVID-19 Pandemic Emergency
7. Treasurer's Report
8. Approval/Ratification of Bills
9. Zoning Report
10. Planning Commission Report
11. ETCC Report: West End Food Pantry, Electric Bill
12. Ballou: Amendment of Conditional Use Approval
13. Resolution 2020-03: A RESOLUTION EXTENDING THE TAX PAYMENT DUE DATES FOR DISCOUNT AND BASE PROPERTY TAX PAYMENTS
14. Pennsylvania Municipal Retirement System: Advertising Ordinance
15. Well Ordinance: Advertising Ordinance
16. Zoning Ordinance Amendment re Short Term Rentals: Submission to Planning Commissions, Public Hearing and Advertising
17. Short-Term Rental Ordinance (Property Standards): Advertising Ordinance
18. Wildlands Conservancy: Rail Trail Feasibility Study
19. Other
20. Public Comment
21. Adjournment



Eldred Township Supervisors

Monroe County, Pennsylvania

Gary Hoffman; Chairman
JoAnn Bush; Vice Chairman
Donna Mikol; Supervisor



Minutes
March 18, 2020

On Wednesday March 18, 2022, the Eldred Township Board of Supervisors met in a regular meeting at 7:00 P.M. at the Eldred Township Municipal Building, 490 Kunkletown Rd. Kunkletown, PA.

In Attendance: In attendance were Gary Hoffman, Chairman; Donna Mikol, Supervisor, (by telephone) JoAnn Bush, Vice-Chairman and Solicitor Michael Gaul.

Also in attendance were: Representative Jack Rader, Lower Towamensing Township Supervisor Brent Green, Public Works Supervisor Frank Fehlinger, Ray Miller, Don Moore and Dieter Metzger, and a representative of Channel 13 news.
(due to the restrictions of the COVID 19 virus there was not sign in sheet. All visitors are listed above)

Announcements of Recording and Executive Sessions: Mr. Hoffman announced that the meeting was being voice recorded.

Mr. Hoffman announced that the Supervisors had met in executive session on Friday, March 13, on Sunday March 15 and Tuesday March 17, by phone for administrative matters and on Wednesday March 18 in a conference call with the solicitor for pending legal and administrative matters.

Public Comment on Non-Agenda Items: There was no Public Comment at this time.

Approval of the Minutes:

- There was a motion by Donna Mikol and seconded by JoAnn Bush to approve the minutes of February 19, 2020. Motion carried (3-0).

Treasurers Report:

- There was a motion by Gary Hoffman and seconded by JoAnn Bush to approve the Treasurer's Report as presented, the balance of the Pligit, First Northern and petty cash accounts being \$510,497.49. Motion carried (3-0).

Payroll:

- There was a motion by Donna Mikol and seconded by JoAnn Bush to approve the Payroll for the weeks ending February 15, 2020 and February 29, 2020 in the amounts of \$11,456.20 and \$10,467.20 for a total of \$21,923.40 including all withholding and Jet Pay fees. Motion carried (3-0).

Bills For Approval:

- There was a motion by Donna Mikol and seconded by JoAnn Bush to approve the ratification and payment of the unpaid bills from the General Fund in the amount of \$33,429.97. Motion carried (3-0).
- There was a motion by Donna Mikol and seconded by JoAnn Bush to approve the payment of bills from the State Fund in the amount of \$289.17. Motion carried (3-0).

Zoning Report: A written report was available from the Zoning Office for public review.

- There was a motion by Donna Mikol and seconded by Gary Hoffman to approve the Zoning Officer (SFM Consulting) to move forward with a civil complaint against the owner of the property, 153 County View Lane, Kunkletown, Pa , as an ongoing violation (if necessary). Motion carried (3-0).

Solicitor Gaul updated the assembly about the issue of the unsafe conditions existing at 104,6,8 Fiddletown Rd. where a house burned. The owner is recently not responding to letters. Solicitor Gaul and the Codes Officer are doing further research into the matter.

Planning Commission Report: there was no Planning Commission Report. Mr. Hoffman announced that the Planning Commission meeting scheduled for March 19,2020 is cancelled.

ETCC Report: Based upon advice from the State, due to the COVID 19 Restrictions, the Community Center has been closed until further notice.

Declaration of Disaster:

- There was a motion by Donna Mikol to approve a Declaration of Disaster related to the COVID 19 Virus matter. Motion carried (3-0).

