



Banyan Elementary School | Parent Teacher Association  
1120 Knollwood Drive, Newbury Park, CA 91320  
info@banyanpta.com | www.banyanpta.com

**Banyan Elementary PTA**  
General Association Meeting Agenda  
August 20, 2020 | 6:30 - 7:30 p.m.

**Type of Meeting:** General Association Meeting

**Meeting Location:** Virtual Meeting, RSVP Required

**Presiding Officer:** Erin Botsford, PTA President

- 1) **Call to Order:** Erin Botsford, President
- 2) **Opening Ceremonies:** Erin Botsford, President
- 3) **Approval of minutes from last meeting:** Lauren Hawkins, Secretary
- 4) **Principal's Report:** Allison Kennedy
- 5) **Financial Report:** Becky Evans, Treasurer
  - a. Presentation, voting and adoption of Budget
- 6) **President's Report:** Erin Botsford, President
  - a. Programs
  - b. Fundraisers
- 7) **Announcements**
  - a. The next GA meeting will be held December TBD, 2020
- 8) **Adjournment**