Kuehner Fields: Based upon recent improvement made at the Kuehner Fields subdivision, S&D Developments has requested a reduction to the Letter of Credit on file at the First Northern Bank and Trust. Hanover engineering has performed the

inspections and produced a document listing the incomplete improvements and their value.

- There was a motion by Donna Mikol and seconded by JoAnn Bush to approve the reduction of the Letter of Credit provided by S&D Development to \$104,956.62. Motion carried (3-0).

Resolution 2020-01: A Resolution to Appoint an Accounting Firm to Audit the Townships Accounts for the Year 2019.

- There was a motion by JoAnn Bush and seconded by Donna Mikol to approve Resolution 2020-01 appointing Kirk Summa Accountants to act as auditors for Eldred Township for the accounts of 2019. Motion carried (3-0).

Resolution 2020-02: A Resolution Authorizing Liaisons Between Berkheimer Earned Income Tax Collectors and Eldred Township.

- There was a motion by Donna Mikol and seconded by JoAnn Bush the offices of the Secretary and Treasurer to serve as liaisons between Eldred Township and Berkheimer Earned Income Tax Collectors. Motion carried (3-0).

IT:

- There was a motion by JoAnn Bush and seconded by Donna Mikol to extend the contract of Sensible Technology Services LLC (Michael Kolba, representing) as IT Services provider for the Township at the rates and terms existing in the current contract. Motion carried (3-0).
- There was a motion by JoAnn Bush and seconded by Donna Mikol to approve Sensible Technologies solutions LLC to purchase for the Township equipment and related software to allow for video recording and (live interactive) broadcasting of Township meetings in the amount of \$2,745.65. Motion carried (3-0).

Other: Lower Towamensing Township Supervisor Brent Green spoke to the Board requesting support (a letter of support and possible funding) for a DCNR grant, to have a feasibility study done regarding the Rail Trail. The Wildlands Conservancy would be the grant applicant. Palmerton, Lower Towamensing and Eldred (should they decide) would provide the matching funds to facilitate the project. The anticipated amount of the grant would be \$80,000.00, one half coming from the DCNR, the other from the combined entities involved and Mr. Green indicated that, should this take place, Eldred Township's share would be approximately \$2,500.00, which could be reduced by private donations.

There was a brief discussion about the history of the Trail in Eldred Township and the property owners involved. It was noted by Mr. Hoffman that there has been resistance to the trail in Eldred in the past. Mr. Green explained that this is a feasibility study only, that this is an opportunity to have public discussion with the

residents and the property owners involved to see if a resolution to any issues could be worked out, in advance of any monies being expended for actual development of such a project.

Mr. Green will be providing the Supervisors with a written project proposal for their review. No action was taken at this time. The grant application deadline is April 22, so if the Supervisors decide to provide a letter of support, it can be approved at the next BOS meeting on April 15, 2020.

COVID 19 Actions: Mr. Hoffman announced that as of tomorrow, March 19, 2020, the Eldred Township Municipal Building will be closed to the public for the foreseeable future. This recommendation comes from various emergency management and government sources. Contact information for Township staff will be advertised. This action will allow the Staff to continue to provide all services while minimizing risk.

EMA: Mr. Hoffman asked for approval to purchase high visibility jackets to aid in our emergency management v staff to be recognized and visible in an emergency situation.

- There was a motion by Donna Mikol and seconded by JoAnn Bush to approve the purchase of 3 high visibility jackets for the EM crew at a cost of \$72.00 each. Motion carried (3-0).

Public Comment: Don Moore commented that in his opinion the proposed grant opportunity is a very good idea. He feels that a trail would enhance both business and recreational opportunity for the Township in the future and that having many entities involved to spread out the workload and costs is an excellent idea.

Adjournment:

- There was a motion by Donna Mikol and seconded by JoAnn Bush to adjourn. Motion carried (3-0). Meeting adjourned at 8:00 P.M.

Respectfully submitted,

E. Ann Velopolcek, Secretary

ELDRED TOWNSHIP
TREASURER'S REPORT
May 20, 2020

| | | | |
|------------------------|--|---------------------|-----------------|
| <u>Balances at</u> | | <u>05/19/20</u> | |
| PLGIT | General Fund Checking | \$16,792.09 | |
| | Plus Account | <u>\$493,102.49</u> | |
| | Subtotal | | \$509,894.58 |
| | | | |
| 1st Northern | Business Checking Account (MN 2) | \$3,303.58 | |
| | DCNR (Parks) Account (MN 3) | \$105.67 | |
| | State Fund Checking(Liquid Fuels) (MN 4) | \$53.02 | |
| | State Fund Savings (Liquid Fuels) (BS 1) | \$199,698.89 | |
| | General Savings Account (BS 2) | \$9,456.69 | |
| | Fire Ins. Escrow Account (BS 3) | <u>\$100.20</u> | |
| | Subtotal | | \$212,718.05 |
| | | | |
| Petty Cash | General Fund | \$61.01 | |
| | Community Center Account | <u>\$100.00</u> | |
| | Subtotal | | <u>\$161.01</u> |
| TOTAL ACCOUNT BALANCES | | | \$722,773.64 |

Accounts Payable for Approval

| General | Fund | | |
|----------------------------|--------------|---|--------------------|
| Paid Bills to be ratified: | | | |
| #169 | 04/24/20 | PMRS - Emp. Pension Contrib. APRIL 2020 | \$778.67 |
| #11721 | 04/24/20 | First National Bank Omaha - CC purchases | \$720.65 |
| #11722 | 04/30/20 | MCCC - 2nd Qtr. Emerg. Dispatch Services | \$1,571.40 |
| #11723 | 04/30/20 | Comm. Of PA - P & I DCED Loan-Bucket Truc | \$2,272.35 |
| #170 | 05/05/20 | AFLAC - Emp. Voluntary Insur. APRIL 2020 | \$51.84 |
| #11724 | 05/07/20 | Auto Zone - purchases APRIL 2020 | \$114.99 |
| #11725 | 05/07/20 | Blue Ridge Comm. - phone/internet MAY | \$378.82 |
| #11726 | 05/07/20 | J.C. Ehrlich - Pest Control at ETCC 04/10/20 | \$169.00 |
| #11727 | 05/07/20 | Palmerton Auto Parts - purchases APRIL 202 | \$540.03 |
| #171 | 05/05/20 | Colonial Life - Emp. Voluntary Insur. APRIL 2 | \$0.00 VOID |
| #11728 | 05/07/20 | Pleasant Valley Ace - purchases APRIL 2020 | \$7.56 |
| #11729 | 05/15/20 | Lowe's - Build. Maint. Supp., concrete surfa | \$124.36 |
| #173 | 05/15/20 | Colonial Life - Emp. Voluntary Insur. APRIL 2 | <u>\$168.40</u> |
| | Subtotal | | \$6,898.07 |
| 05/20/20 | Unpaid Bills | (fourteen checks dated 05/20/20) | <u>\$20,952.43</u> |
| Total General Fund | | | \$27,850.50 |

State Highway Aid Fund

Paid Bills to be ratified: (None)

05/20/20 Unpaid Bills (One check dated 05/20/20) \$2,600.00

Total Highway Aid Fund \$2,600.00

Payroll and Payroll Tax Payments

| | | | |
|----------|--|----------------|-------------------|
| 04/23/20 | Net Employee Payroll Period End. 04/11/20 - EFT/Checks | \$6,703.94 | |
| 04/23/20 | Fed/PA/Local Tax With. Payroll Period End. 04/11/20 & Employer (Twp.) liability portion - EFT | \$2,277.09 | |
| 04/24/20 | Jetpay fee for 04/23/20 payroll service - EFT | <u>\$78.26</u> | |
| | Subtotal this Payroll | | \$9,059.29 |
| 05/07/20 | Net Employee Payroll Period End. 04/25/20 - EFT/Ck. | \$6,328.61 | |
| 05/07/20 | Fed/PA/Local Tax With. Payroll Period End. 04/25/20 & Employer (Twp.) liability portion - EFT | \$2,202.37 | |
| 05/08/20 | Jetpay fee for 05/07/20 payroll service - EFT | <u>\$78.26</u> | |
| | Subtotal this Payroll | | <u>\$8,609.24</u> |
| 05/21/20 | Net Employee Payroll Period End. 05/09/20 - EFT | \$7,459.12 | |
| 05/21/20 | Fed/PA/Local Tax With. Payroll Period End. 05/09/20 & Employer (Twp.) liability portion - EFT | \$784.65 | |
| 05/22/20 | Jetpay fee for 05/21/20 payroll service - EFT | <u>\$79.94</u> | |
| | Subtotal this Payroll | | <u>\$8,323.71</u> |

Total Pa Payroll and Payroll Tax Payments \$25,992.24

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05/19/20

ELDRED TOWNSHIP
Unpaid Bills Detail
 As of May 20, 2020

GENERAL FUND

| Type | Date | Num | Due Date | Split | Open Balance | |
|---|------------|------------|------------|------------------|--------------|---------|
| AUTO ZONE | | | | | | |
| Bill | 05/20/2020 | INV. #... | 05/25/2020 | 437.240 REPA... | 11.96 | |
| Bill | 05/20/2020 | INV. #... | 05/25/2020 | 437.240 REPA... | 42.78 | |
| Total AUTO ZONE | | | | | 54.74 | # 11730 |
| COUNTY WASTE | | | | | | |
| Bill | 05/20/2020 | INV. #... | 05/25/2020 | 409.370 BUILD... | 81.50 | |
| Total COUNTY WASTE | | | | | 81.50 | # 11731 |
| CT REPAIR SERVICE | | | | | | |
| Bill | 05/20/2020 | INV. #... | 05/25/2020 | 430.31 PROFE... | 1,478.43 | |
| Total CT REPAIR SERVICE | | | | | 1,478.43 | # 11732 |
| ERSCHEN'S GARAGE, INC. | | | | | | |
| Bill | 05/20/2020 | INV. #... | 05/25/2020 | 430.31 PROFE... | 58.00 | |
| Bill | 05/20/2020 | INV. #... | 05/25/2020 | 430.31 PROFE... | 58.00 | |
| Total ERSCHEN'S GARAGE, INC. | | | | | 116.00 | # 11733 |
| FIRST NATIONAL BANK OF OMAHA | | | | | | |
| Bill | 05/20/2020 | 05/12/... | 05/31/2020 | 409.271 BUILD... | 24.87 | |
| Bill | 05/20/2020 | 05/12/... | 05/31/2020 | 409.74 CAPIT... | 1,642.35 | |
| Bill | 05/20/2020 | 05/12/... | 05/31/2020 | 413.20 CODE ... | 22.50 | |
| Bill | 05/20/2020 | 05/12/... | 05/31/2020 | 430.322 CELL ... | 44.05 | |
| Bill | 05/20/2020 | 05/12/... | 05/31/2020 | 400.325 POST... | 19.20 | |
| Total FIRST NATIONAL BANK OF OMAHA | | | | | 1,752.97 | # 11734 |
| GEISINGER QUALITY OPTIONS, INC. | | | | | | |
| Bill | 05/20/2020 | INV. #... | 05/31/2020 | 487.193 HEAL... | 2,915.21 | |
| Total GEISINGER QUALITY OPTIONS, INC. | | | | | 2,915.21 | # 11735 |
| HANOVER ENGINEERING ASSOC., INC | | | | | | |
| Bill | 05/20/2020 | INV. #... | 05/25/2020 | 408.10 ENGIN... | 698.10 | |
| Bill | 05/20/2020 | INV. #... | 05/25/2020 | 408.310 ENGI... | 566.50 | |
| Bill | 05/20/2020 | INV. #... | 05/25/2020 | 413.140 SEW... | 18.63 | |
| Bill | 05/20/2020 | INV. #... | 05/25/2020 | 408.310 ENGI... | 824.69 | |
| Bill | 05/20/2020 | INV. #... | 05/25/2020 | 408.310 ENGI... | 227.76 | |
| Bill | 05/20/2020 | INV. #... | 05/25/2020 | 408.310 ENGI... | 551.88 | |
| Bill | 05/20/2020 | INV. #... | 05/25/2020 | 408.310 ENGI... | 760.50 | |
| Total HANOVER ENGINEERING ASSOC., INC | | | | | 3,648.06 | # 11736 |
| KING, SPRY, HERMAN, FREUND & FAUL, LLC | | | | | | |
| Bill | 05/20/2020 | INV. #... | 05/25/2020 | 404.141 ATTY.... | 1,008.00 | |
| Bill | 05/20/2020 | INV. #... | 05/25/2020 | 404.300 ATTO... | 1,651.00 | |
| Bill | 05/20/2020 | INV. #... | 05/25/2020 | 404.141 ATTY.... | 496.00 | |
| Total KING, SPRY, HERMAN, FREUND & FAUL, LLC | | | | | 3,155.00 | # 11737 |
| PAPCO | | | | | | |
| Bill | 05/20/2020 | INV. #... | 05/22/2020 | 409.200 HEATI... | 1,636.70 | |
| Total PAPCO | | | | | 1,636.70 | # 11738 |
| PMRS | | | | | | |
| Bill | 05/20/2020 | MAY ... | 05/31/2020 | 214.000 PENS... | 772.64 | |
| Total PMRS | | | | | 772.64 | NO. 174 |
| PROSSER LABORATORIES | | | | | | |
| Bill | 05/20/2020 | inv. #4... | 05/22/2020 | 451.379 BLDG... | 40.00 | |
| Total PROSSER LABORATORIES | | | | | 40.00 | # 11740 |

VOID

11739

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05/19/20

ELDRED TOWNSHIP
Unpaid Bills Detail
As of May 20, 2020

| Type | Date | Num | Due Date | Split | Open Balance | |
|-------------------------------|------------|-----------|------------|------------------|--------------|---------|
| QUILL CORP. | | | | | | |
| Credit | 05/20/2020 | INV. #... | | 400.210 OFFI... | -22.83 | |
| Bill | 05/20/2020 | INV. #... | 05/28/2020 | 400.210 OFFI... | 22.39 | |
| Bill | 05/20/2020 | INV. #... | 05/28/2020 | -SPLIT- | 72.98 | |
| Bill | 05/20/2020 | | 05/31/2020 | 409.226 JANIT... | 58.99 | |
| Total QUILL CORP. | | | | | 131.53 | # 11741 |
| SFM CONSULTING LLC | | | | | | |
| Bill | 05/20/2020 | INV. #... | 05/22/2020 | 413.310 BCO -... | 1,296.92 | |
| Bill | 05/20/2020 | INV. #... | 05/22/2020 | 414.310 ZONI... | 1,820.00 | |
| Total SFM CONSULTING LLC | | | | | 3,116.92 | # 11742 |
| SUPER HEAT, INC. | | | | | | |
| Bill | 05/20/2020 | INV. #... | 05/25/2020 | 409.370 BUILD... | 1,794.09 | |
| Total SUPER HEAT, INC. | | | | | 1,794.09 | # 11743 |
| TEAMSTERS LOCAL 773 | | | | | | |
| Bill | 05/20/2020 | | 05/22/2020 | 218.000 UNIO... | 95.00 | |
| Total TEAMSTERS LOCAL 773 | | | | | 95.00 | NO. 172 |
| TOPP BUSINESS SOLUTIONS | | | | | | |
| Bill | 05/20/2020 | INV. #... | 05/31/2020 | 400.210 OFFI... | 163.64 | |
| Total TOPP BUSINESS SOLUTIONS | | | | | 163.64 | # 11744 |
| TOTAL | | | | | 20,952.43 | |

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STATE FUND - ELDRED TOWNSHIP
Unpaid Bills Detail - State Fund
As of May 20, 2020

| Type | Date | Num | Split | Open Balance |
|----------------------------------|------------|-----------|----------------------------|--------------|
| GOLDEN EQUIPMENT CO., INC. | | | | |
| Bill | 05/20/2021 | inv. #... | 35.432.38 EQUIPMENT RENTAL | 2,600.00 |
| Total GOLDEN EQUIPMENT CO., INC. | | | | 2,600.00 |
| TOTAL | | | | 2,600.00 |

INTEROFFICE MEMORANDUM

to: Eldred Township board of supervisors

from: Shawn McGlynn, Zoning Officer/BCO

subject: 2020 issues

date: April 1, 2020 - April 30, 2020

BOS,

| PERMIT # | SITE ADDRESS | PIN # | DESCRIPTION | PROJECT VALUE | PERMIT TYPE | PERMIT FEE | DATE ISSUED | APPLICANT / PERMIT HOLDER |
|----------|------------------------|-------------------|---------------------------------------|---------------|-------------|------------|-------------|---------------------------|
| 20-0010 | 154 Bernies Drive | 0662-3600-48-0018 | Construction of new SFDD | \$196,000.00 | Zoning | 60.00 | 4/29/20 | Dale R Dech, Inc. |
| 20-0011 | 154 Bernies Drive | 0662-3600-48-0018 | Construction of new SFDD | \$196,000.00 | Building | 1,728.24 | 4/29/20 | Dale R Dech, Inc. |
| 20-0012 | 305 Chestnut Ridge Dr. | 0662-3500-74-0883 | Demo of existing damaged house | n/a | Building | 124.50 | 4/23/20 | Patrick Hadley |
| 20-0013 | 1270 Woodview Rd. | 0662-3502-59-2099 | Prefab Steel Frame 12x28 Storage Shed | \$1,600.00 | Zoning | 60.00 | 4/28/20 | John Turner |

Current Issues:

1. Created draft memo for Tanzosh subdivision proposal.
2. Created Zoning Permit and gave to property owner for pre-fab steel storage shed located at 1270 Woodview Road.
3. Obtained 911 address from Kim Borger for new SFDD located on Bernies Drive
4. Created Zoning and Building Permits, after review, for new SFDD, 154 Bernies Drive, – Dale Dech, Inc. construction and contacted Mr. Dech that permits are ready for pickup.
5. Created Building Permit for demolishing of burned out structure on 305 Chestnut Ridge Drive

Zoning Officer, Shawn F. McGlynn BCO, ICC, PENNBOC



Pay/Manage your
account online at
pplelectric.com



Questions? Please call
our Business Accounts
help line by Apr 20.
1-888-220-9991 Opt 4

businessaccounts@pplweb.com

| Bill Acct. No. | Due Date | Amount Due |
|----------------|--------------|------------|
| 96131-25017 | Apr 20, 2020 | \$1,844.26 |

Your Electric Usage Profile

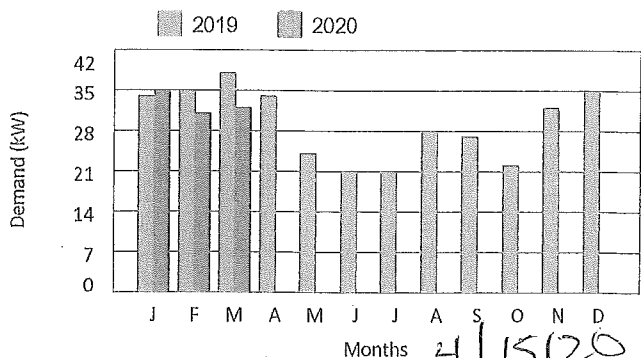
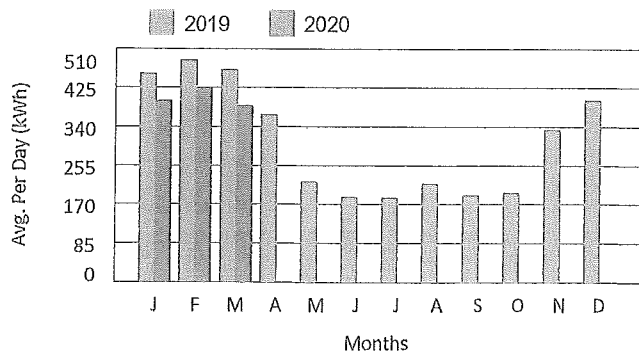
Service to:
ELDRED TOWNSHIP BLD
516 KUNKLETOWN RD
KUNKLETOWN, PA 18058



RECEIVED
3/25/20

Your next meter reading is on or about Apr 17, 2020.

This section helps you understand your year-to-year
electric use by month. Meter readings are actual unless
otherwise noted.



4/15/20
\$1,844.26
11713 # 459.361

Billing Summary

(Billing details on back)

Balance as of Mar 19, 2020 \$966.19

Charges:
Total Distribution Charges \$207.30
Total Generation & Transmission Charges \$670.77

Total Current Charges \$1,844.26

Amount Due By Apr 20, 2020 \$1,844.26

Account Balance \$1,844.26

How To Shop For Electricity

You can choose the company that supplies your electricity.
Visit papowerswitch.com or www.oa.state.pa.us for supplier offers.
If you are shopping, know your contract expiration date.

Here's the information you need to shop:

Bill Account Number: 96131-25017 Rate Schedule: GS3

Current Supplier: AEP Energy Inc

PPL Electric Utilities price to compare for your rate is \$0.06360 per kWh.
This changes the 1st of June and December.

Manage Your Account

| Pay Your Bill | Online Options (pplelectric.com) |
|---|--|
| Online: Visit pplelectric.com Phone: Call 1-800-342-5775 Mail: Use envelope provided Card: MasterCard, Discover, Visa or debit, call 1-844-278-3310 (service fee applies) | <ul style="list-style-type: none">- Report an outage/check outage status- Make a payment, view your bill and usage history.- Sign up for alerts.- Enroll in paperless billing, automatic bill pay, budget billing.- View your rate schedule at: pplelectric.com/rates |
| Correspondence: Customer Services, 827 Hausman Road, Allentown, PA 18104-9392 | |

Other important information on the back of this bill →

Hanover Engineering

252 Brodhead Road • Suite 100 • Bethlehem, PA 18017-8944
Phone: 610.691.5644 • Fax: 610.691.6968 • HanoverEng.com

May 15, 2020

Ann Velopolcek, Secretary
Eldred Township
PO Box 600
Kunkletown, PA 18058

RE: Lower Smith Gap Road
Stormwater Review
Don Ballou
Hanover Project ELD19-18

Dear Ann:

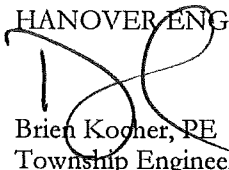
We are in receipt of a revised plan set entitled Building Permit Plan, Lower Smith Gap Road, dated July 17, 2019, last revised April 27, 2020, consisting of nine (9) sheets. In accordance with the conditional use approval granted by the Board of Supervisors we are reviewing the stormwater management aspects of this plan.

1. The swale designations should be labeled in plan view.
2. PennDOT approval is required for the driveway and stormwater culvert under the driveway.
3. NPDES approval is required for the earth moving activities.
4. In accordance with the conditional use approval, the applicant is required to enter into an operation and maintenance agreement for inspection of the stormwater facilities and their ongoing maintenance. The plans contain several stormwater BMP's which are required to meet stormwater control and water quality provisions of the NPDES permit. We believe the following BMP's may require additional maintenance details to be shown on the plan and possibly the agreement:
 - a. Ensure protection of the tree canopy as noted on Sheet 5.
 - b. The stormwater management calculations are predicated on all disturbed areas being revegetated and classified as meadow (not lawn area). How will this be accomplished and maintained?

If you have any questions, please contact the undersigned.

Respectfully,

HANOVER ENGINEERING


Brian Kocher, PE
Township Engineer

bk:jle

S:\Projects\Municipal\EldredTwp\Eld19-18-Ballou-LowerSmithGapRoad\Docs\05-15-20-StormwaterReview.doc

Enclosure(s)

cc: Mike Gaul, Esquire
The Crossroads Group, LLC
Shawn McGlynn, Zoning Officer

TOWNSHIP OF ELDRED
MONROE COUNTY, PENNSYLVANIA
RESOLUTION NO. _____

RESOLUTION TO IMPLEMENT ACT 15 OF 2020'S
PROPERTY TAX RELIEF PROVISIONS

WHEREAS, Eldred Township (the "Township") is a Pennsylvania Second Class Township, governed by its Board of Supervisors (the "Board");

WHEREAS, Act 15 of 2020 permits taxing districts, including townships, that impose taxes on the assessed value of real property to provide relief to taxpayers; and

WHEREAS, the Board has determined that it is in the best interests of the Township, its residents and taxpayers for the Township to provide relief to those paying taxes on the assessed value of real property located within the Township, but solely for the tax assessed, imposed, and levied, for the 2020 calendar year, and not for delinquent taxes for prior years;

NOW, THEREFORE, BE IT RESOLVED, that Eldred Township hereby extends the period in which it will collect the tax imposed on the assessed value of real estate at the Township's prescribed discount rate through August 31, 2020.

BE IT FURTHER RESOLVED, that the Township hereby waives any fees or penalties associated with the late payment of the tax imposed on the assessed value of real estate, provided that the tax is paid in its entirety by December 31, 2020. The waiver is only provided for the tax assessed, imposed, and levied, for the 2020 calendar year, and not for delinquent taxes for prior years.

BE IT FURTHER RESOLVED, that the Secretary of the Township shall deliver a copy of this resolution to the Township's tax collector by no later than May 20, 2020.

ADOPTED by the Board of Supervisors of Eldred Township this ____ day of _____, 2020.

TOWNSHIP OF ELDRED
BOARD OF SUPERVISORS

Chairperson

Vice Chairperson

Supervisor

I, E. Ann Velopolcek, duly qualified Secretary of Eldred Township, Monroe County, Pennsylvania, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Eldred Board of Supervisors at a regular meeting held _____, 2020 and said Resolution has been recorded in the Minutes of the Eldred Township Board of Supervisors and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of Eldred Township, this _____ day of _____, 2020.

Township of Eldred
Monroe County, Pennsylvania

E. Ann Velopolcek, Township Secretary

[SEAL]

ORDINANCE NO. _____

AN ORDINANCE OF ELDRED TOWNSHIP, MONROE COUNTY, COMMONWEALTH OF PENNSYLVANIA, ELECTING TO AMEND ITS NON-UNIFORM PENSION PLAN ADMINISTERED BY THE PENNSYLVANIA MUNICIPAL RETIREMENT SYSTEM PURSUANT TO ARTICLE IV OF THE PENNSYLVANIA MUNICIPAL RETIREMENT LAW; AGREEING TO BE BOUND BY ALL PROVISIONS OF THE PENNSYLVANIA MUNICIPAL RETIREMENT LAW AS AMENDED AND AS APPLICABLE TO MEMBER MUNICIPALITIES. IT IS HEREBY ORDAINED BY ELDRED TOWNSHIP, MONROE COUNTY, AS FOLLOWS:

SECTION I. Eldred Township (the Township), having established a non-uniform pension plan administered by the Pennsylvania Municipal Retirement System (the System), hereby elects to amend its Non-Uniform Pension Plan administered by the System in accordance with Article IV of the Pennsylvania Municipal Retirement Law, 53 P.S. §881.101 et seq. (Retirement Law), and does hereby agree to be bound by all the requirements and provisions of the Retirement Law and the Municipal Pension Plan Funding Standard and Recovery Act, 53 P.S. §895.101 et seq., and to assume all obligations, financial and otherwise, placed upon member municipalities.

SECTION II. As part of this Ordinance, the Township agrees that the System shall administer and provide the benefits set forth in the amended Non-Uniform Pension Plan Document entered into between the Pennsylvania Municipal Retirement Board and the Township effective as of the date specified in the adoption agreement (the Contract).

SECTION III. The Township acknowledges that by passage and adoption of this Ordinance, the Township officially accepts the Contract and the financial obligations resulting from the administration of the Contract.

SECTION IV. Payment for any obligation established by the adoption of this Ordinance and the Contract shall be made by the Township in accordance with the Retirement Law and the Municipal Pension Plan Funding Standard and Recovery Act. The Township hereby assumes all liability for any unfundedness created due to the benefit structure set forth in the Contract.

SECTION V. The Township intends this Ordinance to be the complete authorization of the Contract, as amended and it shall become effective as of the date specified in the adoption agreement, which is the effective date of the Contract, as amended.

SECTION VI. A duly certified copy of this Ordinance and an executed Contract shall be filed with the System.

ORDAINED this _____ day of _____, 20__.

TALLY OF VOTES – YEAS _____ NAYS _____

ATTEST:

Reviewed by PMRS Legal Counsel _____

TOWNSHIP OF ELDRED
MONROE COUNTY, PENNSYLVANIA
RESOLUTION NO. _____

RESOLUTION TO IMPLEMENT ACT 15 OF 2020'S
PROPERTY TAX RELIEF PROVISIONS

WHEREAS, Eldred Township (the "Township") is a Pennsylvania Second Class Township, governed by its Board of Supervisors (the "Board");

WHEREAS, Act 15 of 2020 permits taxing districts, including townships, that impose taxes on the assessed value of real property to provide relief to taxpayers; and

WHEREAS, the Board has determined that it is in the best interests of the Township, its residents and taxpayers for the Township to provide relief to those paying taxes on the assessed value of real property located within the Township, but solely for the tax assessed, imposed, and levied, for the 2020 calendar year, and not for delinquent taxes for prior years;

NOW, THEREFORE, BE IT RESOLVED, that Eldred Township hereby extends the period in which it will collect the tax imposed on the assessed value of real estate at the Township's prescribed discount rate through August 31, 2020.

BE IT FURTHER RESOLVED, that the Township hereby waives any fees or penalties associated with the late payment of the tax imposed on the assessed value of real estate, provided that the tax is paid in its entirety by December 31, 2020. The waiver is only provided for the tax assessed, imposed, and levied, for the 2020 calendar year, and not for delinquent taxes for prior years.

BE IT FURTHER RESOLVED, that the Secretary of the Township shall deliver a copy of this resolution to the Township's tax collector by no later than May 20, 2020.

ADOPTED by the Board of Supervisors of Eldred Township this ____ day of _____, 2020.

TOWNSHIP OF ELDRED
BOARD OF SUPERVISORS

Chairperson

Vice Chairperson

Supervisor

I, E. Ann Velopolcek, duly qualified Secretary of Eldred Township, Monroe County, Pennsylvania, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Eldred Board of Supervisors at a regular meeting held _____, 2020 and said Resolution has been recorded in the Minutes of the Eldred Township Board of Supervisors and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of Eldred Township, this _____ day of _____, 2020.

Township of Eldred
Monroe County, Pennsylvania

E. Ann Velopolcek, Township Secretary

[SEAL]